

Minutes - eLearning Council Meeting

Thursday, February 16, 2017 | 1:30-3:00 PM

Office of the Provost Conference Room, Admin 104

Attendees: Justin Louder, Heather Greenhalgh-Spencer, Kristi Gilmore, Pat McConnel, Andrea McCourt, Roger Landes, Erica Romero, Jennifer Hughes, Lance Pickle, Lewis Snell, Kelly Fox, Jameshia Granberry, Robert Cox, Larry Phillipe, Katie Randolph, Karissa Greathouse, Suzanne Tapp, Tom Dolan

- I. **Call to Order:** Meeting was called to order at 1:33 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. Robert Cox made a motion to approve and Dr. Jennifer Hughes seconded. Minutes from the previous eLearning Council meeting held on 1/19/17 are approved by the committee.
- III. **Program Approval**
 - a. **Master of Science in Personal Financial Planning (Hybrid):** Dr. John Gilliam spoke to the council about the proposed Master of Science in Personal Finance (Hybrid). Dr. Hughes made a motion to approve and Dr. Heather Greenhalgh-Spencer seconded. The proposal will be voted on in the next Graduate Council meeting.
 - b. **Masters of Arts in Math (Online):** Dr. Justin Louder spoke on the proposed Masters of Arts in Math (Online). Dr. Greenhalgh-Spencer made a motion to approve and Dr. Kristi Gilmore seconded. The proposal will be voted on in the next Graduate Council meeting.
- IV. **Discussion Items**
 - a. **Proctor Pilot Update:** Dr. Louder discussed the update on the proctoring pilots. Negotiations are being conducted with another proctoring vendor. eLearning would like the vendor package to include authentication, identification beyond eRaider, as well as proctoring.
 - b. **24/7 Student Support Services Update:** Dr. Justin Louder discussed the 24/7 Student Support Services update. Dr. Louder is working with the Registrar's Office to mail out follow-up post cards with the 24/7 Student Support Services information to the fully online and regional site students.
 - c. **March eLearning Council Meeting Date Change:** The council discussed the date change of the next eLearning Council Meeting due to the holiday. The next eLearning Council Meeting will be held on March 23, 2017.
- V. **Regional Site Updates:**
 - a. Ms. Jameshia Granberry discussed updates for the Collin campus. The Collin Campus has enrolled 46 students. The Collin Campus is looking forward to the Presidential Reception for prospective TTUISD and Collin students. The Collin Campus is also currently working on a Spring and Summer schedule to recruit for the fall.
 - b. Dr. Lewis Snell updated the council on TTU's Regional site at Waco. The Waco Campus is working on a Fall schedule to achieve enrollment goals. The Waco Campus completed a

new marketing program and is looking into television advertisement as well. The Waco Campus is also looking forward to the Graduate School Open House.

- c. Dr. Kelly Fox spoke on the update for TTU's Regional sites at Fredricksburg and Highland Lakes. Both campuses are working on a Summer Faculty schedule and will then begin working on a Fall schedule. Lance Pickle has been doing a lot of recruitment in the Alamo Colleges. The campuses are encouraging prospective students to enroll in the synchronous online classes.

VI. Open Discussion:

- a. Dr. Louder spoke on the Higher Education Regional Council. Any face-to-face class or electronic-to-group instruction offered off the main campus in Lubbock needs to be included in the HERC report unless the class is offered at one of our Regional sites.
- b. Dr. Louder spoke on the continuing need for the eLearning Council. For the next eLearning Council meeting, a working session will be conducted to discuss the role, mission, and vision of the Council. If you have recommendations or modifications please contact Dr. Melanie Hart and the committee.

VII. Adjourn: Meeting adjourned at 2:41 p.m.