

Minutes - eLearning Council Meeting

Thursday February 15, 2018 | 1:30 PM -3:00 PM

Office of the Provost Conference Room, Admin 104

Attendees: Justin Louder, Kathy Austin, Heather Greenhalgh-Spencer, David Doerfert, Karissa Greathouse, Kristi Gilmore, Lisa Leach, Andrea McCourt, Gail Alleyne-Bayne, Matthew J. Johnson, Leslie Collins for Kari Dickson, John R. Thomas, Jameshia Granberry, Kelly Fox, MaryAlice Torres-MacDonald, Vickie Sutton, Joshua Fairbanks, Leslie DeBusk, Rebecca Larson, Lewis Snell, Suzanne Tapp

- I. **Call to Order:** Meeting was called to order at 1:31 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. David Doerfert made a motion to approve and Dr. Heather Greenhalgh-Spencer seconded. Minutes from the previous eLearning Council meeting, held on 1/18/18, are approved as edited by the committee.
- III. **Program Phase Out:**
 - a. **Masters of Arts in Mathematics (Online):** Dr. Xiaochang Wang spoke on the Masters of Arts in Mathematics (Online) program phase out. Dr. Kathy Austin made a motion to table and review the phase out and Dr. Doerfert seconded. The program phase out will be tabled and reviewed until further notice.
- IV. **Teaching Online Course:** Dr. Lisa Leach and Dr. Louder spoke on the Teaching Online Course. The Council has been enrolled as students in ELRN 101 – Teaching Quality Online Courses. This non-academic course will be listed under non-academic courses when you log into Blackboard. The course is to be reviewed for feedback and will be discussed at the next eLearning Council Meeting.
- V. **Proctoring Pilot Update:** Dr. Austin discussed the Proctoring Pilot Update. Proctorio is an effective tool that tracks and records information. Proctorio is expected to rollout later this Spring provided the pilot goes well.
- VI. **NBC Learn:** Dr. Austin spoke on NBC Learn. The Provost approved a strategic marketing plan that will allow NBC Learn to become available to faculty for the University as well as a different NBC resource for TTU K12. NBC Learn is an excellent resource for all instruction.
- VII. **Blackboard Ally:** Dr. Austin and Dr. Louder spoke on Blackboard Ally. Working with Blackboard, Dr. Austin was able to acquire both Blackboard Ally licenses for the University as well as for TTU K12. Blackboard Ally is an accessibility product that will check files in Blackboard for accessible content, flag files that are not accessible, make files accessible Word PDFs and make content accessible automatically. A pilot will be conducted with our courses in a test environment with the hope of rolling it out to the entire learn production environment afterwards.
- VIII. **TA Permissions & Blackboard Roles:** Dr. Austin and Dr. Louder discussed TA permissions and Blackboard Roles. The issue has been elevated to Ellucian and the SACS CEO. The ability for faculty to add teacher assistants to their Blackboard courses has been temporarily removed due to some privacy issues. The University is continuously working on a suitable long term solution for this issue.

- IX. *Elevate for Non-Credit Classes:*** Dr. Austin discussed Elevate for Non-Credit Classes. Elevate is considered to be most useful when used in professional development opportunities. If you or anyone in your department would be interested in piloting this software, please contact Dr. Austin.
- X. *Regional Site Updates:*** Dr. Kelly Fox discussed updates for the Fredericksburg and Highland Lakes regional sites. They have been busy with recruitment and doing counselor updates at SAC in the Alamo Community District. The regional sites have also been working on growing the enrollment in the Plant and Soil Science Degree Program as well as in Local Food and Wine Production. Dr. Fox and her team are focused on getting more students enrolled in degree programs that have been approved for those sites. Ms. Jameshia Granberry spoke on the updates for TTU at Collin. They are increasing recruitment efforts to stretch across the DFW area with a goal of enrolling close to 50 students. The site will have updates at a later date closer to the end of the semester. Dr. Lewis Snell discussed updates for the TTU at Waco Regional Site. They just finished their fundraising event, Chords and Conversation and will soon host a recruiting fair to promote degree programs they offer. The site is also preparing for their upcoming graduation receptions that will be held in the Spring. MaryAlice Torres MacDonald spoke on updates for the Houston area. The partnership is looking for a new strategy to recruit students and add programs to the area.
- XI. *Adjourn:*** Meeting adjourned at 2:50 p.m.