

Minutes - eLearning Council Meeting

Thursday, November 15, 2018 | 1:30 PM-3:00 PM

eLearning & Academic Partnerships Conference Room: TTU Plaza 501F

Attendees: Justin Louder, Kathy Austin, Karissa Greathouse, Kristi Gilmore, Gail Alleyne-Bayne, Lewis Snell, Lisa Leach, Sandra Huston, Roger Landes, Teresa Diaz, Kari Dickson, David Doerfert, Vickie Sutton, Marcus Tanner for Andrea McCourt, Jameshia Granberry, MaryAlice Torres-MacDonald, Cary Sallee

- I. **Call to Order:** Meeting was called to order at 1:34 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. David Doerfert made a motion to approve and Dr. Kristi Gilmore seconded. Minutes from the previous eLearning Council meeting, held on 10/18/18, were approved.
- III. **New Distance Program Approvals:**
 - a. **Master of Science in Computer Science (Online):** Dr. Rattikorn Hewett spoke on the proposed Master of Science in Computer Science (online). Dr. Kathy Austin made a motion to approve the proposal as a council with a caveat that the Graduate School and eLearning will make sure that the program meets SACS compliance and that there is regular interaction with the courses as it moves forward with the process on campus. Dr. Doerfert seconded. The proposal will be voted on in the next Academic Program Meeting.
 - b. **Bachelor of Arts in Sociology (Waco):** Dr. Cristina Bradatan spoke on the proposed Bachelor of Arts in Sociology (Waco). Dr. Gilmore made a motion to approve and Mr. Roger Landes seconded. The proposal will be voted on in the next Academic Council Meeting.
 - c. **Hybrid MBA at TTU Regional Sites:** Dr. Mayukh Dass spoke on the proposed Hybrid MBA at TTU Regional Sites. Dr. Doerfert made a motion to approve and Dr. Gilmore seconded. The proposal will be voted on in the next Graduate Council Meeting.
 - d. **New Regional Site in Rockwall:** Dr. Louder and Ms. Jameshia Granberry spoke on the proposed new regional site in Rockwall, TX. Moving the regional site to Rockwall, TX will allow for better growth throughout the region with the programs offered. The multi-institution teaching center (MITC) rules allow for any partner in the MITC to stop program expansion from any other partners first by refusal. The MITC has its own set of regulations and has shown to be difficult for Jameshia to expand programs and enrollment at the Collin Higher Education Center (CHEC) Regional Site. The city of Rockwall developed a new education site for high school as well as higher education. They have created a section dedicated to Collin students in the area who are taking Dual Credit classes. The Rockwall Site is interested in offering undergraduate and graduate degree options for the community as well as those students who range from academic discipline to vocational track to complete their degrees. This move will relieve the current issue at the CHEC site. The CHEC site will still have a presence but will be

expanded to the new center in Rockwall and will initially offer 5 degree programs. The BA in University Studies, BS in University Studies, the Bachelor of General Studies, the BS in Human Sciences and the BA in Political Science. After today's meeting the MBA will also like to expand to the Rockwall campus as well. This will be submitted to the Coordinating Board. We hope to begin to offer classes as soon as the upcoming Spring Semester at the Rockwall site.

- IV. ***New Features in Blackboard:*** Dr. Alleyne-Bayne discussed the new features in Blackboard with the council. Record attendance in Blackboard is a new feature that enables instructors to track attendance online and in face-to-face classes. Instructors can assign a grade for attendance if they would like. A column will be added to their grade center. If the instructor does not want to count attendance as a grade they can exclude it from their grade calculation. Another new feature is that instructors can create a recording for feedback. The recording can be audio or video and allow up to 5 minutes of recording. The recording must follow accessibility guidelines and be captioned. Closed storage integration is also now available. The instructor can login to their account at DropBox, Google Drive or One Drive and download documents from their account into their Blackboard account. Documentation will be available for all of these new features on the eLearning website this upcoming spring semester. If you have any questions please contact Gail or the eLearning department.
- V. ***Proctoring Update:*** Dr. Louder spoke on the proctoring update. A proctoring system is now in place and there are a number of people who have already started using it this current fall semester. If you are interested in using this during the upcoming spring semester for your online classes, please complete the form provided on the eLearning website.
- VI. ***New TA Request Form:*** Dr. Louder discussed a new TA Request Form. IT is working on an automated process for instructors to request that TA's, GPTI's, RA's, GA's and other instructors be added to courses.
- VII. ***Blackboard Updates: Community, Content, Analytics, etc.:*** This agenda item was put on hold and will be discussed during the next eLearning Council Meeting.
- VIII. ***Open Discussion:*** Dr. Vickie Sutton suggested looking into creating a satellite campus in Washington, D.C. Dr. Louder discussed cancelling the December eLearning Council Meeting and rescheduling the January eLearning Council Meeting. The council agreed that the December eLearning Council Meeting will be cancelled. Then next eLearning Council Meeting will be held on January 24. 2019.
- IX. ***Adjourn:*** Meeting adjourned at 2:44 p.m.