

Minutes - eLearning Council

Thursday, August 19, 2021 | 1:30 P.M.-3:00 P.M.

via Zoom

Attendees: Justin Louder, David Doerfert, Jongpil Cheon, Degeng Wang, Pat McConnell, Liz Beaty, Kurt Caswell, Andrea Bilkey, Victoria Sutton, Larry Phillippe, Karissa Greathouse, Jody Roginson, Melanie Hart, Celia Merrill, Mitzi Lauderdale, Jameshia Granberry, John Thomas, Leslie Debusk, Lisa Leach, Lewis Snell, Sandra Huston, Stephanie Shine, Clay Taylor, Mitzi Lauderdale, Marcus Tanner, Jennifer Hughes, Mario Beruvides, Katie Randolph

- I. **Call to Order:** Meeting was called to order at 1:33 P.M. by Dr. Justin Louder
- II. **Approval of Minutes from Previous Meeting:** Ms. Jody Roginson made a motion to approve, and Dr. David Doerfert seconded. Minutes from the previous eLearning Council Meeting, held on 6/17/21, were approved.
- III. **New Distance Program Approvals:**
 - a) **Wedding and Conference Management – Undergraduate**
 - b) **Advanced Wedding and Conference Management – Graduate:** Dr. Louder spoke on both Wedding Conference Management Certificates. Dr. Stephanie Shine made a motion to approve, and Dr. Doerfert seconded. The proposals will be voted on in the next Academic and Graduate Councils, respectively.
 - c) **Master of Science in Human Sciences:** Dr. Mitzi Lauderdale spoke on the Master of Science in Human Sciences. Dr. Larry Phillippe made a motion to approve, and Dr. Doerfert Seconded. The proposal will be voted on in the next Graduate Council Meeting.
 - d) **Master of Music Education:** Ms. Andrea Bilkey spoke on the Master of Music Education. Dr. Doerfert made a motion to approve, and Dr. Marcus Tanner seconded. The proposal will be voted on in the next Graduate Council Meeting.
- IV. **Blackboard Updates:** Mr. John R. Thomas discussed Blackboard Updates. A message from the CIO will be coming soon about Archiving Courses from Spring 2019 to Summer II 2019. This will not impact Blackboard usability and archived courses can be retrieved if needed. The Law School follows a different calendar and the Vet school may need a similar schedule.

If a substitute instructor is needed for a course due to COVID, the department chair or instructor of record should submit a request.
- V. **TopHat Implementation:** Dr. Louder discussed updates on the TopHat Implementation. An email will go out this week to faculty about TopHat. There will be no student or faculty costs associated with TopHat and it is the only responseware technology that the University will provide support for. Those that have used TopHat in the past can merge their existing account with their TTU account. Ms. Leslie DeBusk is working on a document that will provide instructions on how to sync a TopHat account with Blackboard.
- VI. **Open Discussion:** Dr. Louder opened the Council for discussion. Dr. Louder stated that eLearning sent an email to deans and department chairs asking them to review program pages on the eLearning website. There is not deadline to this request, it will be ongoing. Dr. Louder also let the council know that eLearning is working on creating a database for minors that are available online and/or at the regional sites.
- VII. **Adjourn:** Meeting adjourned at 2:07 P.M.