



OPA Offline

The newsletter of the Office of Planning and Assessment

*Promoting
Institutional Effectiveness
through
Planning and Assessment*

Spring 2014



On the Road to Reaffirmation

Reaffirmation Timeline

January 31st, 2014
Complete Response

**Drafts Due to
OPA**



April 1, 2014
**Compliance
Certification Report
(CCR) Draft
Completed**



May 1, 2014
**CCR Draft Delivered
to Provost and
President**



September 1, 2014
**CCR Submitted to
SACSCOC**

Reaffirmation Progress

Overall, the Office of Planning and Assessment (OPA) is making steady progress toward the established January 31, 2014 deadline to submit draft responses. Since October 1, 2013, the Office of Planning and Assessment received ten response drafts for formal review. In all cases, the authors have received the drafts back for revision. When evaluating each response, OPA has utilized a standard rubric evaluation process to ensure that each response is adequate and appropriate.

Since October 1, 2013, the Office of Planning and Assessment has focused its efforts on preparing budget and resource documents to submit to Provost

Schovanec. Furthermore, OPA began logistical and tactical planning for the on-site reaffirmation visit that will occur February 24-26, 2015.

Lastly, the Office of Planning and Assessment has prepared a comprehensive document that provides specific content recommendations to the Law School, based upon peer SACSCOC institutions that also have schools/colleges of law. The OPA staff has reviewed SACSCOC documentation from Florida State University, Stetson University, and the University of Kentucky as exemplars.

Based upon this analysis, OPA has created a document that recommends specific content from the Law School. Dr. Jennifer Bard serves as the point-of-contact for all Law School references within the Compliance Certification Report (CCR).

West Texas Assessment Conference

On October 16th, the Office of Planning and Assessment (OPA) organized the second annual West Texas Assessment Conference at the Overton Hotel and Conference center. The purpose of this conference was to unite higher education professionals across West Texas and the surrounding areas to discuss issues related to planning, assessment, and accreditation.

The 2013 conference was co-hosted by the Office of Planning and Assessment at Texas Tech University, the Office of Institutional Planning and Assessment at Texas Tech University Health Sciences Center, and the Office of Accountability at Angelo State University.

These three institutions hosted a total of 18 presentations, nine in the morning and nine in the afternoon. Topics for presentations included assessment and accountability in strategic planning, developmental education, cross-cultural education, nurs-

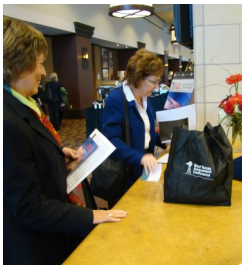
ing assessment, academic support programs, transfer student assessment, and distance education learning outcomes.

[continued on page 2]



Katie Randolph, Dr. Catherine Parsenault, Kimberly Wagner, and Jennifer Hughes

WTAC in Action



West Texas Assessment Conference [continued from page 1]

Presenters represented numerous universities in Texas, one from New Mexico, and many Texas community colleges. In addition, attendees enjoyed a powerful keynote address by Russell Lowery-Hart, Ph.D., Vice-President of Academic Affairs at Amarillo College. Dr. Lowery-Hart discussed the new Texas Core Curriculum Reformation that will take effect Fall 2014.



Keynote Speaker Dr. Russell Lowery-Hart, Vice-President of Academic Affairs, Amarillo College

With Gratitude...

We would like to thank all of the presenters, attendees, and the institutions they represented for their participation in WTAC this year.

Abilene Christian University, Amarillo College, Angelo State University, Central Texas College, Cisco College, Eastern New Mexico University (NM), Emporia State University (KS), Howard College, Lone Star College System, Lubbock Christian University, McLennan Community College, Midland College, New Mexico Junior College (NM), North Central Texas College, Northeast Lakeview College, Odessa College, South Plains College, Southern Methodist University, Stephen F. Austin State University, Texas State Technical College—West Texas, Texas Tech University, Texas Tech University Health Sciences Center, Texas Tech University ISD, Texas Wesleyan University, University of North Texas Health Science Center, Vernon College, West Texas A&M University, and Western Texas College.



Jennifer Hughes (TTU), Katie Randolph (TTU), Sabrina Sattler (TTUHSC), Kari Dickson (TTUHSC), Crystal Braden (ASU), and Stephen Emmons (ASU)



Dr. Russell Lowery-Hart (Amarillo College), Dr. Catherine Parsenault (TTU), and Dr. Tau Kadhi (WTAMU)



Update from SACSCOC Annual Meeting

At the conclusion of the annual meeting, Dr. Nuria Cuevas (TTU's SACSCOC Vice President) presented a list of the top ten problematic standards for off-site and on-site reviews during its most recent review of the Class of 2013 institutions.

Top Ten Problematic Standards for Off-Site Reviews

- CS 3.7.1 (Faculty competence)
- CS 3.3.2 (Quality enhancement plan)
- FR 4.4.1 (Academic program coordination)
- CR 2.8 (Faculty)
- CS 3.3.1.3 (Institutional effectiveness; academic and student support services)
- CS 3.2.14 (Intellectual property rights)
- CS 3.3.1.2 (Institutional effectiveness: administrative)

- CS 3.3.1.5 (Institutional effectiveness: community)
- CR 2.11.1 (Financial resources)
- CS 3.5.1 (General education competencies)

Top Ten Problematic Standards for On-Site Reviews

- CS 3.3.2 (Quality enhancement plan)
- CS 3.3.1.1 (Institutional effectiveness: educational programs)
- CS 3.3.1.3 (Institutional effectiveness: academic and student support services)
- CS 3.7.1 (Faculty competence)
- CS 3.3.1.2 (Institutional effectiveness: administrative support services)
- CS 3.3.1.5 (Institutional effectiveness: community/public service)
- CS 3.5.1 (General education competencies)
- CS 3.3.1.4 (Institutional effectiveness: research)
- CS 3.10.1 (Financial stability) and CS 3.10.3 (Control of finances)
- CS 3.13.4b (System/corporate description)



During OPA's Fall TAN meeting, a panel of faculty members discussed program accreditation and assessment strategies in their departments. The panel included Dr. Sheila Garos, Associate Professor of Counseling Psychology, Dr. David Hamilton, Associate Professor of Public Administration, and Dr. Stephanie Lockwood, Instructor of Biology.

Each panelist gave a unique and insightful perspective on how accreditation and assessment play a key

role in their program, both voluntarily and as a requirement.

The TTU Assessment Network (TAN) was developed as a working group of faculty and staff who are involved in assessment activities in their respective departments and colleges.

The group meets typically once or twice per semester. If you haven't attended a meeting yet and/or would like to present at a future meeting, now is the time! No registration is required, and membership is open to all faculty, staff, and students.

If you have any questions, please contact Katie Randolph katie.garner@ttu.edu or 742-1505. TAN looks forward to seeing you in the spring!

CAAP Assessment

During the fall semester of 2013, The Office of Planning and Assessment administered the Collegiate Assessment of Academic Proficiency (CAAP) Science Test. The CAAP, a nationally normed test, was administered as part of the university's institutional assessment of student core curriculum performance.

The CAAP Science Test took two weeks to complete and involved five OPA staff members who visited nearly 30 classes, from all TTU colleges including the TTU Waco campus. At the end of the two week period, over 500 students were assessed.

Currently, the formal report for the CAAP assess-

ment is being written. Upon completion, it will be linked to the OPA website and available for your perusal.

The Office of Planning and Assessment would like to thank the following faculty members for being willing collaborators in this endeavor:

Charles Crews, Ali Duffy, Tonya Ward, Ayrton Bernussi, Laura Cardella, Beibei Ren, Marcus Tanner, Delia O'Steen, Joshua Barron, Dana Massengale, Karen Simnacher, Mayukh Dass, Liz Gardner, Nicole Wesley, Gary Elbow, Cindy Akers, Delia O'Steen, LeAnne Lagasse, Patti Scott, Tonya Ward, Kurt Chunn, Prairie Endres Parnell, Patrick Hughes, and Bobbie Brown.

TAN Meeting





TEXAS TECH UNIVERSITY™

OPA *Offline*

Office of Planning and Assessment

Box 45070 | Lubbock, Texas 79409-5070



BibTeX Training Schedule

January 7th
TLPDC
2:00 - 3:00

January 24th
TLPDC
10:00 - 11:00

Import your Publications with BibTeX in Digital Measures

Updating your intellectual contributions just got easier! You can now import your intellectual contributions from databases such as Google Scholar, PubMed, Scopus, and Web of Science into DigitalMeasures. Publication citations already stored in other software reference managers such as EndNote, Mendeley, RefWorks, or Zotero can also be imported. These programs allow the author to export the citations in a BibTeX file, and the process is quick and easy.



Steps to Import:

- 1) Go to the database where your publications are listed and follow their directions for saving your publications in a BibTeX file.
- 2) In DigitalMeasures, under the Intellectual Contributions link, you will click on the "Import Items" button at the top of the screen.
- 3) A new screen will open, and you can then select the appropriate BibTeX file. All publications from the BibTeX file will appear.
- 4) Verify that the information is correct (date of publication, authorship, etc.), make any revisions you feel are necessary, and save.

To login to DigitalMeasures, go to:
<http://www.depts.ttu.edu/opa/dmsr.php>

Spring 2014

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OPA

Our Mission

To promote institutional effectiveness through planning, assessment, findings for improvement, and related resource issues in academic, administrative and institutional environments.

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