The Office of Planning and Assessment continues to make significant advances toward the integration of a comprehensive institutional effectiveness strategy that will align with SACSCOC expectations and institutional priorities. Below is a summary of OPA’s activities related to institutional effectiveness efforts.

- Preliminary drafts of CS 3.3.1.1, CS 3.3.1.2, and CS 3.3.1.3 are nearly complete. The remaining Response Report standards will be drafted by other individuals on campus. OPA, however, continues to closely work with these authors.
- The College of Engineering’s assessment documentation presents the greatest challenge for OPA staff. A plan was established that aligns TracDat requirements with ABET reports. OPA is currently working with Engineering faculty members to deconstruct these reports. Upon receiving these reports, OPA has created an assessment template with corresponding ABET data. However, OPA must continually follow-up with program coordinators for missing information and/or report completeness. Program coordinators are asked to return the completed ABET template to OPA by June 1st. OPA will upload the information from the assessment template into TracDat by June 15th.
  - As of May 14th, OPA has received ABET Reports from Electrical Engineering, Computer Science, Industrial Engineering, Construction Engineering, Civil Engineering and Environment Engineering. OPA has received Interim Reports from Electrical Engineering, Construction Engineering, Civil Engineering and Environmental Engineering. OPA has not received either report from Petroleum Engineering or Mechanical Engineering, nor has OPA had contact with the 2 departments since the April 29th meeting. Chemical Engineering has elected to input their own information into TracDat by the June 15th deadline.
  - A partially completed assessment template from the Computer Science ABET Report has been sent to Dr. Rattikorn for final completion.
- To strengthen each unit’s report, OPA requested edits and modified information from the Office of Student Conduct, Pre-Professional Health Careers, Support Operations for Academic Retention, and AFISM.
- OPA continues to provide ongoing assessment consultation services. This week, OPA met face-to-face with two academic areas (Graduate School and Department of Psychological Sciences) and one ASSU (Office of Community Engagement), sent out 16 emails regarding the assessment revision process, and emailed/spoke by phone with five non-academic areas.
In addition to ongoing efforts directly related to institutional effectiveness, the Office of Planning and Assessment continues to work on existing assessment activities that impact Texas Tech University’s reaffirmation efforts.

- OPA continues to support the Quality Enhancement Plan efforts.
  - OPA staff updated the QEP website, including an enhanced activity portfolio as well as documentation of committee meetings. These documents will be valuable as OPA progresses into the next phase of documenting and tracking the QEP.
  - OPA staff worked with Communications & Marketing to gather QEP photos. Recent photos of the bus-wrap and stair-wrap are posted to the QEP website. OPA will continue to archive photographic evidence of QEP marketing activity.
- Feedback was provided to Dr. Helen Morrow on the department’s SACSCOC substantive change application for the MSW.
- A meeting was held with OPA staff and Provost’s Office staff to ensure that faculty transcripts are stored securely, especially in preparation for the Fifth Year Interim Report.
- OPA staff are analyzing core requirements, comprehensive standards, and federal requirements that are mandated for the Fifth Year Interim Report. OPA will produce an audit of its findings after the Response Report is submitted.
- OPA held its third internal strategic planning meeting. During this meeting, OPA staff identified assessment methods for each of its four operational outcomes.
- An implementation timeline for the Fall 2015 CAAP Science module will be completed by next week’s report. To prepare for that timeline, the following actions are underway:
  - Identify courses at distance locations and at McClellan Community College for fall 2015.
  - Work with Genevieve Durham-DeCesaro to identify a sample of core courses at TTU.
  - Identify courses with high senior enrollments.
- OPA participated in a TracDat 5/Action Point Webinar hosted by Nuventive. TracDat 5, which is available beginning June 2, has a new user-friendly interface. TracDat 5 with Action Point is located in Microsoft SharePoint 365. Previously, OPA has used TracDat/SharePoint for Strategic Plan Reporting. The upgrade with Microsoft 365 and Action Point allows administrators and users to reflect on visual data when writing reports. Dashboards can be created from numerous data sources such as Ellucian and Ad Astra.
- DigitalMeasures will be transitioned to a new user interface between July 1st and 15th. Training materials will be introduced in late June and will continue through the remainder of summer 2015.
- Plans for the West Texas Assessment Conference are on schedule.
  - OPA is in the final stages of revising and implementing the Registration and Sponsor webpages. The Registration webpage is located at: https://indico.ads.ttu.edu/confRegistrationFormDisplay.py/display?confId=285