Weekly Report
August 24, 2015

Submission of the Response to the SACSCOC Reaffirmation of Accreditation On-Site Committee’s Report Recommendations

The Office of Planning and Assessment, in collaboration with the Office of Accreditation and Compliance, the QEP Committee, and The Provost office, successfully delivered the Response to the SACSCOC Reaffirmation of Accreditation On-Site Committee’s Report Recommendations (Response Report) on Thursday, August 20, at approximately 4:15. After months of revisions to TracDat accounts, gathering data related to ASSU assessment, and working collaboratively with campus offices, responses were finalized and evidence was gathered. The Office of Planning and Assessment maintained responsibility for the upload of the report into iWebfolio. Preparation of the final report was extensive. To ensure on-time delivery of the Response Report, the following tasks were completed:

- Updating of TracDat accounts continued as long as possible to ensure completeness. The final step was to “clean” all degree program accounts.
- OPA staff entered assessment data for Industrial Engineering, Mechanical Engineering, Human Sciences (BS), and Law (JD) degree program accounts.
- The final step before zipping the portfolio was to run all TracDat Reports, then upload and link them in iwebfolio.
- Each response needed to be formatted and uploaded into iWebfolio. Once formatting was complete and all evidence was loaded, all documentation needed to be hyperlinked in iWebfolio. With each submission to SACSCOC, an updated Institutional Summary Form is required. This extensive process required multiple revisions and requests for information across the campus. This process was managed by the Office of Planning and Assessment.
- Additional documentation was required for the Response Report including a title page, QEP electronic and paper copies, and paper copies of the responses. Two paper reports (binders) were prepared exclusively for President Nellis and Provost Schovanec.

Additional OPA Activity

- A new DigitalMeasures interface will be released this week. In preparation, an implementation plan was presented to Dr. Stewart.
  - Additionally, during this time of year, OPA responds to multiple questions related to DigitalMeasures. One of those consultations was a presentation to the CMLL graduate students on the importance of uploading syllabus and entering basic CV information.
  - OPA has sent a notice to Chairs on DM’s new interface.
- OPA offered strategic planning services to two entities on campus this week.
  - OPA has an ongoing, scheduled meeting with World Wide eLearning to discuss assessment. This week’s attention was focused on preparing a plan to work collaboratively between the two offices.
  - OPA attended and led a strategic planning session for HDFS. OPA is in the process of preparing a report for Chairwoman Mastergeorge.
- OPA spoke at the CASNR Agricultural Communications Fall Retreat. OPA staff presented our expectations for current and future degree-program assessment reporting.