

Texas Tech University Substantive Change Checklist

Institutional Level

Name:
Title:

Date:
Department:

Click the **Submit by Email** button on the bottom of the form, or save and email the form to the SACS Liaison Officer, Dr. Darryl James (darryl.james@ttu.edu).

Type of Change	YES	NO
Initiating a branch campus		
Altering significantly the educational mission of the institution		
Initiating a merger/consolidation with another institution		
Changing governance, ownership, control, or legal status of an institution		
Relocating a main or branch campus		
Moving an off-campus instructional site (serving the same geographic area)		
Changing from clock hours to credit hours		
Acquiring any program or site from another institution		
Adding a permanent location at a site where the institution is conducting a teach-out for students from another institution that is closing		