Evidence links in the table will be hyperlinked within iWebfolio in early January.

Comprehensive Standard 3.4.11 – Academic Program Coordination

For each major in a degree program, the institution assigns responsibility for program coordination, as well as for curriculum development and review, to persons academically qualified in the field. In those degree programs for which the institution does not identify a major, this requirement applies to a curricular area or concentration (SACSCOC Principles of Accreditation: Foundation for Quality Enhancement, 2012, Comprehensive Standard 3.4.11)

Findings of the Off-Site Committee:

The institution describes its requirements for assigning academically qualified faculty members to the role of academic program coordinator for each degree/major. Included in their requirements is that an academic program coordinator must be tenured or tenure track. Two cases are identified which the committee could not verify the tenure/non-tenured faculty status. These are the program coordinators for:

- BA/BS in Chemistry and BA/BS in Biochemistry (coordinator is described as being an instructor)
- MS in Heritage Management (coordinator is described as being an adjunct instructor)

Texas Tech University’s Response:

The off-site committee identified two cases that needed verification of tenure/non-tenure faculty status. The listed program coordinators in each case were evaluated and the following adjustments were made:

<table>
<thead>
<tr>
<th>Degree Program Coordinator in CCR</th>
<th>Degree Program</th>
<th>Corrected Degree Program Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeremy T. Mason</td>
<td>BS Biochemistry</td>
<td>Dr. Joachim Weber</td>
</tr>
<tr>
<td></td>
<td>BA Biochemistry</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BS Chemistry</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BA Chemistry</td>
<td></td>
</tr>
<tr>
<td>Nicola Ladkin</td>
<td>MS Heritage Management</td>
<td>Dr. Eileen Johnson</td>
</tr>
</tbody>
</table>

Page 1 of 2
Dr. Joachim Weber was the Associate Chair of the Chemistry and Biochemistry department during the review period of Fall 2013-Spring 2014 and became Interim Chair June 1, 2014. Per TTU OP 32.03, one of the department chair’s responsibilities is to oversee degree programs, unless the chair assigns the role to a qualified faculty member. Dr. Eileen Johnson is the Curator of Anthropology and the TTU Paul Whitfield Horn Professor of Museum Science. Dr. Johnson was the Executive Director of the Museum during Fall 2013-Spring 2014 review period and was recently named Chief Museum Officer for Academic Programs and Curation.

Additional supporting information on the current degree program coordinators is provided behind the links in the following table:

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Degree Program Coordinated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weber, Joachim</td>
<td>BS Biochemistry, BA Biochemistry</td>
</tr>
<tr>
<td></td>
<td>BA Chemistry, BS Chemistry</td>
</tr>
<tr>
<td>Johnson, Eileen</td>
<td>MS Heritage Management</td>
</tr>
<tr>
<td></td>
<td>MS Museum Science</td>
</tr>
</tbody>
</table>