TEXAS TECH UNIVERSITY
Operations Division Planning & Administration

Clearing Cache

Clearing Cache on Firefox:

1. In the upper right, click on the 3 horizontal bars   ☰

2. Select 'Options'

3. On the left hand side, click on 'Privacy & Security' or search for the word "clear"

🔒 Privacy & Security   🔍 clear   ✕

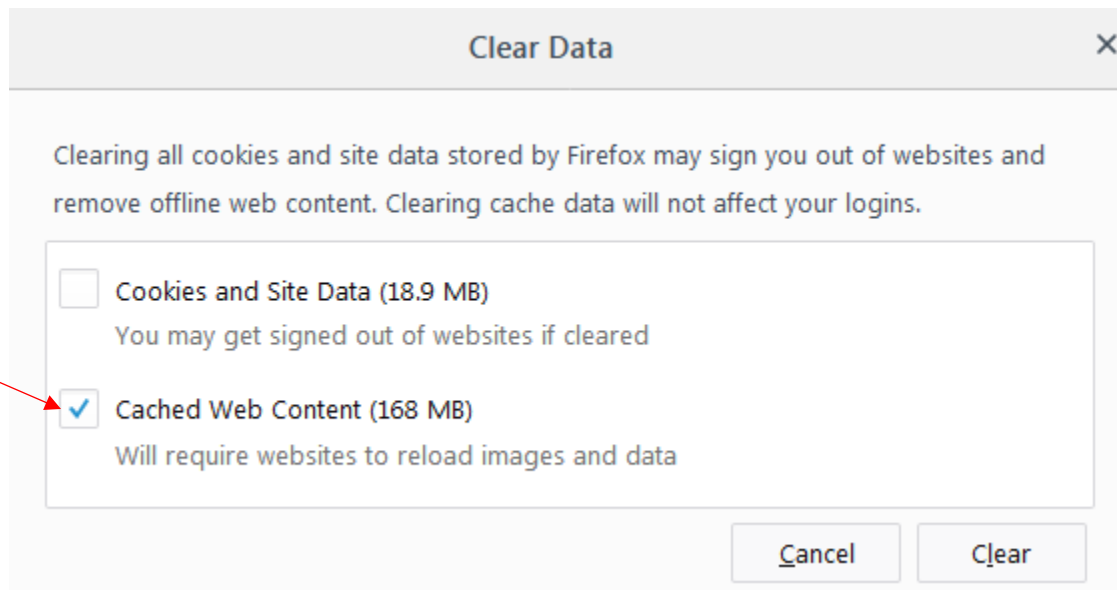4. Go to the 'Cookies and Site Data' section and click on the button 'Clear Data…'

Cookies and Site Data

Your stored cookies, site data and cache are currently using 187 MB of disk space. Learn more

Clear Data…

Manage Data…

5. A box with pop up, and you need to make sure 'Cached Web Content' is checked

Clear Data   ✕

Clearing all cookies and site data stored by Firefox may sign you out of websites and remove offline web content. Clearing cache data will not affect your logins.

☐ Cookies and Site Data (18.9 MB)
You may get signed out of websites if cleared

✔ Cached Web Content (168 MB)
Will require websites to reload images and data

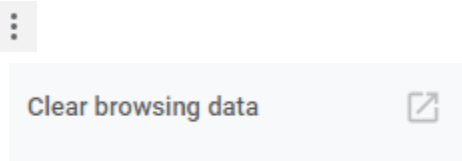Cancel   Clear

6. Click 'Clear'   Cancel   Clear

Clearing Cache on Google Chrome:

1. In the upper right, click on the vertical 3 dotted line

2. Select 'History' from the drop down menu

Clear browsing data

3. On the left hand side, click on 'Clear browsing data'

4. A box will pop up, and you need to make sure 'All time' is selected as the 'Time range'

5. All 3 of the boxes on the 'Basic' tab should be checked

Clear browsing data

Basic	Advanced

Time range   All time

☑ Browsing history
Clears history and autocompletions in the address bar.

☑ Cookies and other site data
Signs you out of most sites. You won't be signed out of your Google Account.

☑ Cached images and files
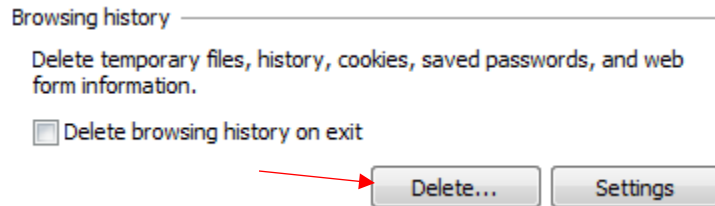Frees up 54.4 MB. Some sites may load more slowly on your next visit.

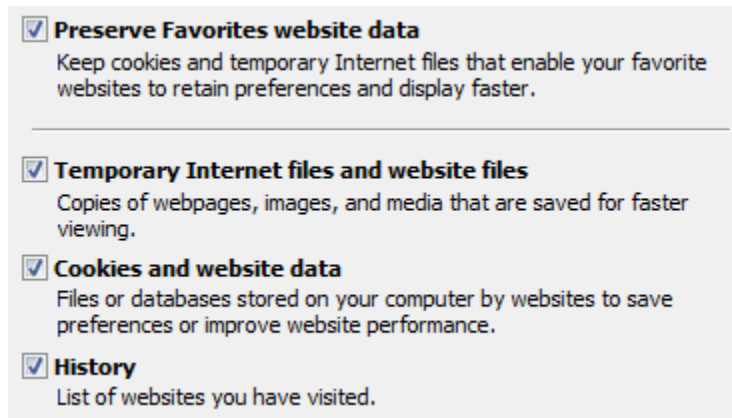6. Click 'Clear data'   Cancel   Clear data

Clearing Cache in Internet Explorer:

1. Click on the gear icon in the upper right corner

2. Select 'Internet options' from the drop down menu

3. A box will pop up, and on the 'General' tab you will click on 'Delete…'

Browsing history

Delete temporary files, history, cookies, saved passwords, and web form information.

☐ Delete browsing history on exit

Delete…   Settings

4. Make sure the first 4 boxes are checked

☑ **Preserve Favorites website data**
Keep cookies and temporary Internet files that enable your favorite websites to retain preferences and display faster.

☑ **Temporary Internet files and website files**
Copies of webpages, images, and media that are saved for faster viewing.

☑ **Cookies and website data**
Files or databases stored on your computer by websites to save preferences or improve website performance.

☑ **History**
List of websites you have visited.

5. Click 'Delete'   Delete   Cancel
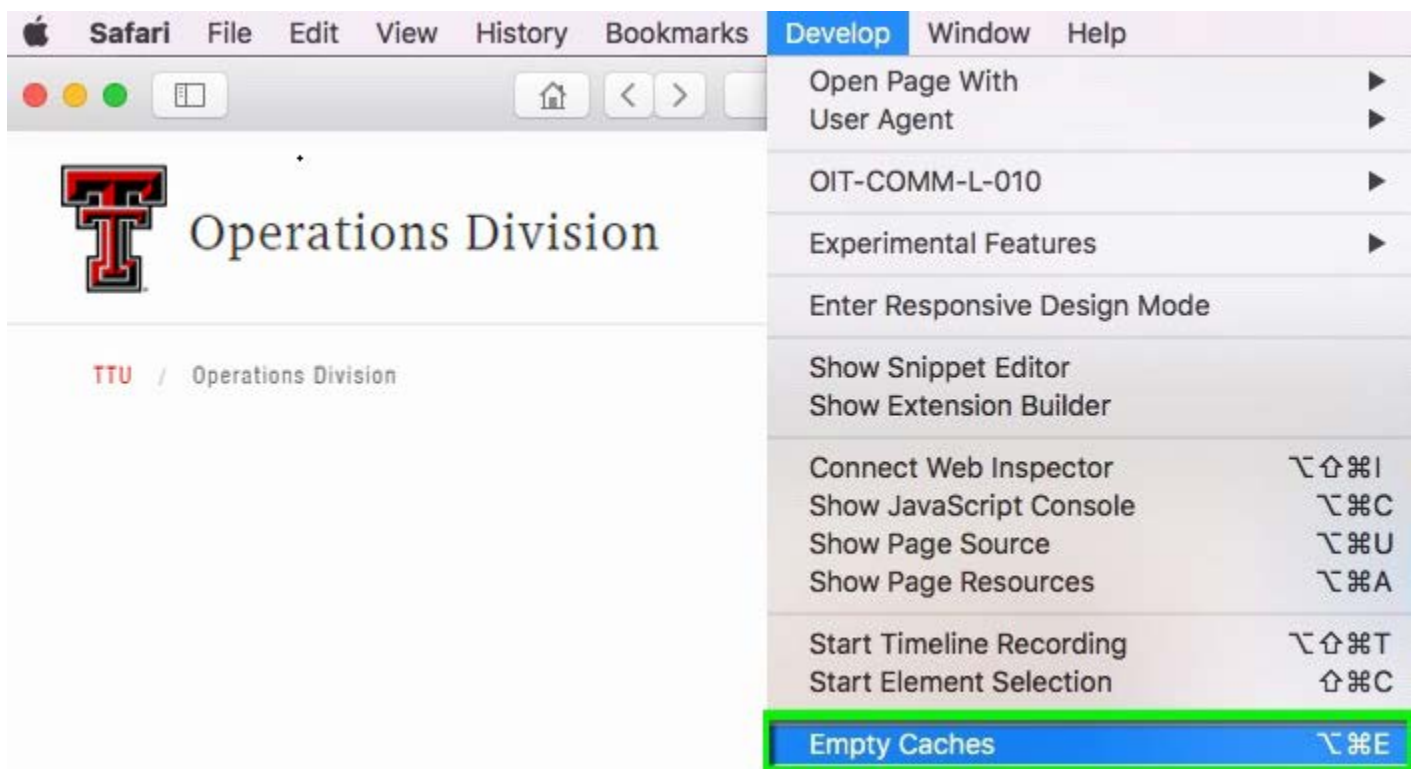
Clearing Cache in Safari:

1. In the upper left, click on the 'Safari' drop-down menu and select 'Preferences'
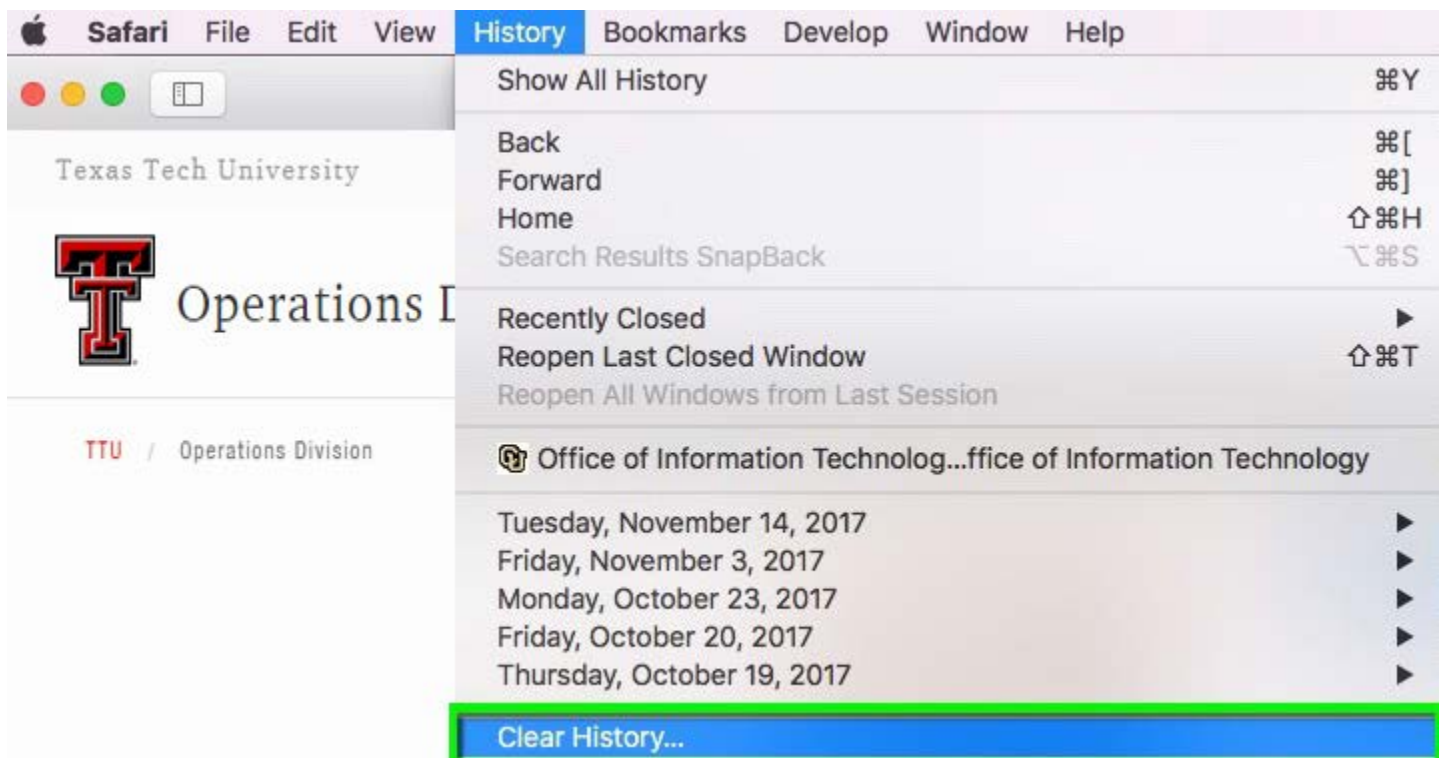

2. Click on the 'Advanced' tab. Select the 'Show Develop menu in menu bar' checkbox and close the Preferences window

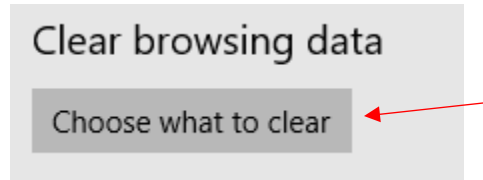3. Select the 'Develop' drop-down menu. Click 'Empty Caches'

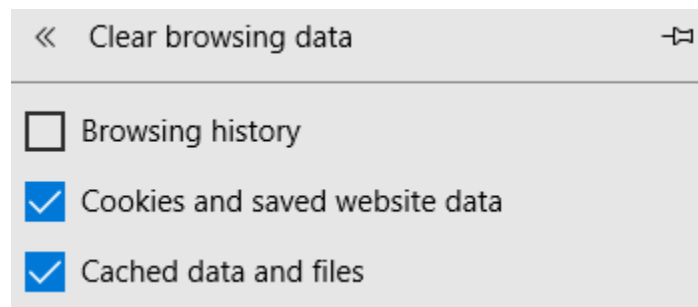4. Note: You may want to also clear your browser history. Select the 'History' drop-down, then 'Clear History'

Clearing Cache on Edge:

1. In the upper right, click on the 3 vertical dots   · · ·

2. Select 'Settings' from the drop-down menu

3. Scroll down to 'Clear browsing data' and click on the button 'Choose what to clear'

Clear browsing data

Choose what to clear

4. Check the boxes, 'Cookies and saved website data' and 'Cached data and files'

« Clear browsing data

☐ Browsing history

☑ Cookies and saved website data

☑ Cached data and files

5. Click on the button 'Clear'

Clear