

The Chancellor's Council Distinguished Teaching Award Nomination Form

Texas Tech University

Award: _____
Name of Nominee: _____
Telephone: _____ E-mail Address: _____
Date of Submission: _____ Submitting Department: _____

(Late submissions will not be considered by the committee.)

Rank of Nominee:
 Assistant Professor Assistant Professor of Practice Lecturer
 Associate Professor Associate Professor of Practice Instructor (full-time)
 Professor Professor of Practice

Number of years at Texas Tech University: _____
Nominee's Specialty: _____

Nominated by Dean: _____
Through
Nominating Committee: _____ (chair)

Personal nomination by former recipient of this award: _____

Personal nomination by dean
Other (indicate name of nominee and manner of nomination) _____

Application Checklist

Application is limited to **20** pages, including the following items in the order indicated:

Completed nomination form (not counted in 20-page limit)

Dean's cover letter highlighting nominee's professional achievements related to teaching

Curriculum vitae emphasizing teaching contribution

Internal supporting letters from colleagues, focusing on the criteria for this award (no fewer than 1 letter and no more than **3** letters)

External supporting letters from colleagues, focusing on the criteria for this award (no fewer than 1 letter and no more than **3** letters)

Supporting letters from current and/or former students, focusing on the criteria for this award (no fewer than 1 letter and no more than 3 letters)

Numerical summary scores from student evaluations (not to exceed **1** page - raw data should not be included)

Optional support materials: To include pertinent documentation of distinguished excellence in teaching. This should be organized clearly and concisely and should include such information that demonstrates precisely why the nominee is outstanding, including, but not limited to, **written verification** such as a course syllabus, quotes from student evaluations, etc. (not to exceed **4** pages).

Letters may not be included as optional material.