



# TEXAS TECH™

## Operating Policy and Procedure

### **OP 40.04: Access for Individuals with Disabilities**

**DATE:** January 4, 2024

**PURPOSE:** The purpose of this Operating Policy/Procedure (OP) is to ensure full and equal access to individuals with disabilities to all university programs.

**REVIEW:** This OP will be reviewed every two years after publication, or as needed, by the System Office of Equal Opportunity, System Office of General Counsel, ADA Campus Coordinator, Office of Student Disability Services, and Office of Human Resources with substantive revisions forwarded to the Office of the President.

### **POLICY/PROCEDURE**

1. The university's policy regarding access for individuals with disabilities is governed by Texas Tech University [System Regulation 07.11](#).
2. Individuals with questions regarding this policy or needing accommodations for a disability should contact the appropriate offices listed below:

<b>OFFICE / OFFICER</b>	<b>RESPONSIBILITIES</b>	<b>CONTACT</b>
Office of Human Resources	Consults with applicants, employees (faculty, staff, or student), and supervisors on reasonable accommodations in the workplace and other disability-related matters.	806.742.3650 <a href="mailto:hr.talent.management@ttu.edu">hr.talent.management@ttu.edu</a> 2518 15th Street Lubbock, TX 79409 <a href="http://www.depts.ttu.edu/hr/ADA/">http://www.depts.ttu.edu/hr/ADA/</a>
Office of Student Disability Services	Consults with individuals on reasonable accommodations for students and other student disability-related matters.	806.742.2405 <a href="mailto:sds@ttu.edu">sds@ttu.edu</a> 130 Weeks Hall, MS 45007 Lubbock, TX 79409 <a href="http://www.depts.ttu.edu/sds/">http://www.depts.ttu.edu/sds/</a>
ADA Campus Coordinator	Consults with individuals, including members of the public, and coordinates with other university offices on reasonable accommodations and other disability-related matters.	806.834.5714 <a href="mailto:sds@ttu.edu">sds@ttu.edu</a> Weeks Hall, 130, MS 5007 Lubbock, TX 79409 <a href="http://www.depts.ttu.edu/sds/">http://www.depts.ttu.edu/sds/</a>

<b>OFFICE / OFFICER</b>	<b>RESPONSIBILITIES</b>	<b>CONTACT</b>
System Office of Equal Opportunity	Consults with individuals with complaints of noncompliance with university disability policies and/or state and federal disability laws and investigates disability-related complaints of discrimination and harassment involving employees.	806.742.3627 <a href="mailto:eeo@ttu.edu">eeo@ttu.edu</a> System Administration Bldg. 1508 Knoxville Ave, Suite 309 Lubbock, TX 79409 <a href="http://www.texastech.edu/offices/equal-employment/">http://www.texastech.edu/offices/equal-employment/</a>