



TEXAS TECH UNIVERSITY™

Operating Policy and Procedure

**OP 70.01 Employee Leave**

**DATE:** June 10, 2021

**PURPOSE:** The purpose of this Texas Tech University (University) Operating Policy/Procedure (OP) is to establish policies for all forms of leave available to all System and University employees.

**REVIEW:** This OP will be reviewed in December of odd-numbered years by the Assistant Vice President for Human Resources, System Vice Chancellor and General Counsel, and System Office of Equal Opportunity, with recommended revisions forwarded to the University President.

**POLICY/PROCEDURE:**

Employee leave is governed by Texas Tech University System Regulation 07.12, available [here](#).