



Programs for Academic Development & Retention

WANT TO GET AN UNEXCUSED ABSENCE REMOVED?

Students can use the following opportunities to remove an Unexcused Absence(s) prior to the Appeal Process. **** Make sure to download any of the documents required before your appointment.**

- **Meet with a PADR Advisor to complete the PADR Reflection Form.**
 - To schedule an appointment with a PADR Advisor, call (806)742-3928 or visit <http://www.strive.ttu.edu>
 - Download the PADR Reflection Form for your appointment here: [PADR Reflection Form](#)
 - Submit completed Reflection form to chris.kelley@ttu.edu
- **Utilize the Learning Center for free student tutoring and/or as a study hall. (45 minute minimum). Available online or in person.**

NOTE: Any session attended prior to an absence cannot be used to excuse an absence.

 - To view hours of operation and tutoring schedule, visit <https://www.depts.ttu.edu/soar/LC/Index.php>
 - Notify the PADR Dept. after your session in the Learning Center and once confirmed, an absence will be excused.
- **Meet with the SOAR Academic Coach in the Learning Center for an Academic Coaching Session. Available online and in person.**
 - To schedule an appointment with the SOAR Academic Coach, visit: <https://www.depts.ttu.edu/soar/LC/AcademicCoaching.php>
 - Download SOAR Academic Coaching Worksheet here **before your appointment:** [SOAR Academic Coaching Worksheet](#)
 - If meeting in person, bring the completed form and have the academic coach sign at the bottom. You can email to chris.kelley@ttu.edu or submit in person to Drane Hall, Room 217.
 - If meeting online, have the completed form available for discussion. Submit the completed form to chris.kelley@ttu.edu. SOAR Academic Coach will email PADR confirming your appointment.

****NOTE: Students may complete each opportunity once per semester and must utilize prior to the appeal process. ****