

February 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Non-Exempt Pay Period Begins (February 1 st -15 th Regular Hours = 80 Hours)	2 Exempt Pay Day (January 1 st -31 st)	3 Non-Exempt Time Sheets Due to Payroll (January 16 th -31 st Regular Hours = 88 Hours) TimeClock Plus Hours Due by 1pm Central Time	4	5	6	7
8	9	10 Non-Exempt Pay Day (January 16 th -31 st)	11 Non-Exempt ePAFs Due to HR (February 1 st -15 th)	12	13	14
15 Exempt Leave Reports Due (January 1 st -31 st) Non-Exempt Pay Period Ends (February 1 st -15 th Regular Hours = 80 Hours)	16 Non-Exempt Pay Period Begins (February 1 st -28 th Regular Hours = 80 Hours)	17 Non-Exempt Time Sheets Due to Payroll (February 1 st -15 th Regular Hours = 80 Hours) TimeClock Plus Hours Due by 1pm Central Time	18 Exempt ePAFs Due to HR	19	20	21
22	23	24	25 Non-Exempt Pay Day (February 1 st -15 th) Non-Exempt ePAFs Due to HR (February 16 th -28 th)	26	27	28 Non-Exempt Pay Period Ends (February 16 th -28 th Regular Hours = 80 Hours)