

**TEXAS TECH  
PAYROLL CALENDAR  
Calendar Year 2024**

MONTH	PAY PERIOD	PAY ID	PAY NUMBER	Final ePAF/New Employee Packet to HR*	Final Departmental Approval for TimeClockPlus CUTOFF 1PM (CENTRAL) WEB TIME ENTRY CUTOFF 6:00 PM (CENTRAL)	Final EXEMPT LEAVE REPORT CUTOFF 11.59 PM (CENTRAL)	STANDARD WORKING HOURS FOR PAY PERIOD	PAYDAY
December 2023	12/16 - 12/31	SEMI-MONTHLY	01	12/22	1/3/2024		80	1/10/2024
	12/1 - 12/31	MONTHLY	01	12/18		1/15/2024		1/2/2024
January 2024	1/1 - 1/15	SEMI-MONTHLY	02	1/10	1/17/2024		88	1/25/2024
	1/16 - 1/31	SEMI-MONTHLY	03	1/29	2/2/2024		96	2/9/2024
	1/1 - 1/31	MONTHLY	02	1/18		2/15/2024		2/1/2024
February 2024	2/1 - 2/15	SEMI-MONTHLY	04	2/13	2/19/2024		88	2/23/2024
	2/16 - 2/29	SEMI-MONTHLY	05	2/27	3/4/2024		80	3/8/2024
	2/1 - 2/29	MONTHLY	03	2/18		3/15/2024		3/1/2024
March 2024	3/1 - 3/15	SEMI-MONTHLY	06	3/13	3/19/2024		88	3/25/2024
	3/16 - 3/31	SEMI-MONTHLY	07	3/27	4/2/2024		80	4/10/2024
	3/1 - 3/31	MONTHLY	04	3/18		4/15/2024		4/1/2024
April 2024	4/1 - 4/15	SEMI-MONTHLY	08	4/11	4/17/2024		88	4/25/2024
	4/16 - 4/30	SEMI-MONTHLY	09	4/26	5/2/2024		88	5/10/2024
	4/1 - 4/30	MONTHLY	05	4/18		5/15/2024		5/1/2024
May 2024	5/1 - 5/15	SEMI-MONTHLY	10	5/13	5/17/2024		88	5/24/2024
	5/16 - 5/31	SEMI-MONTHLY	11	5/29	6/4/2024		96	6/10/2024
	5/1 - 5/31	MONTHLY	06	5/18		6/15/2024		6/3/2024
June 2024	6/1 - 6/15	SEMI-MONTHLY	12	6/12	6/18/2024		80	6/25/2024
	6/16 - 6/30	SEMI-MONTHLY	13	6/26	7/2/2024		80	7/10/2024
	6/1 - 6/30	MONTHLY	07	6/18		7/15/2024		7/1/2024
July 2024	7/1 - 7/15	SEMI-MONTHLY	14	7/11	7/17/2024		88	7/25/2024
	7/16 - 7/31	SEMI-MONTHLY	15	7/29	8/2/2024		96	8/9/2024
	7/1 - 7/31	MONTHLY	08	7/18		8/15/2024		8/1/2024
August 2024	8/1 - 8/15	SEMI-MONTHLY	16	8/13	8/19/2024		88	8/23/2024
	8/16 - 8/31	SEMI-MONTHLY	17	8/28	9/4/2024		88	9/10/2024
	8/1 - 8/31	MONTHLY	09	8/18		9/15/2024		9/3/2024
September 2024	9/1 - 9/15	SEMI-MONTHLY	18	9/11	9/17/2024		80	9/25/2024
	9/16 - 9/30	SEMI-MONTHLY	19	9/26	10/2/2024		88	10/10/2024
	9/1 - 9/30	MONTHLY	10	9/18		10/15/2024		10/1/2024
October 2024	10/1 - 10/15	SEMI-MONTHLY	20	10/11	10/17/2024		88	10/25/2024
	10/16 - 10/31	SEMI-MONTHLY	21	10/29	11/4/2024		96	11/8/2024
	10/1 - 10/31	MONTHLY	11	10/18		11/15/2024		11/1/2024
November 2024	11/1 - 11/15	SEMI-MONTHLY	22	11/13	11/19/2024		88	11/25/2024
	11/16 - 11/30	SEMI-MONTHLY	23	11/25	12/3/2024		80	12/10/2024
	11/1 - 11/30	MONTHLY	12	11/18		12/15/2024		12/2/2024
December 2024	12/1 - 12/15	SEMI-MONTHLY	24	12/11	12/17/2024		80	12/23/2024
	12/16 - 12/31	SEMI-MONTHLY	01	12/23			96	1/10/2025
	12/1 - 12/31	MONTHLY	01	12/18		1/15/2025		1/2/2025

Note

\* If Monthly ePAF/New Employee Packet to HR cut off falls on a weekend or holiday, the due date is last working day before the holiday