

## Texas Tech University COVID-19 Health and Safety Procedures

In response to the COVID-19 pandemic, Texas Tech University, a component institution of the Texas Tech University System (“University”) has modified its normal campus operating procedures to protect the health and safety of the University community. In accordance with the Vendor’s or Contractor’s (hereinafter referred to as “Contractor”) agreement and in compliance with applicable law and University policies and procedures, Contractor’s shall comply with the following requirements, as implemented and directed by University, when entering, present, or performing services on University’s campus:

1. **Compliance with Federal Guidelines Concerning Continued Operations on Campus.** The U.S. Centers for Disease Control and Prevention (“CDC”) has provided guidance concerning prevention measures to be implemented in light of the COVID-19 pandemic (or any pandemic regulated by the CDC or any federal, state, or local government). Current guidance from the CDC may be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>. University requires Contractor, including the personnel of the Contractor, suppliers, agents, representatives, and subcontractors (collectively, “Personnel”) to comply with all guidance set forth by the CDC or as policy adopted by the University, including but not limited to social distancing, screening measures, hygiene practices, provision of personal protective equipment for all Contractor Personnel on University’s campus, and education of all Contractor Personnel regarding CDC guidance on prevention and compliance. Current CDC guidance includes, but is not limited to:
  - Maintaining a social distance of at least six feet between individuals.
  - Washing hands with soap and water for at least 20 seconds.
  - Using hand sanitizer with at least 60% alcohol if soap and water are not available.
  - Cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, tools, doorknobs, and other surfaces in any worksite that were heavily used by the Contractor (to properly disinfect surfaces, refer to <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> for products that meet the EPA criteria for use).
  - Avoiding use of other persons’ phones, tools, or other equipment.
  - Ensuring persons who are symptomatic or sick, stay home and do not return to work until CDC criteria for return are met (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>). Also ensuring that persons who are in close contact with someone who is symptomatic or sick also stay home and not return to the University until CDC guidelines are met.
  - Screening Contractor Personnel prior to entry onto University’s campus through temperature checks and prohibiting entry for any person with a temperature exceeding 100.4 degrees.
  - All Contractor Personnel are required to wear masks while present on University’s campus.

Contractor is responsible for Personnel’s compliance with CDC guidelines, including but not limited to temperature screening, sanitation, and provisions of personal protective equipment. University shall not be responsible for providing any supplies or equipment necessary for compliance or for any in-person screening necessary to comply with applicable CDC guidelines. Contractor shall ensure current compliance with CDC guidelines and maintain compliance if such guidelines are updated.

2. **Notification to University in Event of Positive COVID-19 Case.** In the event that any of Contractor’s Personnel is or has been present or performing services on University’s campus (a) tests positive for COVID-19, or (b) has been in close contact with someone that tests positive for COVID-19, then Contractor shall immediately notify the University officials listed below, take immediate action to quarantine such person for the required time period and any other Contractor Personnel who may have come in contact with the person testing positive for COVID-19, and assist University in identifying any other persons on the University campus who may have come in contact with such person. Contractor must clean and disinfect all areas any infected person may have contacted on University’s campus, and any cleaning or sanitation costs resulting from a positive COVID-19 test of Contractor personnel are the sole cost and responsibility of Contractor.

Texas Tech University  
Contract Administration  
[contracting@ttu.edu](mailto:contracting@ttu.edu)  
806-834-4372

**and**

Texas Tech University  
Matt Dewey  
[matt.dewey@ttu.edu](mailto:matt.dewey@ttu.edu)  
806-834-4294

If a construction contract, the Contractor shall also immediately notify the project manager.

3. **Compliance with Further Guidelines.** Due to the changing nature of the COVID-19 pandemic, Contractor will monitor and comply with further CDC and other federal, state, and local guidance; modifications to University operating procedures; and directives of University relating to protection of the health and safety of the University community.