

## Southwest Airlines Traveler Account ~ Rapid Rewards Enrollment

Texas Tech University  
SWABIZ Company ID: 99132541

### **If you have an existing SWAIZ Rapid Rewards account and online password:**

1. Log on to [www.swabiz.com](http://www.swabiz.com)
2. Click on the “Traveler Account Login” at the top right hand corner of the screen.
3. Enter your SWABIZ Company ID Number 99132541
4. Key in your personal Rapid Rewards number in the “Account Number” field
5. Key in your online Rapid Rewards password
6. Click the “Login” button. (This links your account to the TTU company ID)
7. Check for flight and get your price – then log out.
8. Submit your application with a request for a BTA/TR through SWABIZ.

### **If you have an existing Rapid Rewards account but *do not* have an online password:**

1. Log on to [www.swabiz.com](http://www.swabiz.com)
2. Click on the “Traveler Account Login” at the top right hand corner of the screen.
3. Under Password – click on Forgot Username or Password?
4. Enter your name, your Rapid Rewards account number, and the zip code for the mailing address listed on your account
  - If SWA has an e-mail address on file for you within your Rapid Rewards account, you will receive a temporary password via e-mail.
  - If SWA does not have an e-mail address for you, you should call SWA Rapid Rewards at 1-800-445-5764
  - Passwords are case sensitive

### **If you have an existing Rapid Rewards account but *do not* know the account number:**

1. Call SWA Rapid Rewards at 1-800-445-5764

### **If you *do not* have an existing Rapid Rewards account and password:**

1. Log on to [www.swabiz.com](http://www.swabiz.com)
2. Click on the “Traveler Account Login” tab at the top right hand corner of the screen.
3. Under the submit button at the bottom of the page and click on the “Create a MySouthwest Account” and Enroll in Rapid Rewards link.
4. Follow online enrollment process for Steps 1 and 2 (Steps 3-5 are optional)
5. Key in the assigned “Company ID”: **99132541**
6. When an account is set up follow the instruction under “If you have an existing SWA Rapid Rewards account and online password”.