

# RED RAIDER TRADER

October 23, 2024 | SUB Ballroom

## One Red Raider's **Trash** is Another Red Raider's **Treasure!**

Back and better than ever! Procurement Services and the Office of Sustainability invite you to Red Raider Trader Wednesday, October 23, 2024 in the Ballroom of the SUB.

Red Raider Trader is an event that aspires to reduce departmental waste and save departmental funds by allowing departments to swap unwanted supplies and equipment with one another.

We encourage departments to bring unused supplies and equipment.

**Attendees do not have to donate or take items in order to participate. Please feel welcome to drop by, browse, have some refreshments, and be entered for a door prize!**

**Student Union Ballroom Drop Off Times: 8:00 am to 9:00 am**

**Student Union Ballroom Browsing Times: 9:00 am to 3:00 pm**

### Acceptable items include, but are not limited to... (all must be functioning)

- Mouse, mousepads, keyboards
- Cords, cables
- Calculators, scissors, staplers, hole punchers, tape dispensers
- Books, manuals, binders
- Chairs, movable white boards, cork boards
- Desk organizers, decorative items
- Unused office supplies (pens, pencils, rubber bands, staples, notepads, sticky notes, clips, ribbons, toners, unprinted envelopes, etc.)

### Prohibited items

- Furniture
- Computers, monitors, printers, tablets, phones
- Guns, ammunition, other weapons
- Chemicals, gases, cleaner, other liquid items
- Food, beverages
- Glass
- Trash, broken items, unusable
- Anything requiring a mover/dolly or weighing more than 50 pounds

Donated items will not be returned. Items must be picked up at the event and taken back to departments by the person claiming the item. Items will not be held or delivered.

Please email [alleigh.perry@ttu.edu](mailto:alleigh.perry@ttu.edu) if you have any questions. See you soon!



**PROCUREMENT  
SERVICES**

TEXAS TECH  
Administration & Finance  
Financial & Business Services



**SUSTAINABILITY**

TEXAS TECH  
Administration & Finance  
Operations

**THIS EVENT IS FREE AND OPEN TO ALL FACULTY, STAFF & STUDENTS!**