

## Quarterly Assessment of HUB Related Activities

Agency/IHE Name:

Texas Tech University

Agency/IHE Number:

733

Fiscal Year:

2014

Quarter:

1st

**NOTE: The following assessment is about HUB related activities during the above referenced period in your Agency.**

### 1-Your Agency/IHE HUB Goals:

| Procurement Category       | Goal | Performance |
|----------------------------|------|-------------|
| Heavy Construction         | 11.2 | 0.00%       |
| Building Construction      | 21.1 | 11.73%      |
| Special Trade Construction | 32.7 | 21.93%      |
| Professional Services      | 23.6 | 18.01%      |
| Other Services             | 24.6 | 18.64%      |
| Commodities                | 21   | 38.29%      |

### 2- Prime Contract Activities

#### 2a-Prime Contract: Total expenditure during this quarter

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|
| Heavy Construction         | \$ -             | \$ -           | \$ -              | \$ -            | \$ -               |
| Building Construction      | \$ -             | \$ -           | \$ 81,986.49      | \$ 43,711.50    | \$ 332,822.60      |
| Special Trade Construction | \$ 4,088.29      | \$ -           | \$ 4,167.75       | \$ 56,564.46    | \$ 1,440,742.13    |
| Professional Services      | \$ 57,200.00     | \$ -           | \$ -              | \$ -            | \$ 5,197.50        |
| Other Services             | \$ 1,120,170.31  | \$ 137,760.98  | \$ 32,561.77      | \$ 868.11       | \$ 810,337.22      |
| Commodities                | \$ 1,720,273.53  | \$ 111,885.22  | \$ 3,259,730.20   | \$ 46,566.63    | \$ 1,344,776.10    |
| <b>Total</b>               | \$ 2,901,732.13  | \$ 249,646.20  | \$ 3,378,446.21   | \$ 147,710.70   | \$ 3,933,875.55    |

#### 2b-Prime Contract: Number of HUB/non-HUB vendors (ongoing and new) utilized this quarter

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|
| Heavy Construction         | 0                | 0              | 0                 | 0               | 0                  |
| Building Construction      | 0                | 0              | 2                 | 1               | 7                  |
| Special Trade Construction | 2                | 0              | 1                 | 2               | 15                 |
| Professional Services      | 1                | 0              | 0                 | 0               | 1                  |
| Other Services             | 2                | 3              | 11                | 1               | 36                 |
| Commodities                | 5                | 4              | 10                | 4               | 61                 |
| <b>Total</b>               | 10               | 7              | 24                | 8               | 120                |

## Quarterly Assessment of HUB Related Activities

### 3- Subcontract Activities

#### 3a-Subcontract: Total expenditure during this quarter

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|
| Heavy Construction         | \$ -             | \$ -           | \$ -              | \$ -            | \$ -               |
| Building Construction      | \$ 121,037.50    | \$ -           | \$ 102,808.90     | \$ 145,060.75   | \$ 668,635.51      |
| Special Trade Construction | \$ -             | \$ -           | \$ 141,585.00     | \$ -            | \$ 565,662.65      |
| Professional Services      | \$ -             | \$ -           | \$ -              | \$ -            | \$ -               |
| Other Services             | \$ -             | \$ -           | \$ -              | \$ -            | \$ -               |
| Commodities                | \$ -             | \$ -           | \$ 447,847.00     | \$ -            | \$ -               |
| <b>Total</b>               | \$ 121,037.50    | \$ -           | \$ 692,240.90     | \$ 145,060.75   | \$ 1,234,298.16    |

#### 3b-Subcontract: Number of HUB/non-HUB vendors (ongoing and new) utilized this quarter

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|
| Heavy Construction         | 0                | 0              | 0                 | 0               | 0                  |
| Building Construction      | 4                | 0              | 6                 | 1               | 12                 |
| Special Trade Construction | 0                | 0              | 2                 | 0               | 8                  |
| Professional Services      | 0                | 0              | 0                 | 0               | 0                  |
| Other Services             | 0                | 0              | 0                 | 0               | 0                  |
| Commodities                | 0                | 0              | 1                 | 0               | 0                  |
| <b>Total</b>               | 4                | 0              | 9                 | 1               | 20                 |

#### 4-New Vendors: Number of vendors (prime and sub) utilized in this quarter which were not used during the last

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|
| Heavy Construction         | 0                | 0              | 0                 | 0               | 0                  |
| Building Construction      | 0                | 0              | 1                 | 0               | 0                  |
| Special Trade Construction | 0                | 0              | 0                 | 0               | 0                  |
| Professional Services      | 1                | 0              | 0                 | 0               | 0                  |
| Other Services             | 0                | 0              | 1                 | 0               | 4                  |
| Commodities                | 1                | 0              | 0                 | 0               | 0                  |
| <b>Total</b>               | 2                | 0              | 2                 | 0               | 4                  |

## Quarterly Assessment of HUB Related Activities

### 5- Sponsored or participated in local and statewide settings to encourage HUB participation in state procuremen

| Event/Activity                                      |
|---|
| Economic Opportunity Forum                          |
| Annual Meeting/Setting                              |
| Advocacy Group Meeting (i.e., TAAACC, TAMACC, etc.) |
| Other (Please explain)                              |

### 6- Mentor-Protégé Program:

| Active Mentor-Protégé Program | Ongoing | Added Current |
|-------------------------------|---------|---------------|
| Number of Programs            | 14      | 1             |

### 7- HUB program staffing:

| HUB Staffing | Allocated | Current |
|--------------|-----------|---------|
| Staff size   | 8         | 8       |

### 8-Work Related Activities Conducted by HUB Program Staff:

| HUB Program Personnel | % of Weekly Hrs. with HUB | % of Weekly Hrs. with Pur |
|-----------------------|---------------------------|---------------------------|
| Staff -1              | 25                        | 25                        |
| Staff -2              | 35                        | 55                        |
| Staff -3              | 40                        | 60                        |
| Staff -4              | 75                        | 15                        |
| Staff -5              | 20                        | N/A                       |
| Staff -6              | 40                        | N/A                       |
| Staff -7              | 40                        | N/A                       |
| Staff -8              | 35                        | 10                        |
| Staff -9              | N/A                       | N/A                       |
| Staff -10             | N/A                       | N/A                       |
| Staff -11             | N/A                       | N/A                       |
| Staff -12             | N/A                       | N/A                       |

### 9- Justification for not reaching the intended goals and other remarks.

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## Quarterly Assessment of HUB Related Activities

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- 5. Attend the HUB Discussion Workgroup hosted by Texas Department of Public Safety (3 sessions).
- 5. Hosted the West Texas Business Summit in November
- 5. Attended and sponsored the Fiestas Patrias Luncheon and networking session hosted by the Lubbock Chamber of Commerce
- Lubbock Chamber of Commerce Business Mercado event in October (focus on hispanic owned businesses)
- Attended and Sponsored the TAMACC meeting in Houston in September

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Agency/Institution

| Disabled Veteran       |                            | Non-HUB          | HUB Total        |
|------------------------|----------------------------|------------------|------------------|
| Included in HUB Groups | Not Included in HUB Groups |                  |                  |
| \$ -                   | \$ -                       | \$ 47,231.33     | \$ -             |
| \$ -                   | \$ -                       | \$ 12,291,672.63 | \$ 458,520.59    |
| \$ -                   | \$ -                       | \$ 8,586,371.44  | \$ 1,505,562.63  |
| \$ -                   | \$ -                       | \$ 283,990.70    | \$ 62,397.50     |
| \$ -                   | \$ -                       | \$ 9,174,964.70  | \$ 2,101,698.39  |
| \$ -                   | \$ -                       | \$ 11,620,099.00 | \$ 6,483,231.68  |
| \$ -                   | \$ -                       | \$ 42,004,329.80 | \$ 10,611,410.79 |

| Disabled Veteran       |                            | Non-HUB | HUB Total |
|------------------------|----------------------------|---------|-----------|
| Included in HUB Groups | Not Included in HUB Groups |         |           |
| 0                      | 0                          | 3       | 0         |
| 0                      | 0                          | 23      | 10        |
| 0                      | 0                          | 99      | 20        |
| 0                      | 0                          | 14      | 2         |
| 0                      | 0                          | 1277    | 53        |
| 0                      | 0                          | 2104    | 84        |
| 0                      | 0                          | 3520    | 169       |

| Disabled Veteran       |                            | Non-HUB          | HUB Total       |
|------------------------|----------------------------|------------------|-----------------|
| Included in HUB Groups | Not Included in HUB Groups |                  |                 |
| \$ -                   | \$ -                       | \$ -             | \$ -            |
| \$ -                   | \$ -                       | \$ 8,668,057.91  | \$ 1,037,542.66 |
| \$ -                   | \$ -                       | \$ 2,786,147.00  | \$ 707,247.65   |
| \$ -                   | \$ -                       | \$ -             | \$ -            |
| \$ -                   | \$ -                       | \$ -             | \$ -            |
| \$ -                   | \$ -                       | \$ -             | \$ 447,847.00   |
| \$ -                   | \$ -                       | \$ 11,454,204.91 | \$ 2,192,637.31 |

| Disabled Veteran       |                            | Non-HUB | HUB Total |
|------------------------|----------------------------|---------|-----------|
| Included in HUB Groups | Not Included in HUB Groups |         |           |
| 0                      | 0                          | 0       | 0         |
| 0                      | 0                          | 67      | 23        |
| 0                      | 0                          | 41      | 10        |
| 0                      | 0                          | 0       | 0         |
| 0                      | 0                          | 0       | 0         |
| 0                      | 0                          | 0       | 1         |
| 0                      | 0                          | 108     | 34        |

ast 2 Years.

| Disabled Veteran       |                            | Non-HUB | HUB Total |
|------------------------|----------------------------|---------|-----------|
| Included in HUB Groups | Not Included in HUB Groups |         |           |
| 0                      | 0                          | 0       | 0         |
| 0                      | 0                          | 4       | 1         |
| 0                      | 0                          | 5       | 0         |
| 0                      | 0                          | 3       | 1         |
| 0                      | 0                          | 300     | 5         |
| 0                      | 0                          | 520     | 1         |
| 0                      | 0                          | 832     | 8         |

ent activities.

| Number of Events Hosted or Attended |          |
|-------------------------------------|----------|
| Hosted                              | Attended |
| 1                                   | 1        |
| 0                                   | 1        |
| 0                                   | 1        |
| 0                                   | 3        |

| ent Fiscal Year |
|-----------------|
| L               |

| ent |
|-----|
| 3   |

| chasing | % of Weekly Hrs. with Contract |
|---------|--------------------------------|
|         | 25                             |
|         | 10                             |
|         | N/A                            |
|         | 5                              |
|         | N/A                            |
|         | N/A                            |
|         | N/A                            |
|         | 55                             |
|         | N/A                            |
|         | N/A                            |
|         | N/A                            |
|         | N/A                            |

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