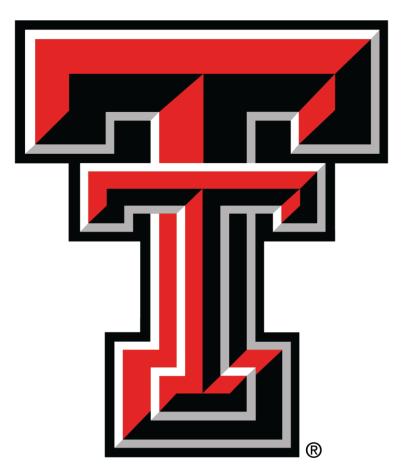
# **Texas Tech University Commencement**

**Guest Ticket Claim Process** 



## **Registering Your Account – First Time Logging In**

1. Go to <u>www.texastech.com/buystudenttickets</u> and click on "Register".

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	Student Tickets	
	Student Login	
	Students - Please login to your account by clicking the button below	
	Student Login	
	Register Here	
	Only if this is your first time on the site. Please have your Student # and e-mail address ready for online registration.	
	Register	
	Already Registered	
	Login if you already registered online and have your current e-mail and password.	
	E-mail or Student ID #:	
	Password:	
	Forgot Password?	
	Sign In Please note that e-mail and password are case sensitive.	
	Paciolan	
	Copyright @ 2020 Paciolan, All Rights Reserved.	
	Site Security Browser Requirements Privacy Policy	

- 2. Enter your R number into the "Student ID" box. You must replace the letter "R" with the number "9" when entering your number. Click Activate.
  - a. Please Note: You will only do this the first time you login to your online student ticket account.

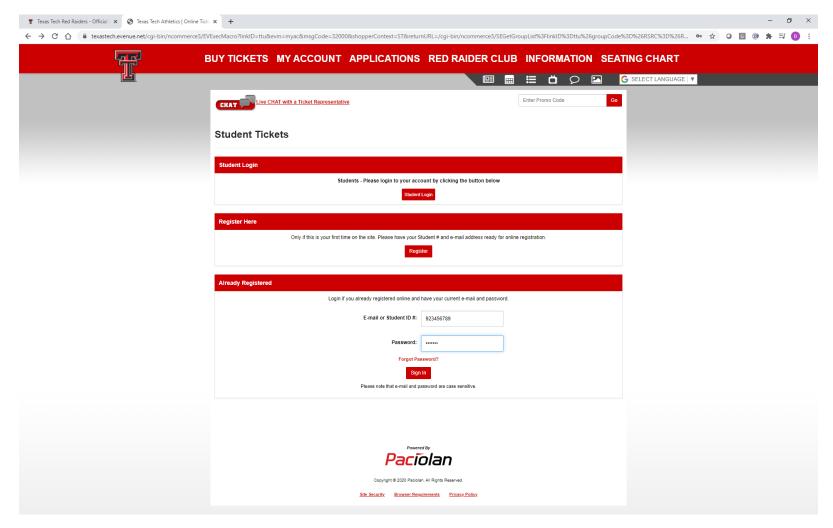
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Copyright © 2020 Pacidian. All Rights Reserved.						
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3. Complete the registration of your account by filling out all of the required boxes that are identified by the asterisk (\*) next to them. Click "Next" after you have completed filling out the required fields.

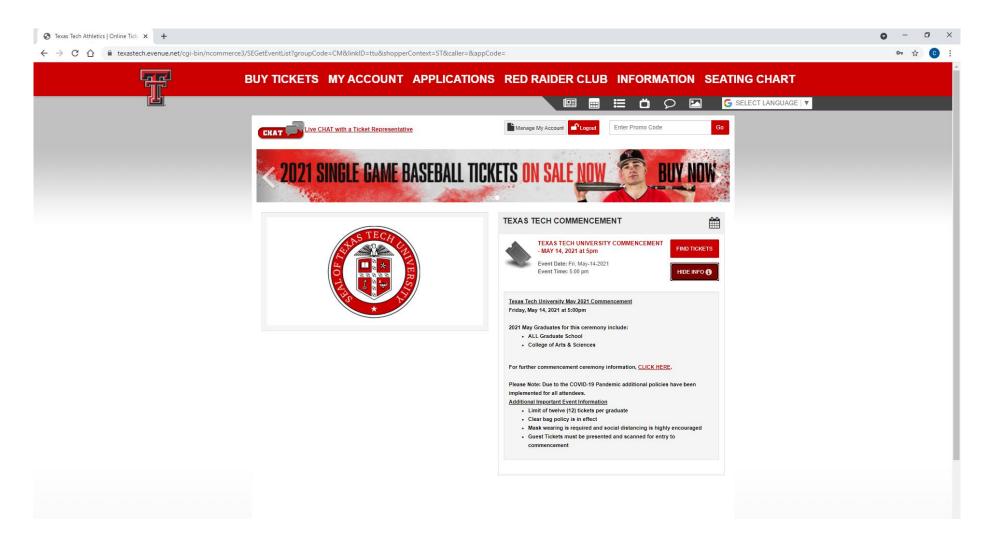
Texas Tech Red Raiders - Official / 🗙 📀 Activate Account	× +					- 0 ×
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	Activate Account Please confirm all required a	ddresses and phone numbers are completed for your	account.	Enter Promo Code	C	30
	Masked Rider		MAIL			
	redraidertickets@gmail.o Account Number 923456		Country	United States	~	
			* Address 1	Street Address, P.O. Box		
	Your Information		Address 2	Apartment, Suite, etc.		
	* Email	redraidertickets@gmail.com	* Zip	XXXXXX or XXXXX-XXXXX		
	* Confirm Email		City			
	* Password * Confirm Password		State	Select	~	
		II also be your user name to sign in.				
	Note. Your email address with	n also be your user name to sign in.				
	Phone Numbers					
	* BUSINESS	XXX-XXX-XXXX				
	HOME	XXX-XXX-XXXX				
	* CELL	XXX-XXX-XXXX				
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	Select the items that you wo	uld like to receive via email.				
		Select All				
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### **Claiming Your Commencement Tickets**

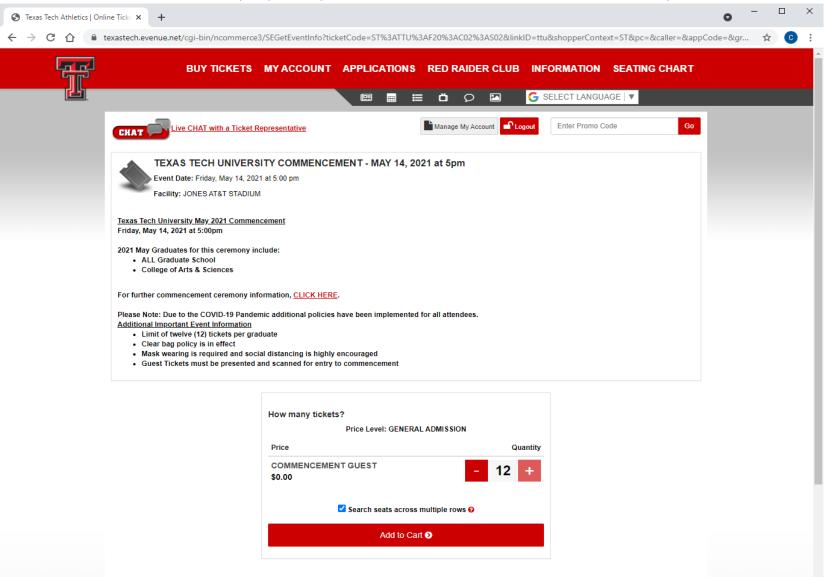
- 4. Go to <u>www.texastech.com/buystudenttickets</u> and in the "Already Registered" box, enter your student ID (Replace the letter R with the number 9) and the password you set when you registered your account initially and click "Sign In".
  - a. Please Note: If you have you not registered your student account, go to Step 1 of these instructions and register your student ticket account.



- 5. Click on your commencement ceremony
  - a. Please Note: Graduates may only claim up to twelve (12) tickets for their commencement ceremony.



- 6. Add your ticket to your cart by clicking the plus (+) sign to the desired quantity (1 to 12) and clicking Add to Cart.
  - a. Please Note: Graduates may only claim up to twelve (12) tickets for their commencement ceremony.



# 7. Verify your cart's contents on the cart page and click "CHECKOUT".

S Texas Tech Athletics   Online Tick: X +	• - • ×
← → C 🏠 🗎 texastech.evenue.net/cgi-bin/ncommerce3/SEAddOrder	☆ ⓒ :
BUY TICKETS MY ACCOUNT APPLICATIONS RED RAIDER CLUB INFORMATION SEATIN	NG CHART
CHAT Live CHAT with a Ticket Representative Your Cart	Go
TEXAS TECH UNIVERSITY Item Total: \$0.00 CART SUMMARY	
COMMENCEMENT - MAY 14, 2021 at 5pm Friday, May 14, 2021 at 5:00 pm Subtotal	\$0.00
JONES AT&T STADIUM Quantity: 12 Delivery Charge	\$0.00
Price Level: GENERAL ADMISSION Edit   Remove TOTAL	\$0.00
Delivery Method       CHECKOUT         Image: State of the state of t	
Continue Renewing	3
Remove Entire Order	r
Powered By Paciolan Copyright © 2021 Paciolan. All Rights Reserved.	
Copyright fo 2021 Paciolan. All Rights Reserved. Site Security Browser Requirements Privacy Policy	
12 tickets (TEXAS TECH UNIVERSITY COMMENCEMENT - MAY 14, 2021 at 5pm)	

8. Verify your account information click "Place Your Order".

	+ .evenue.net/www/ev_ttu/ss/evenue/?p=1#Payment?action=	=CH&cartType=T&continueUrl=https%3A%2F%2	Ftexastech.evenue.net%2Fcgi-bin%2Fncomme	●
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A.	count Information			
	asked Rider	Amount Due Now	\$0.00	
RE	EDRAIDERTICKETS@GMAIL.COM	Payment Information		
Ea	08 6th Street Ist Side of Jones AT&T Stadium	No payment due at this time		
CA	AMPUS MAIL TX 79409			
	BUSINESS 806-742-8324 Edit			
	CELL 806-742-8324			
Te:	xt My Tickets			
	Yes, I also want my tickets via text message bile Number			
Ву	selecting "Text My Tickets" and providing your mobile phone mber, you consent to receive your ticket(s) and related			
not	tifications via text messages to the phone number provided. essage and data rates may apply.			
			Place Your Order	
1	2 tickets (TEXAS TECH UNIVERSITY COMMENCEMENT	T - MAY 14, 2021 at 5pm)	08:37	

#### 9. Order Confirmation Page

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exastech.evenue.net/cgi-bin/ncommerce3/SEUpdOr	dPrc
Order Confirmation	🖼 🗮 🛱 👂 🖾 🗲 SELECT LANGUAGE   🔻
Thank you for your order Masked Rider	General Information
Address: 2508 6th Street East Side of Jones AT&T Stadium CAMPUS MAIL, TX 79409 Phone: 806-742-8324 E-mail: redraidertickets@gmail.com	Return and Refund Policy: All sales are final upon completion of transaction. No Refunds/Exchanges. Will Call: Tickets picked up at Will Call must be accompanied by a photo I.D. and credit card used to complete the transaction. You will receive an e-mail confirmation shortly.
Payment Information	Order Information
Total Cost: \$ 0.00	Account Number: 923456789 Confirmation Number: 9234567892065876 Order Date: Tuesday, April 20, 2021 at 9:57 am
Ticket Purchases	
TEXAS TECH UNIVERSITY COMMENCEMENT - MAY Friday, May 14, 2021 at 5:00 pm JONES AT&T STADIUM	14, 2021 at 5pm
Delivery Selection: Mobile Delivery	ase. To add your ticket to your Passbook, click the Apple Wallet/Google Pay icon. You will then be prompted to finalize the download
	c tickets do not require WiFi or an internet connection to access once saved to your Apple/Google Pay Passbook. Prior to arriving to ay Passbook to confirm you have each ticket added. These tickets MUST be presented via your mobile device and WILL NOT scan if

Tickets		0.00
Delivery Charge		0.00
Order Charge		0.00
	Total Cost:	\$ 0.00

Please Note: Due to the COVID-19 Pandemic additional policies have been implemented including face covering for all attendees, per current state guidelines. We also ask that you adhere to social distancing guidelines while in attendance.

#### Additional Important Event Information

- Limit of twelve (12) tickets per graduate
- Masks MUST be worn at all times
- Clear bag policy is in effect
- Guest tickets must be presented and scanned for entry to commencement
- Commencement guests will be allowed to bring an unopened 20 ounce (or less) bottle of water into commencement this year. Please note that **frozen water** will not be allowed through the stadium gates. Empty cups, opened bottles and other drinking containers other than 20 ounce (or less) bottles will not be permitted as well

For further commencement ceremony information, go to www.depts.ttu.edu/provost/commencement/.