

**Texas Tech University
Academic Council**

**Meeting of August 20, 2019
1:30 PM, Library Room 309**

Attendance

Present: Cindy Akers, Jim Brett Campbell, Todd Chambers, Donell Callender for Sheila Hoover, Miranda Davis, David Doerfert, Cathy Duran, Dottie Durband, Genevieve Durham-DeCesaro, Kristi Gaines, Clifton Ellis for Mary-Alice Torres-Macdonald, Sheila Gray, Bret Hendricks, Patrick Hughes, Jorge Iber, Michelle Kiser, Amy Koerber, Mitzi Lauderdale, Mellinee Lesley, Rodney Lackey for Greg Glaus, Justin Louder, Andrew Martin, Brenda Martinez, Pat McConnel, Alison Myhra, David Rivero, Brian Shannon, Rob Stewart (Presiding), Carol Sumner, Annette Hernandez, Patricia Vitela, Janessa Walls, Vicki West and Dana Wiser

Action Items:

1. Associate Deans are asked to review the attached flowcharts related to SB 25 and notify Vice Provost Durham DeCesaro if information is missing or requires revision. **Finalized flowcharts will be distributed at the September Associate Deans and Chairs Council meetings.**
2. Associate Deans are asked to review upcoming deadlines for faculty awards as detailed on the Provost's Planning Calendar which was attached to the meeting agenda.

Stewart called the meeting to order. In light of new individuals attending, he led a round of introductions from Academic Council members before introducing the minutes from the July meeting. Hearing no calls for corrections or clarifications, the minutes were approved by acclamation.

McKinnon introduced the summary of course approvals. With no questions or comments for review, Doerfert moved to accept the course approvals as presented, Akers seconded, and the motion was approved.

The Council heard a trio of program proposals:

- The College of Human Sciences introduced a proposal for an inter-institutional agreement between the college and the TTUHSC School of Nursing. Durband said the program was being introduced as a result of requests from students and parents. Durham DeCesaro noted the new agreement would require formal approval by the TTU Board of Regents and SACSCOC, and that SACSCOC approval, in particular, could be a lengthy process. Shannon inquired as to what the agreement would encompass, and Durham DeCesaro said students could be concurrently enrolled at both Texas Tech University and TTUHSC, ultimately earning degrees from both institutions.

- Louder discussed a proposal to offer the B.A.A.S. degree in Restaurant, Hotel and Institutional Management at Collin College, effective with the Spring 2020 term.
- Finally, the Council heard an information-only notification of the deletion of the concentration in Nutrition, Health and Wellness from the B.S. in Nutritional Sciences.

Shannon moved to approve both the inter-institutional agreement and the B.A.A.S. degree offering at Collin College as proposed, Chambers seconded, and the motion was approved.

Durham DeCesaro discussed a proposal regarding unresolved grades of X, which she noted had originated at an Associate Deans meeting earlier during the summer. Under the proposal, grades of X would be changed to NC if:

- The grade of X had been assigned during or after the Fall 2009 semester.
- The instructor of record could not be reached.
- No information in the student's academic record warranted assigning a letter grade.

After a brief discussion, Ellis motioned to approve the proposal as presented, Iber seconded, and the motion was approved. Durham DeCesaro noted that the Registrar's Office would implement the approved proposal as soon as possible.

The Council heard an update on THECB's approval of changing the administrative unit for the Ph.D. in Land-Use Planning, Management, and Design from the College of Architecture to the Graduate School.

Durham DeCesaro provided a preview of a list of academic affairs-related legislation recently passed by the Texas Legislature. She asked that department heads and associate deans examine and review any legislation that might impact their academic areas and reminded those in attendance that anyone with questions could contact the Provost's Office. She also demonstrated a sample flowchart decision tree outlining the procedure to follow regarding the SB 25 requirement for students to file a degree plan. She noted that flowcharts for that and other bills would be distributed electronically to help departments determine what actions to take in response to legislative-required items.

Durham DeCesaro also gave a brief update on commencement, noting that the RSVP system for graduating students enjoyed a high response rate and commending college readers and faculty members for their attendance and support of the ceremony.

Stewart gave a reminder regarding start-of-term items for associate deans and department heads, including:

- New faculty orientation, to be held the following day.
- A memo from the Provost's Office outlining considerations to be made in welcoming new faculty to the university.

In addition, Durham DeCesaro announced that the Provost's Office would be handling cases where students were erroneously dropped for non-payment on a case-by-case basis, and asked that due consideration be given to students dropped for a class in such an instance only to find the course full when attempting to re-enroll. She asked that if room capacity and other considerations allowed, students mistakenly cancelled for non-payment be reinstated.

Durham DeCesaro also noted that the Core and Multicultural Curriculum committee would be communicating directly with instructors teaching core and multicultural courses on or about the fourth or fifth day of class to explain the required process and deadlines for reporting. She said department chairs and associate deans were typically excluded from such communication unless they request to be included.

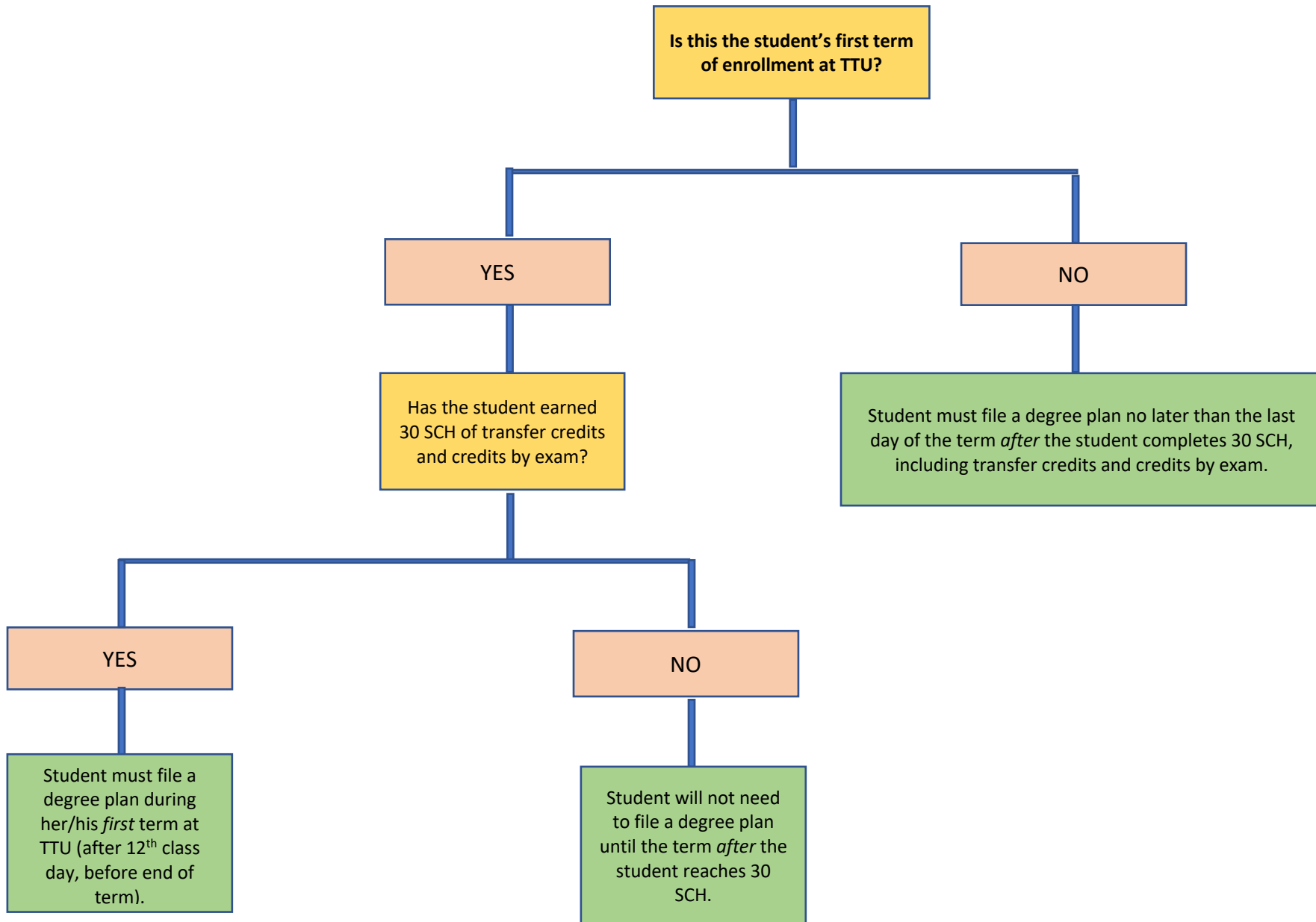
Stewart discussed the Provost's Planning Calendar for 2019-2020, noting that the calendar was available online. He called attention to the faculty award due dates in October and announced that additional President's Excellence in Teaching Fellowships would be offered during the coming academic year, which he hoped would draw additional applications. He also announced a new opportunity for tenured faculty to apply for a one-time appointment to the Provost's Faculty Fellow program.

In other business:

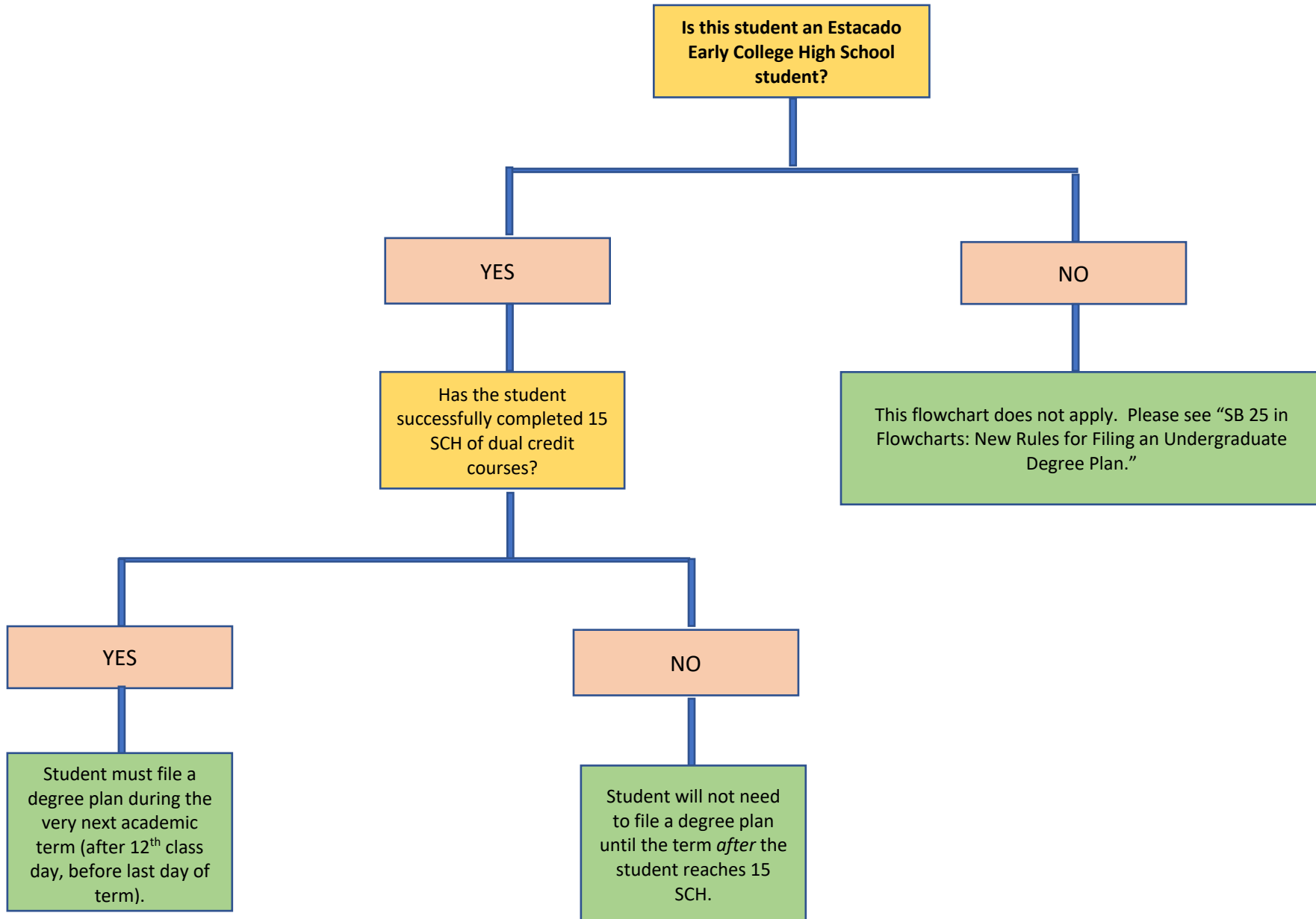
- Sumner shared information regarding legislation impacting the Military and Veterans Program. The new federal legislation would extend veterans' ability to study in STEM programs and offer additional funding to do so.
- Council members heard an announcement that the Learning Center and RaiderReady programs offices had moved to Drane Hall.
- Stewart announced that McKinnon would be leaving the university at the end of the month, and both he and Durham DeCesaro thanked him for his contributions to Academic Council during his five-plus years of service to the university.

With no other business raised, Stewart adjourned the meeting and the Council members celebrated McKinnon's years of service to TTU with a reception.

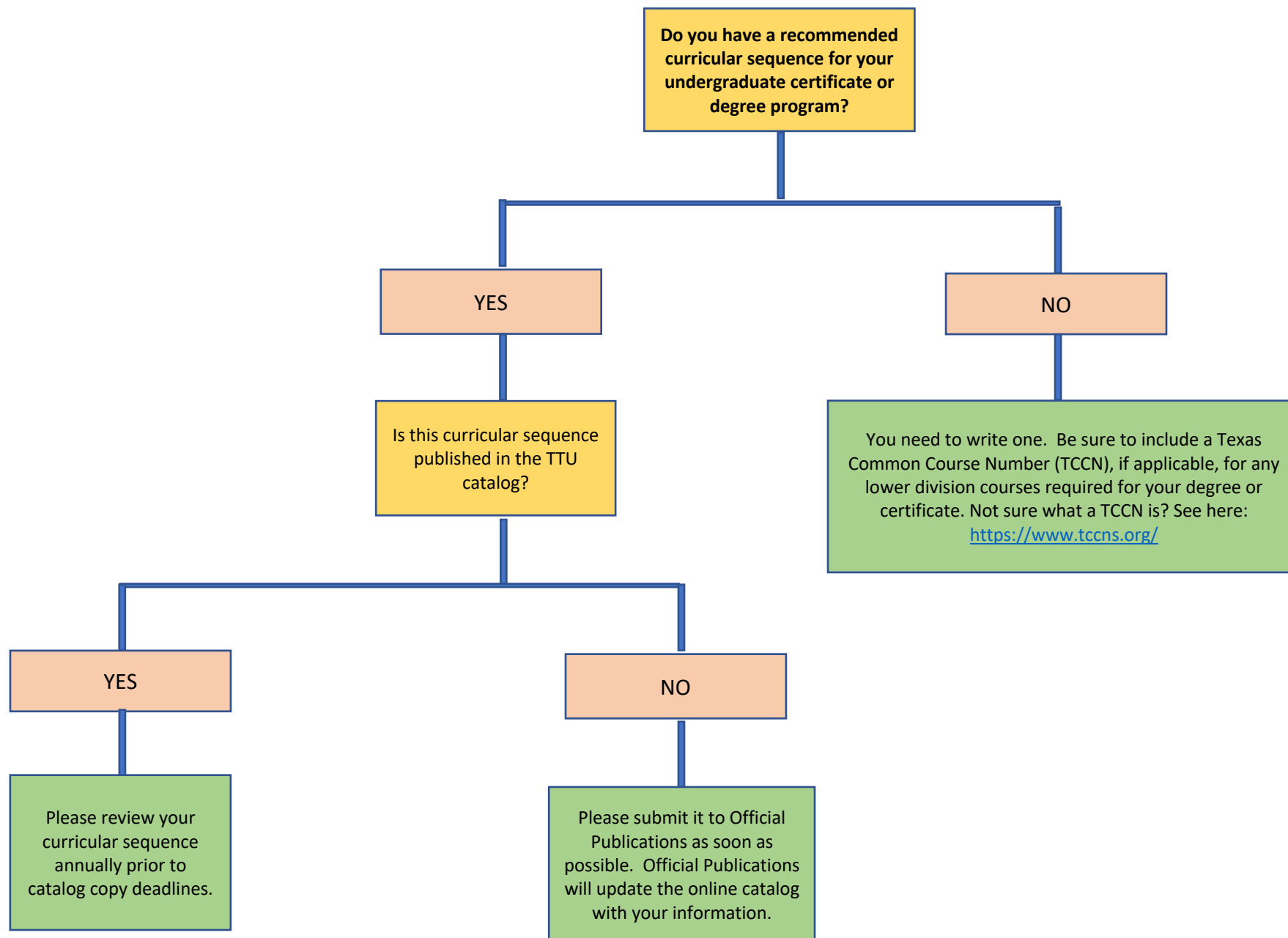
SB 25 in Flowcharts: New Rules for Filing an Undergraduate Degree Plan



SB 25 in Flowcharts: New Rules for Filing an Undergraduate Degree Plan-Early College High School Students



SB 25 in Flowcharts: New Rules for Undergraduate Curriculum Maps/Sequences



SB 25 in Flowcharts: New Rules for Undergraduate Course Transferability

