

TIMELINE FOR CORE CURRICULUM COURSE PROPOSALS: 2021-2022 REVIEW CYCLE

Proposing a new or existing course for the Core Curriculum, changing an existing Core Curriculum course, or deleting an existing Core Curriculum course all follow the timeline described below.

September 14, 2021

- New course proposals must be at the Academic Council step. This is because brand new courses being proposed for the Core Curriculum must be approved as new courses prior to their consideration for inclusion in the Core Curriculum.

October 8, 2021

- Proposals must be at the appropriate Core Curriculum step in Curriculog. For example: a course being proposed for the Creative Arts Core area goes from the department to an administrative review and then to the college before it gets moved on to the Creative Arts committee in Curriculog. Proposers should launch their proposals early enough to ensure that the proposals can move through the required steps and still reach the appropriate Core Curriculum area by October 8.

November 12, 2021

- Proposers and submitters will be notified of the Core Curriculum Committee decisions.
- Proposals requiring revision will be sent to the proposer (with copies to chair/director and associate dean) for revision request.

December 3, 2021

- Deadline for submission of revised proposals.

December 20, 2021

- Proposers and submitters notified of Core Curriculum Committee decisions on revised proposals.
- All approved proposals will be presented as informational items at the December 21, 2021 Academic Council meeting.

January 4, 2022

- All approved proposals submitted to the Texas Higher Education Coordinating Board for review.

The [Core and Multicultural Curriculum website](#) contains the following resources to assist faculty members who are considering submitting proposals to the Core and Multicultural Curriculum committee. Included in the resources are:

- General purpose of the Core and Multicultural Curriculum
- Helpful tips for proposing, changing, and/or deleting a course
- Explanation of the THECB's role
- Detailed timeline
- Listing of CMC Committee members
- Information for IoRs
- Information for chairs and directors