

Faculty members teaching Writing Intensive courses:

Please take a moment to review the following recommendations for writing content in your Fall 2016 Writing Intensive course. These recommendations come to you from the Writing Advisory Committee and are designed to help you create opportunities for writing in your Writing Intensive course.

Please also review the guidelines for reporting assessment of your Writing Intensive course. These guidelines for assessment reporting move toward a qualitative evaluation from your perspective as the faculty member teaching the Writing Intensive course. If you have any questions at all, please contact the Director of the University Writing Center, Kathy Gillis: kathleen.gillis@ttu.edu.

Guidelines for content and assessment in your Fall 2016 Writing Intensive course:

COURSE CONTENT

As a designated Writing Intensive course, your course needs to align with the following recommendations established by the Writing Advisory Committee:

1. The syllabus should include at least one course objective that specifies satisfactory college-level writing as a measurable learning outcome.
2. Writing instruction should be integrated as a part of the course content and as a significant, recurring activity.
3. Students should have regular and frequent opportunities to write, including both graded and ungraded writing.
4. Students should have opportunities to revise their work.
5. Students should have timely feedback on their writing so that they may improve their performance. (Feedback may be from faculty, peers, TAs, and/or tutors and does not have to be given on the complete assignment. Faculty members may have the help of trained graduate teaching assistants or Writing Fellows to bring the student/faculty ratio to a manageable level.)

CONDUCTING AND REPORTING ASSESSMENT

As the instructor of a designated Writing Intensive course, you should plan to assess your students' writings throughout the semester. Please do this in a way that best fits the needs of your course. If you would like assistance developing assessments for your Writing Intensive course, please contact the Director of the University Writing Center, Kathy Gillis: kathleen.gillis@ttu.edu.

At the end of the term, you will need to submit a one to two page narrative report describing the ways that writing did or did not contribute to student learning in your course. That report should clearly and succinctly answer the following questions:

1. What writing assignments were required of students? Please list and briefly describe each. It is not necessary to include grading procedures, rubrics, or individual/aggregate scores.
2. How, if at all, did each writing assignment contribute to student learning in your course?
3. What changes, if any, would you make to the ways in which writing was used in this course?

Sample narrative reports are available on the Writing Intensive webpage.

Please submit your narrative report, via email, to Director of the University Writing Center Kathy Gillis (kathleen.gillis@ttu.edu) no later than noon, Friday, December 16th.