



# OFFICE OF THE **PROVOST**

TEXAS TECH

## *THECB Submission Form*

### Program Changes – Program Consolidation

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

*The information collected will be submitted directly to THECB by the Office of the Provost.*

### **General Information**

1.) Institution:

- ☐ Texas Tech University
- ☐ Texas Tech School of Veterinary Medicine
- ☐ Texas Tech School of Law

2.) Degree Level

- ☐ Bachelor's
- ☐ Master's
- ☐ Doctoral
- ☐ Professional

3.) Degree Designation Abbreviation (e.g., M.A.) \_\_\_\_\_

4.) Degree Designation Description (e.g., Master of Arts)

5.) Degree Program Title (e.g., Psychology) \_\_\_\_\_

6.) Degree Program CIP Code \_\_\_\_\_

7.) Administrative Unit (e.g., Department of Biology) \_\_\_\_\_

8.) Proposed Effective Date of Change \_\_\_\_\_

## Program Consolidation

### Program Consolidation Guidelines:

A consolidated program requires at least one other degree program to be combined with another to create a new degree program or brought into an existing major as a concentration. The consolidated program should:

- a) Be a more effective and efficient degree program;
- b) Have a common set of courses consisting of at least 50% of the major coursework taken by all students in the degree program;
- c) Identify a separate set of courses for the concentration(s)/track(s) consisting of fewer than 50% of the coursework;
- d) Require limited to no new courses, faculty expertise, funding, or other resources; and
- e) Result in no disadvantages to graduates of the consolidated program.

If the consolidation is approved, the start date for the consolidated program will be the start date of the oldest existing degree program. Continue to report graduates in the degree programs being phased out under the current CIP Code until the phase-out date.

1. Please provide a summary of the rationale for consolidation and the benefit to students:
  
  
  
  
  
  
  
  
  
  
2. Please list the degree programs to be consolidated (include CIP codes and closure dates)

3. Will the degrees above be consolidated into a new degree or an existing degree (select one)?
- ☐ New degree program
  - ☐ Existing degree program
4. Please provide information below for the consolidated program:
- a. Degree program title \_\_\_\_\_
  - b. Degree program designation (e.g. Master of Science in Biology): \_\_\_\_\_
  - c. CIP Code \_\_\_\_\_
  - d. Required SCH: \_\_\_\_\_
  - e. Admin Unit Name and Number: \_\_\_\_\_