October 10, 2017

Texas Tech University Faculty and Staff,

During this difficult time, there will likely be students, staff, and faculty who may need to talk with someone about their concerns and feelings following the tragic event of October 9. Counselors from the Student Counseling Center, trained staff from across campus, and staff from the Office of the Dean of Students stand ready to assist students in need of support services. Support clinics have been set up in the following locations for October 11th, 2017, until 5:00 p.m.

- **Student Wellness Center** – walk-in hours at the Student Counseling Center, Monday through Friday, 12:30 p.m.-3:30 p.m. and a drop-in support group on Tuesday and Wednesday from 1:00 p.m.-5:00 p.m. located at the Student Wellness Center, Room 100.
- **Student Union Building** – a drop-in support group on Tuesday and Wednesday until 5:00 p.m. in the Mesa Room located on the second floor of the Student Union Building.

In addition, a memorial space has been located inside the Student Union Building near the entrance of the SUB by the Copy Mail Office. A message board and space has been provided for students, staff, and faculty to leave messages of condolence.

We ask faculty members that should they identify a student in distress or in crisis to refer students to either of the above support locations or to the Office of the Dean of Students, (806) 742-2984. We also ask our faculty to work with students in crisis or distress to make-up any missed class periods or missed academic work. There are many students on campus affected by this event, and they may need time to process their thoughts and feelings. Counseling resources also are available to any university employee through the Employee Assistance Program.

The [TLPDC](https://www.ttuhsc.edu/tp/campus-community-services/) has suggested some information to assist faculty in teaching during a time of crisis, available [here](https://www.ttuhsc.edu/tp/campus-community-services/).

In difficult times, it is the strength of the campus community and love and support for one another that will help us heal. Again, the academic community would like to express our gratitude to the Texas Tech Police Department, as well as the Lubbock Police Department, the Lubbock County Sheriff’s Office, and the numerous other law enforcement agencies who responded to this tragic and dangerous situation on our campus.

Thank you in advance for your efforts to support our students, staff, and faculty.

Sincerely,

Michael Galyean
Provost