



TEXAS TECH UNIVERSITY
Office of the Provost

MEMORANDUM

TO: TTU Faculty, Deans, Department Chairs, Associate Deans

FROM: Rob Stewart, Senior Vice Provost

Cc: Michael Galyean, Provost & Senior Vice President
Alan Barenberg, President, Faculty Senate

DATE: September 19, 2018

RE: Nominations for Minnie Stevens Piper Professor Award

Each year, the Minnie Stevens Piper Foundation solicits nominations for the Piper Professor Awards. The focus of the Piper Professor Awards is to recognize excellence in teaching. Each state institution of higher education may submit one (1) nomination annually. Ten finalists from across the state will be selected. The award carries a prize of \$5,000.

To provide an institutional nomination from Texas Tech University, we invite nominations to be submitted to the Faculty Senate (faculty senate@ttu.edu) by October 19, 2018. The nomination form is provided in the attached document from the Foundation. Form A in the packet should be completed by the nominating department or college, except the last field asking for full-time equivalent student enrollment and the administrator signature block (those will be completed in the Provost's office for the university finalist). Form B should be completed by the nominee or primary nominator. The forms and additional information are available at <http://comptroller.texas.gov/ppnomination/>. We encourage departments and colleges to follow your normal award vetting procedures to select nominations. Full-time tenured, tenure-track, and non-tenure-track faculty (e.g., professors of practice, instructors) are eligible.

Nominations received by October 19 will be screened by the Honors and Awards Council for submission of finalists to the Provost by November 1. The final selection will be submitted to the Foundation by November 16. Awards are to be announced state-wide in May 2019.

Thank you for participating in this process that can bring recognition to Texas Tech's commitment to quality teaching. Please do not hesitate to contact us for additional information as needed.