



Vineyard Operations Manager

FLSA Status: Exempt

Job Status: Full-time

Work Schedule: Varies

Reports To: Owner/Winemaker

Amount of Travel Required: N/A

Messina Hof Company Overview:

Established in 1977, Messina Hof was developed from a family owned and operated vineyard and winery in Bryan, Texas. Messina Hof is dedicated to high quality world-class wine production and genuine hospitality in its winery and resort facilities located in Bryan, Fredericksburg, Grapevine, and Richmond Texas. Messina Hof has doubled in size since 2012, and its annual wine production has grown to more than 200,000 gallons. Messina Hof's continued dedication to innovation, excellence, and family traditions is exemplified in its premium wines of distinction and landmark wine country destinations. It has also been continuously named the most awarded winery in Texas. Messina Hof is made up of a team of honest and passionate people of character that desire to be part of a rapidly growing company in an exciting and thriving industry.

POSITION SUMMARY

The Vineyard Operations Manager is responsible for the daily operation of multiple vineyards throughout Texas including all elements of planning, budgeting, purchasing, maintenance, personnel management and hands on execution of vineyard tasks. This includes hands on management of vineyards owned and controlled by Messina Hof as well as advising, coordination and assistance to vineyards whose fruit is contracted to Messina Hof.

ESSENTIAL FUNCTIONS

Reasonable Accommodations Statement

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Essential Functions Statement(s)

- Supervises vineyard personnel.
- Coordinate and execute daily activities with personnel and equipment including pruning, tying, suckering, irrigation, fertilization, tractor activities, spraying, harvesting, and any other required tasks.
- Execute training programs for vineyard and production staff to develop viticulture skills and understanding.
- Properly operate a forklift, tractor, excavator, trencher, and many other large and small equipment's
- Visit vineyards routinely to oversee progress and quality of work performed and to provide direction and assistance on corrective actions.

- Responsible for all ordering of part and supplies to ensure continued operation of vineyards
- Interface with Human Resources to ensure proper staffing and training at all locations
- Create and oversee the annual vineyard calendar and plan and communicate the plan to owners and company management team
- Oversee and review adherence to budgets.
- Oversee all operation of vineyards throughout Texas controlled by Messina Hof as well as vineyards contracted for fruit purchases.
- Act as a liaison between our growers and Messina Hof to ensure quality grape growing practices, fruit quality expectations and harvest execution.
- Assist in contracting of fruit in order to meet the grape needs of Messina Hof
- Work closely with the owner to schedule grape deliveries to wineries during harvest.
- Complete weekly reports to owners
- Attend industry functions and events such as association meetings, trainings etc.
- This job description reflects management’s assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.
- Perform other duties as required including assisting other departments as needed

POSITION QUALIFICATIONS

Competency Statement(s)

- 6-10 years of experience – Hands on Vineyard / Farm Management
- Pesticide Applicator License preferred
- Ability to use a personal computer

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job the employee is regularly required to talk or hear. The employee is frequently required to stand and walk for long periods of time. The employee is occasionally required to reach with hands and arms and stoop, kneel, and crouch. The employee must frequently lift and/or move up to 50 pounds from floor to waist. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate.

Messina Hof Wine Cellars, Inc. is an equal opportunity employer and a drug-free workplace.

HR Manager Signature: _____ Date: _____

Employee Signature: _____ Date: _____