

**POSITION DESCRIPTION**  
**for**  
**Feedyard Services Assistant**

Full-Time Position: Feedyard Services Assistant

Reporting Relationship: Reports to Feedyard Services Manager primarily and Director of Feedyard Services secondarily.

Basic Function: Assist with development, implementation and maintenance of feedyard services and quality assurance programs.

Specific Responsibilities:

1. Work as part of a team to implement TCFA Feedyard Services.
2. Assist with implementation of Environmental Services Program. Must be capable of physical work, operation of soil sampling equipment and an all-terrain vehicle.
4. Conduct environmental inspections at feedyards, including completion of inspection reports and regulatory agency reports.
5. Develop and update, as needed, Nutrient Management Plans for feedyards. Must have or be willing to obtain required nutrient management certifications.
6. Schedule and conduct feedyard audits for the Beef Quality Assurance Program.
7. Approximately 40-50 nights of overnight travel required per year.
8. Assist with educational programs and seminars.
9. Must have good driving record.
10. Basic competency in Microsoft Office software programs is required.
11. Assist other staff when needed.
12. Perform other duties as assigned.

Please send resume and work history with contact information for three references to:

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