



STAR Method Interviewing

S

SITUATION

- Define the general context
- Who/What/When
- Mention the problem you had to overcome

T

TASK

- Identify the key objective and issue that you addressed

A

ACTION

- Describe the action you took or initiated, emphasizing the skills you used to complete the task.

R

RESULTS

- Summarize the outcome in business terms
- Remember: It is very important to include your results. This is a common mistake. Your statement will be more effective if you can summarize the outcome.

S

SITUATION

“Yes, in my management class we had a project to create a mock product and I was designated as the group leader.”

T

TASK

“The project was critical not only from a grade standpoint, but I wanted to prove to my professor that I could manage all aspects of the team from conception, to marketing, to development, and presentation. However, I quickly realized that not everyone shared my enthusiasm with the project and had 2 team members drop the ball on their parts.”

A

ACTION

“I had been baseball team captain at high school, where I loved the challenge and responsibility of leadership. So I volunteered to take on the additional responsibility of the marketing package. I then delegated the product presentation to the other 2 team members and I floated between the other aspects.”

R

RESULTS

“Though it was additional work on 3 of the team members, we made an A on the project and the professor recognized us as the outstanding marketing project. We are currently working with her and some of her contacts to take the product to market. It felt great to put in the hard work and be recognized.”

Mock Interviews Through the CMC

For company/job specific mock interviews, please provide the CMC with the job description 48 hours ahead of time.



HOW DO I PREPARE FOR A FACE-TO-FACE MOCK INTERVIEW?

- Make a 1 hour appointment with Jamie Pitman through HireRAWLS
- Email jamie.pitman@ttu.edu with information about what company/job/industry you are preparing to interview with.
- Dress professionally and treat this as a real interview throughout the process.
- Prepare as you would for an interview with an employer.
- Arrive to the CMC (BA 119) 10 minutes early



HOW DO I PREPARE FOR A TELEPHONE MOCK INTERVIEW?

- Make a 1 hour appointment with Jamie Pitman through HireRAWLS
- Email jamie.pitman@ttu.edu with information about what company/job/industry you are preparing to interview with.
- Get into an environment without distractions.
- Have talking points and notes in front of you for your reference.
- Be prepared 10 minutes early to receive your interview call.



HOW DO I PREPARE FOR A GOOGLE HANGOUT/SKYPE MOCK INTERVIEW?

- Make a 1 hour appointment with Jamie Pitman through HireRAWLS
- Email jamie.pitman@ttu.edu with information about what company/job/industry you are preparing to interview with.
- Communicate if you will utilize the Skype interview room in the CMC office or will be elsewhere
- Log on 5 minutes before interview time
- Dress professionally and treat this the same as an in-person interview. Remember to consider your background.