

DRESS FOR SUCCESS

Business Casual vs Professional

Decoding the Dress Code for Interviews and Professional Events

Business Casual/Professional

Suit jacket or cardigan
can be added for a
classy look

More colors and
patterns are
acceptable

Khaki pants, nice
trouser or fingertip-
length skirt.....

Flats or heels
acceptable.....



.....Suit jacket

Suit pants or fingertip-
.....length skirt

Skirts and dresses should
.....be appropriate length

.....Low heels acceptable

Business Casual/Professional

Collared or polo shirt..... Dress shirt and tie

Tie optional.....

Jacket or vest can be
added for classy look

More patterns and
colors acceptable.....

Khaki pants or nice
trousers.....



Suit jacket and pants
should match – wear
black, grey, or navy
.....blue

Dress shoes and belt
.....should match

TIPS FOR SUCCESS IN ANY BUSINESS SITUATION

- When in doubt, dress conservatively.
- A suit will suffice in most situations.
- Make sure your outfit is wrinkle-free.
- Stick with solid colors and tighter-woven fabrics or simple patterns.
- Accessories should be kept simple: basic pumps, modest jewelry, light makeup, and only light perfume or aftershave.
- Wear a belt and a watch. The belt should match the shoes.
- Be sure your hair (including beard) is neatly trimmed or groomed. Avoid the "messy look."
- Shirts with lettering or graphics should not be worn.
- Check your outfit for missing buttons, thread "Xs" on skirts and jackets, lint, or a crooked tie.
- A skirt should be no shorter than the tips of your middle fingers (or just above the knee for good measure).