



TEXAS TECH UNIVERSITY
Office of the Registrar

RELEASE OF INFORMATION FOR SCHOLARSHIP APPLICATIONS AND AWARDS

As a condition for scholarship/assistantship awards, some donors require certain education record information, including but not limited to:

- *Academic Standing*
- *Class/work schedule*
- *Degree program/field of study*
- *Grades/GPA*
- *Research topics*
- *Residency*

This information may be required on a semester basis and may require you to provide a transcript or updated information for consideration of renewal of the award. You have the right to decline the release of your educational record information, however, this may disqualify you from consideration for some donor awards.

_____ I authorize Texas Tech University representatives to release information regarding my educational record to officials representing the donor organization of my award. I understand the authorization will remain in effect until I submit a written request to cancel this authorization.

_____ I decline the release of my educational record.

Should I receive the award referenced in this application, I authorize Texas Tech University to publicly acknowledge/recognize me as an award winner to the original donor(s) of the scholarship/assistantship or their designees, at any Texas Tech University award events and on any Texas Tech University websites. I also consent to the public release of such information to the parties marked below (initial all that apply):

_____ None. Except for the disclosures stated above, my award shall be kept confidential.

_____ Parents or Legal Guardians

_____ Private and Public Media and other Publications (including video, newspapers, magazines, etc.)

In addition, I understand and accept that as a condition of the scholarship/assistantship, I may be required to write and send a personal thank you letter to the donor(s) of the scholarship/assistantship or the selection committee, or attend events associated with the donor.

Name: _____ Tech ID: R_____

Date: _____

For more information regarding release of information and your rights according to FERPA, please visit http://www.depts.ttu.edu/registrar/Academic_Information.php