

# **HELPFUL TIPS**

# Creating an Account

This allows you to save your work and return to make modifications.

# Let's get started! Guest (Your work will not be saved) Have an account? Log in Create an account

# Navigating DegreeWorks Transfer

Navigate Between tabs to modify degree details and course/test credit information.



# Select Degree Details

- Starting term
- Level
- Degree
- Major
- Minor (optional)
- Concentration (optional)

#### Help with TTU Academic Programs:

https://catalog.ttu.edu/content.php?catoid=17&navoid=1638





# Search for a College or University

Using the search bar, look for your college of interest.

Search for a Transfer College or University	Texas	م
Central Texas College Killeen, TX		
College of the Mainland Texas City, TX		
East Texas Blaptist University Marshall, TX		
North Central Texas College Gainesville, TX		
Northeast Texas Crety College Mount Pleasant, TK		
Northwood University Texas Cedar Hill, TX		
South Texas College McAllen, TX		

# Search for a Transfer Course

- Using a transcript from your transfer institution is highly recommended.
- Recommended search methods:
  - Enter the course prefix and number (GOVT 2305).
  - Enter the course name.

# **Course Information**

- Using your transcript, enter the course details for the given course.
- It is important to match the credit hours on your transcript to avoid error when viewing your transfer audit.
- If you wish to keep adding courses from the same institution, select "Add another course from this school."

Search for a Course	×
Course Information South Trains College	
Course Details	
Am Geve Federal GGV/T 2005	
Course Semester (Prior to Fall 2014 unavailable) *	
Fall 2022	~
Credit Hours *	
3.0	
Course Grade *	
Α	~
Course Credit Type*	
Semester	~
Z Add another course from this school	
Save Course	

# Transfer Work

- All the transfer work you enter is stored in the "Transfer Work" column on the right side of the screen.
- You can edit, select, and remove courses from this list.

	Remov	e Selected Courses from List
Courses		
Check to Select	ARTS 1301 - Art Appreciation South Plains College Term Course Taken: Spring 2019 Grade Achieved: A Number of Credits: 3.0 Credits Type: Semester	Edit Course Information
	BIOL 1406 - General Biol I Majors South Plains College Term Course Taken: Summer 2022 Grade Achieved: A Number of Credits: 4.0 Credits type: Semester	
	ENGL 1301 - College Comp & Rhet I South Plains College Term Course Taken: Spring 2021 Grade Achieved: A Number of Credits: 3.0 Credits type: Semester	
	GOVT 2305 - Am Govt Federal South Plains College Term Course Taken: Fall 2022 Grade Achieved: A Number of Credits: 3.0	

### **Important Buttons**

- Start Over: Selecting this button will allow you to start from scratch. This will remove all entered coursework.
- Save Your Courses: If you have created an account, the "Save Your Courses" button allows you to save your coursework to view/update later.







# Understanding the Transfer Degree Audit

- Once you have entered your transfer work, your transfer results are ready to be viewed on your degree audit.
- Depending on your selections, the audit is broken into different blocks called degree, core curriculum, major, communication literacy, minor, and concentration.
  - Legend



Complete except for classes in-progress

Not Complete

Still Needed: 3 Hours in

- Fall-through courses
  - Courses that end up in this section are not applying to the selected degree program.
  - This does not mean the course did not transfer. The course does not apply to the selected degree program.
- Course Equivalencies
  - This is the section at the bottom of the audit that shows an easy-to-read view of how your courses would transfer to TTU.
  - A green arrow indicates a successful transfer articulation.
  - Any course listed with a prefix followed by dashes (EX: ENGL 1---) indicates general transfer credit. This means that a current TTU equivalency does not exist. Additional review could be necessary by the Transfer Evaluation Office.

Course Equivalencies					
South Plains College				Texas Tech Student Degree Audit	
ARTS 1301	Art Appreciation	A 3 Spring 2019	-	ART 1309	Art Appreciation
BIOL 1406	General Biol I Majors	A 4 Summ 22 TTU	-	BIOL 1403	Biology I
ENGL 1301	College Comp & Rhet I	A 3 Sprg 21 TTU	-	ENGL 1301	Essenti Of Coll Rhetoric
GOVT 2305	Am Govt Federal	A 3 Fail 22 TTU	-	POLS 1301	Amer Govt, Organization
HIST 1301	History Of Us To 1876	C 3 Summ 20 TTU	-	HIST 2300	Hist Of U.S. To 1877
MATH 1314	College Algebra	B 3 Sprg 22 TTU	-	MATH 1320	College Algebra
PSYC 2301	General Psychology	B 3 Fall 20 TTU		PSY 1300	General Psychology



