



TEXAS TECH UNIVERSITY  
Office of the Registrar

**Student Information Correction Form**

Please type your information. Once you have completed the form, print this document and sign the form.  
You may hand-deliver, mail, or fax the form and a copy of your documentation to:

**Mailing Address**

Texas Tech University  
Office of the Registrar  
Box 45015  
Lubbock, TX 79409-5015

Tel: 806.742.3661

**Physical Address**

Texas Tech University  
Office of the Registrar  
West Hall, room 103

Fax: 806.742.0361

**Full Legal Name:**

**Social Security #:**

 -  - 

**Semester Last Enrolled:**

If you respond "yes" to either of these questions, you are required to have these same changes made in your respective Human Resources Office (HR).

**Currently Employed by Texas Tech?**     **Yes**     **No**  
**by HSC?**     **Yes**     **No**

We will notify the appropriate HR office of your changes to the Student System. You must contact your HR office as soon as possible.

**Please Change / Correct my (check a box below):**

**Name Change:**

**From:**

**First:**

**Middle:**

**Last:**

**To:**

**First:**

**Middle:**

**Last:**

**Reason:**

**Social Security Number Change:**

**From:**

 -  - 

**To:**

 -  - 

By signing this form, I agree to furnish a copy of my Social Security Card which authorizes this change. International students changing their name may provide a copy of their passport page showing their correct name if they have not been issued a Social Security Card.

Signature (required): \_\_\_\_\_

Date: \_\_\_\_\_