

RE Internship FAQ (RE 4000)

❖ Where do I look?

- Your advisor has an Excel sheet of everywhere our students have completed an internship.
- LinkedIn – TTU Renewable Energy post jobs/internships
- Indeed
- American Clean Power (ACP) CleanPower.Org has a Jobs in Renewables page.
- Typically, several times a year companies will come to Tech to recruit interns or job seekers. These opportunities are usually shared through your advisors via email.
- Remember this part takes time so try to submit a few resumes each week, you can expect to apply for 25-50 positions, more applications mean better responses from companies.

❖ What kind of internship do I look for?

- Anything related to Renewables that can give you real-world experience.
- In some instances, something in Electric Generation can work depending on the internship you find.
- If you are only missing the internship to graduate some companies may offer permanent jobs that will qualify as an internship
- Examples of internships
 - RE construction Internships- Usually called Field Engineer
 - Wind Technician Internships
 - Traveling Wind Technician Internship
 - GIS work for RE Project Development
 - Jobs working in RE Project Development

❖ What do I need to be approved for the internship class after I am offered a position?

- Offer letter from the company with,
 - Job Title and Description
 - Your contact for your Supervisor or Human Resources
 - Location of internship
 - Start and End dates if possible
- Once the internship is approved by [Jeremy Overby](#) a permit will be put in by our advisor to register for selected semesters.
- **The internship class MUST be taken during your internship, you cannot complete an internship then register for the class.**

❖ How many hours do I need to register for?

- This is something that is discussed with your advisor and they will let you know your options for internship credit.
- 200 Work hours will Qualify you for 3 credit hours, 400 work hours equals 6 credit hours.
- Typically, you will register for 3 credit hours per summer semester (3 credit hours for summer 1 and 3 credit hours for summer 2)
- If you complete the internship over the spring or fall semester the maximum number of credit hours will be determined by your work schedule.
- Remember that you will have to pay for the number of hours you register for based on TTU tuition rates.