

**TEXAS TECH UNIVERSITY  
OFFICE OF RESEARCH & INNOVATION  
START-UP FUNDING CARRY FORWARD EXCEPTION FORM**

**INSTRUCTIONS:**

Please complete the information below and return the signed form to Josie Solis at [startup.vpr@ttu.edu](mailto:startup.vpr@ttu.edu). Signatures from your Dean, Research Dean, and Department Chair are required for the request to be considered.

**CURRENT FISCAL YEAR:**

**FINAL YEAR OF START-UP PACKAGE:**

**INVESTIGATOR NAME:**

**COLLEGE & DEPARTMENT:**

**ORGANIZATION CODE:**

**FUND (Check all that apply):**

**13A048**

**114C004**

**TOTAL REQUEST TO CARRY FORWARD:**

**SPEND BY DATE:**

**REASON FOR EXTENSION OF EXPIRED FUNDS:** Please explain why funds were not fully expended during the allotted time.

**PLAN OF ACTION FOR USE OF FUNDS:** Please provide a brief explanation of your plans to carry forward the startup funds indicated above. Note: This plan should include a clear strategy for using the remaining startup balance to secure new federally sponsored research funding.

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**PLEASE NOTE THAT RESIDUAL START-UP FUNDING PROVIDED BY THE PROVOST AND VP FOR RESEARCH CANNOT BE CARRIED FORWARD BEYOND THE DATE OUTLINED ABOVE.**

**INVESTIGATOR:**

**DATE:**

**DEPT CHAIR:**

**DATE:**

**ASSOC RESEARCH DEAN:**

**DATE:**

**COLLEGE DEAN:**

**DATE:**

**VP FOR RESEARCH:**

**DATE:**