

May 22, 2013

To: Texas Tech faculty, staff and students

From: Michael San Francisco, Interim Vice President for Research
Rob Stewart, Acting Provost

Re: Technical Issues Resolved on Chemical Hygiene Plan Assessment

The technical issues affecting the Chemical Hygiene Plan (CHP) Assessment have been fixed and the training module is available on the Environmental Health and Safety online training Web page at: <http://www.depts.ttu.edu/ehs/Web/TrainModDesc.aspx#CHP>. Click on the "Sign In" link under Chemical Hygiene Plan Training and enter your eRaider information.

Again, we apologize for any inconvenience and thank you for your patience.

The revision to the plan was completed early this year. It clearly defines roles, responsibilities and procedures around laboratory and workplace safety. The revised CHP is posted on the EH&S website.

The short, open-book assessment is meant to verify those individuals have reviewed the revised CHP.

Once you have signed in to the online training site with your eRaider information, scroll down to the Chemical Hygiene Plan Training section and click the "Start Training" link. Read the CHP sections and then be sure to follow the instructions to close your browser and sign back in before taking the "Final Exam."

EH&S will work with laboratory and workplace managers to make sure their groups have completed the assessment. Deadlines are:

- **Aug. 15** for current faculty, staff and students
- **Oct. 1** of first year for anyone joining the university after Aug. 15, 2013

The revised CHP and this verification program are a result of a U.S. Chemical Safety Board investigation into a 2010 incident in a TTU chemistry laboratory that left a graduate student seriously injured. Following its investigation, the CSB recommended that Texas Tech revise and expand its CHP to ensure that physical safety hazards are addressed and controlled, and develop a verification program that ensures that the safety provisions of the CHP are communicated, followed and enforced at all levels within the university.