

First Time Submitting Disclosure

To get started please use this link to update your disclosure: <https://ttu.my.irbmanager.com/>

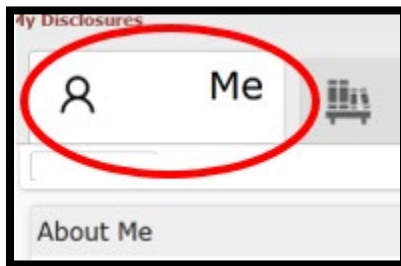
Sign in using Eraider

To navigate this site:

- Left side of the screen, under My Disclosures, click on **“Me”**
- Next, click on **“First Time ONLY COI COC Disclosure Submission”**
- Answer the questions clicking **“Next”** to proceed to the next page
- Upon completion, under the subheading User Signature, click **“Sign”**
- Click **“Next”**
- Under the subheading Form Completed, click **“Submit”**

***Illustrations:**

Under My Disclosures, please click on “Me” tab

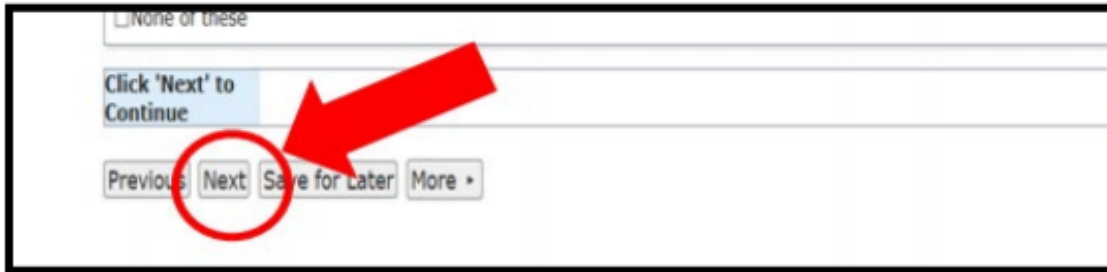


Next click on “First Time ONLY COI COC Disclosure Submission”



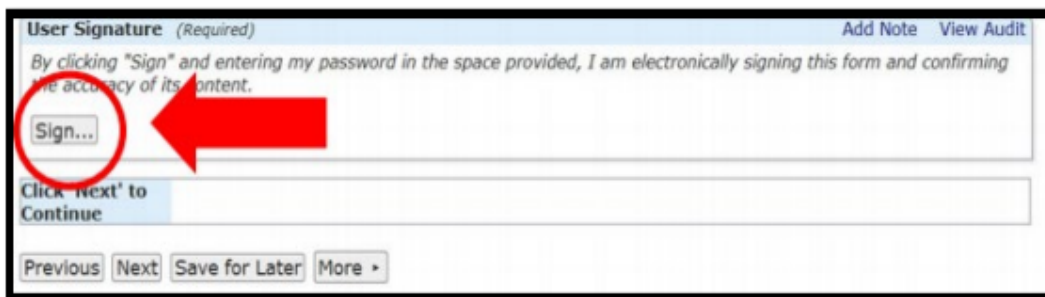
This should give you access to the disclosure

Click "NEXT" to proceed



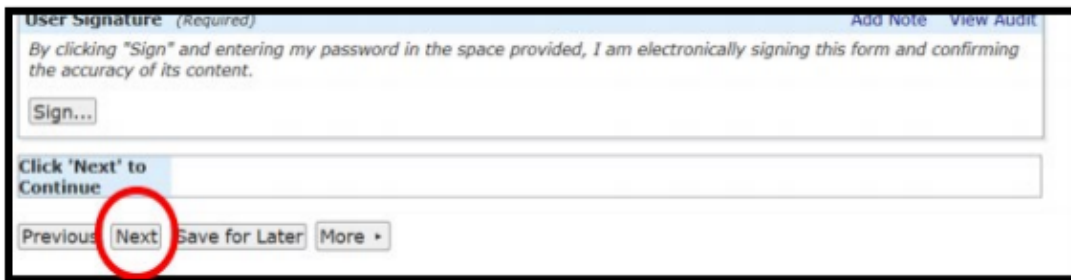
A screenshot of a form navigation bar. At the top, there is a dropdown menu with the option "None of these" selected. Below the dropdown is a blue box containing the text "Click 'Next' to Continue". Underneath this box are four buttons: "Previous", "Next", "Save for Later", and "More". The "Next" button is circled in red, and a red arrow points from the top right towards it.

Upon completion, under the subheading User Signature, please click "SIGN"



A screenshot of the "User Signature" section. The subheading is "User Signature (Required)" with "Add Note" and "View Audit" links to the right. Below the subheading is a paragraph of text: "By clicking 'Sign' and entering my password in the space provided, I am electronically signing this form and confirming the accuracy of its content." Below the text is a "Sign..." button, which is circled in red. A red arrow points from the right towards the button. Below the "Sign..." button is a blue box with the text "Click 'Next' to Continue". At the bottom are four buttons: "Previous", "Next", "Save for Later", and "More".

(scroll to the bottom of page) Click "NEXT"



A screenshot of the "User Signature" section, similar to the previous one. The "Sign..." button is visible. Below it is a blue box with the text "Click 'Next' to Continue". At the bottom are four buttons: "Previous", "Next", "Save for Later", and "More". The "Next" button is circled in red, and a red arrow points from the right towards it.

Under the subheading Form Completed, click "SUBMIT"



A screenshot of the "Form Completed" section. The subheading is "Form Completed" with the text "You've completed the form. You can now either save the form for later revision or submit it." Below this text are four buttons: "Go Back", "Save for Later", "Print", and "Submit". The "Submit" button is circled in red, and a red arrow points from the right towards it. At the bottom of the page, there is small text: "© 2000-2020 Tech Software. All Rights Reserved. Billy Goat (2020.7.4723.0/Release/722044) | GCWAW51 | 2020-07-27 15:47:51Z | 0.194s" and "Powered by IRBManager".