

First Time Submitting Disclosure

To get started please use this link to update your disclosure: <https://ttu.my.irbmanager.com/>

Sign in using Eraider

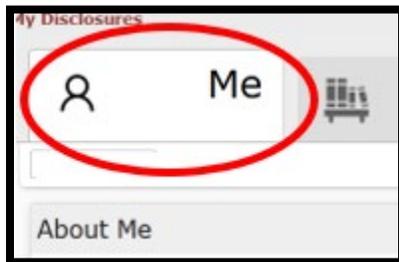
To navigate this site:

- Left side of the screen, under My Disclosures, click on **“Me”**
- Next click on **“First Time ONLY COI COC Disclosure Submission”**
- Answer the questions clicking **“Next”** to proceed to the next page
- Upon completion under the subheading User Signature click **“Sign”**
- Click **“Next”**
- Under the subheading Form Completed click **“Submit”**

If you have any questions please contact Marisol Alonzo, Administrator of Financial Conflict of Interest, Office of Research, and Innovation, marisol.alonzo@ttu.edu or 806.834.1873.

***Illustrations:**

Under My Disclosures, please click on “Me” tab



Next click on “First Time ONLY COI COC Disclosure Submission”



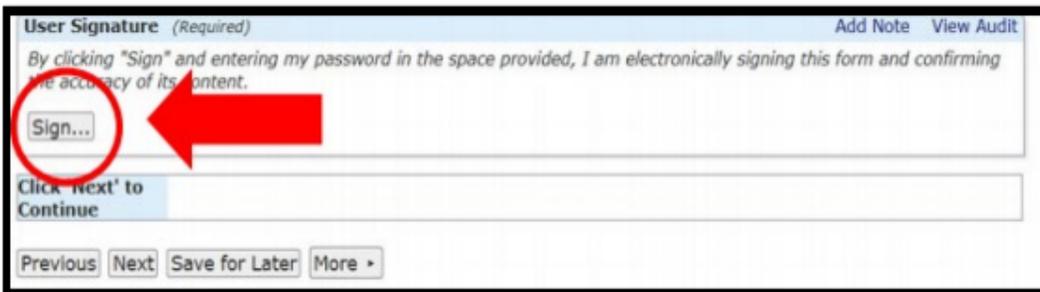
Then Review and Answer Questions on the Survey

Click "NEXT" to proceed



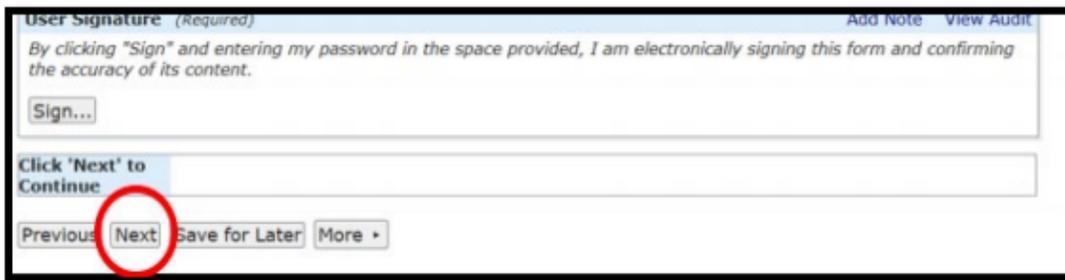
A screenshot of a form navigation bar. At the top, there is a text input field containing "None of these". Below it is a blue box with the text "Click 'Next' to Continue". At the bottom, there are four buttons: "Previous", "Next", "Save for Later", and "More >". The "Next" button is circled in red, and a red arrow points to it from the right.

Upon completion, under the subheading User Signature, please click "SIGN"



A screenshot of the "User Signature" section. The subheading is "User Signature (Required)" with "Add Note" and "View Audit" links to the right. Below the subheading is a paragraph: "By clicking 'Sign' and entering my password in the space provided, I am electronically signing this form and confirming the accuracy of its content." Below the paragraph is a "Sign..." button, which is circled in red and has a red arrow pointing to it from the right. Below the "Sign..." button is a blue box with the text "Click 'Next' to Continue". At the bottom, there are four buttons: "Previous", "Next", "Save for Later", and "More >".

(scroll to the bottom of page) Click "NEXT"



A screenshot of the "User Signature" section, similar to the previous one. The "Sign..." button is visible. Below it is a blue box with the text "Click 'Next' to Continue". At the bottom, there are four buttons: "Previous", "Next", "Save for Later", and "More >". The "Next" button is circled in red, and a red arrow points to it from the right.

Under the subheading Form Completed, click "SUBMIT"



A screenshot of the "Form Completed" section. The subheading is "Form Completed" with the text "You've completed the form. You can now either save the form for later revision or submit it." Below this text are four buttons: "Go Back", "Save for Later", "Print", and "Submit". The "Submit" button is circled in red, and a red arrow points to it from the right. At the bottom, there is small text: "©2000-2020 Tech Software. All Rights Reserved. Billy Goat (2020.7.4723.0/Release/722044) | GCWAW51 | 2020-07-27 15:47:51Z | 0.194s" and "Powered by IRBManager".