**Texas Tech University**

**Study Abroad Application For**

**2016 Field School in Maya Archaeology (FSMA)**

**Chan Chich, Belize**

**For Non-Texas Tech Participants**

**Please submit these materials to:**

Dr. Brett A. Houk

[brett.houk@ttu.edu](mailto:brett.houk@ttu.edu)

Department of Sociology, Anthropology, and Social Work

Box 41012

Texas Tech University

Lubbock, TX 79409-1412

**Application Fee:** $200 (see below for more information)

**Program Dates:**

Regular Session: May 29 to June 26, 2017

Mini-Session: June 28 to July 11, 2017

**Application Deadlines:**

Please note that applications for both sessions will be reviewed at the same time at the end of each month, so applying early greatly helps your chances of getting a slot.

The final date to apply is January 31, 2017.

All applications for the program go through a review process. Acceptance to a study abroad program is based on this review, fulfillment of GPA and academic requirements, and approval by the program sponsor.

**Program Requirements**

To participate on the Field School in Maya Archaeology you must have completed two full semesters of college-level instruction before departure and have a GPA of at least 2.5. If your GPA is below 2.5 as the result of a particularly bad semester or year resulting from unusual circumstances, you may still apply for the program, but your application should clearly explain the circumstances that affected your GPA and your efforts to improve your performances since then.

Applicants from a university in Texas are **required** to enroll for credit at Texas Tech to participate in the program. Applicants from outside the state of Texas are encouraged to enroll for credit at Texas Tech. Preference is given to applicants who plan to enroll at Texas Tech for credit.

**How to Apply for the FSMA**

**Step 1**: There is a two-step process to apply to the program. First, fill out this form and email it to Dr. Houk. **We will not process your application, however, until we receive a $200 application fee/down payment.** This fee will be completely refunded if you withdraw your application prior to being accepted to the program or if you are denied admission. However, if you are accepted, this becomes a non-refundable down payment on your trip that will cover the Study Abroad application fee. Your application fee should be a check made payable to Office of International Affairs.

Each application will be carefully reviewed, and your references will be contacted. **Please list professors who know you from class, and be sure to ask them if you can list them as a reference**. Note that the first step in the process cannot be completed until we have contacted your references and received your application fee.

We review **completed applications** at the end of each month, up to January 31, 2017. For example, if you submitted your application form in October, but we did not receive your application fee check or hear back from your references until November, your application would be reviewed at the end of November.

**Step 2:** If the first part of your application is accepted, you will be notified by email with a link to the program’s Study Abroad application page. This is the second part of the application process, and failure to officially apply through Study Abroad within a week of the email notification may result in being dropped from the program.

All applications for study abroad go through a review process. It is essential that all the appropriate documents are submitted by the specified deadline to ensure review is completed before program deadlines are in effect. Acceptance to a study abroad program is based on this review, fulfillment of GPA and academic requirements, and approval by the program sponsor. Please note, that if you are rejected from the program during the Study Abroad application process, your down payment will be refunded.

If you are accepted through the Study Abroad process, you will receive a link asking you to “commit” to the program. You have two weeks to commit; if you fail to do so, you will be dropped from the program, and your slot will be awarded to another qualified student. Once you commit to the program, please note that you will be responsible for the full program fee even if you decide to withdraw from the program at a later date. This is a TTU Study Abroad policy beyond the control of the FSMA.

Address Label (Use this address to submit your application fee)

Dr. Brett A. Houk

Department of Sociology, Anthropology, and Social Work

Box 41012

Texas Tech University

Lubbock, TX 79409-1412

**Application to Study Abroad 2017**

**Texas Tech University**

**Field School in Maya Archaeology**

**Complete this form and mail your $200 application fee/down payment to the address on the first page of this document.**

**Name**

|  |  |  |
| --- | --- | --- |
| Last Name | First Name | Middle Name |
| Last | First | Middle |

**I am applying to (put an X next to your choice):**

The Regular Session (May 29 to June 26, 2017)

The Mini-Session: (June 28 to July 11, 2017)

Both Sessions (May 29 to July 11, 2017)

**How did you hear about the program?** How did you hear about the trip?

**PERSONAL INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Age:** | Age | **Sex:** | Sex |

|  |  |  |  |
| --- | --- | --- | --- |
| **Citizenship:** | Citizenship | **Date of Birth:** | DOB |

**Local Address**

|  |
| --- |
| Street |
| City, State Zip |

|  |  |
| --- | --- |
| **Best Phone # to Reach You to Discuss Your Application:** | Phone |

|  |  |
| --- | --- |
| **E-Mail:** | email |

**ACADEMIC INFORMATION**

|  |  |
| --- | --- |
| **Do You Plan to Enroll for Field School Credit at Texas Tech?:** | Yes or No? |

|  |  |
| --- | --- |
| **University Affiliation:** | University |

|  |  |
| --- | --- |
| **Classification (Fr/So/Jr/Sr/G):** | Classification |

|  |  |  |  |
| --- | --- | --- | --- |
| **Major:** | Major | **Minor:** | Minor |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **GPA:** | GPA | **Expected Date of Graduation:** | | Semester and Year | |
| **Have you ever been on disciplinary probation or scholastic suspension?** | | | Yes or No | |

What kind of academic preparation have you had for the program? Do you have any archaeological experience?

|  |
| --- |
| Experience |

**Post-High School Education**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Colleges or Universities Attended | From | To | Degree/Credit Received | GPA |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Fellowships, honors, relevant extracurricular activities, foreign travel or residence, etc. Attach another sheet if necessary.

|  |
| --- |
| Awards |

**To complete the application, please explain your interest in the trip in a short paragraph. Why are you applying to the Chan Chich Archaeological Project?**

Why do you want to go to Chan Chich?

**ARCHAEOLOGY IS HARD WORK!**

Please answer the following questions regarding your ability to complete required tasks associated with archaeological research.

|  |  |
| --- | --- |
| **Question** | **Answer** |
| How far can you walk carrying a 15-pound backpack in 90 degree weather over slightly uneven terrain in 40 minutes? |  |
| Can you lift 25 pounds? |  |
| Do you have severe allergic reactions to bees, ants, or scorpions? |  |
| Can you work on your hands and knees for up to an hour at a time? |  |
| Can and will you take instruction from a qualified staff member of the same or opposite sex even if that person happens to be younger than you? |  |

Do you understand that archaeology is physically challenging work in difficult conditions? Survey involves hiking through the forest, wearing snake guards, and carrying a heavy backpack. Excavations involve lifting heavy objects, as well as using picks and shovels. Everything we do is in a tropical climate with high heat (often over 90 degrees) and high humidity (often over 70 percent). We sometimes have to work in the sun and other times in the rain. There are bugs, snakes, bats, scorpions, and poisonous plants.

To indicate that you understand these conditions, please type your initials: Initials

**PLEASE PROVIDE TWO PERSONAL REFERENCES AT YOUR UNIVERSITY**

Your references should be professors or instructors who had you in class, not employers, friends, or family members. Please check with your references before listing them, and let them know to expect an email about your application. **Please note that your application is not considered complete until we here back from your reference.**

|  |  |
| --- | --- |
| **Reference Name/Title:** | Name |
| **Phone Number:** | Phone |
| **E-Mail Address:** | Email |

|  |  |
| --- | --- |
| **Reference Name/Title:** | Name |
| **Phone Number:** | Phone |
| **E-Mail Address:** | Email |