David R. & Brenda Hughes Nelson Scholarship
2019-2020 – Checklist

**Note:** Scholarship applications must be complete upon submission. Incomplete applications will not be accepted.

- The completed application form. (Page 4)
- A letter of application. (Directions on Page 4)
- A list of activities, honors, and awards or résumé. (Directions on Page 4)
- **Current Texas Tech Students:** Recommendation Form (Page 5) filled out by a Texas Tech University faculty member or academic advisor within your college.

  **Incoming Freshman:** Recommendation Form (Page 5) filled out by a high school teacher, coach, or guidance counselor.

Application is Complete (SDS Staff Initial or Signature): ____________________________
David R. & Brenda Hughes Nelson Scholarship
2019-2020

The David R. & Brenda Hughes Nelson Scholarship is awarded annually to a TECHniques Center student(s). The purpose of this scholarship is to finance the TECHniques Center for a qualified student(s). Financial need will be taken into consideration. Students must be accepted to and/or currently enrolled in the TECHniques Center program.

Scholarship Award

The David R. & Brenda Hughes Nelson Scholarship is awarded annually. Aid will be awarded for the Fall semester and for the Spring semester, depending upon the student’s status in the TECHniques Center. No scholarships will be offered during the summer. It should also be noted that the amounts are subject to change depending on funding. The number of scholarships awarded each semester is also subject to change depending on funding.

The scholarship will follow the recipient through graduation, as long as that student remains a full-time student at Texas Tech University and continues using the TECHniques Center.

Applicant Criteria

Applicants for the David R. & Brenda Hughes Nelson Scholarship must be students accepted to and/or currently enrolled in the TECHniques Center program for the semester the scholarship is awarded. Applicants must also be currently registered with Student Disability Services.

Application

To apply for the David R. & Brenda Hughes Nelson Scholarship, students must submit the following:

- The completed application form.
- A letter of application or the student can request a personal interview with the scholarship committee. If you choose to interview with the scholarship committee instead of an essay, please contact Blayne Alaniz in the Student Disability Services office. Separate essays are required for each Student Disability Services/TECHniques Center scholarship application. **Duplicate essays will not be considered.**
- A list of activities, honors, and awards or résumé.
- **Current Texas Tech Students:** Recommendation Form filled out by a Texas Tech University faculty member or academic advisor within your college.
  
  **Incoming Freshman:** Recommendation Form filled out by a high school teacher, coach, or guidance counselor.
- Please do not include pictures or any additional material not specified on the application.

Scholarship Selection Criteria

Scholarship recipients will be selected on the basis of the applicant’s progress toward their educational goals and their score according to the scholarship grading rubric. Financial need will be taken into consideration.

Scholarship Committee Criteria

The scholarship selection committee will consist of the TECHniques Center staff. (See Scholarship Committee Charge)
**Application Deadline**

*Completed* applications must be submitted to the Student Disability Services Office (335 West Hall) by 5:00pm on Friday, April 5, 2019.

If unable to submit in person, please mail to the following:

Student Disability Services  
Attn: Blayne Alaniz  
335 West Hall – Box 45007  
Lubbock, TX 79409

Scholarship application packet must be postmarked by 5:00pm on Friday, April 5, 2019.

Questions about the scholarship should be directed to Blayne Alaniz at 806-742-2405 or blayne.alaniz@ttu.edu.

**Notification of Scholarship Awards**

Notification emails will be sent to all applicants via Texas Tech email by April 22, 2019. Scholarship recipients are expected to mail a thank you letter to the Nelson Family via the Student Disability Services Office by May 3, 2019 in order to be awarded the scholarship.
David R. & Brenda Hughes Nelson Scholarship  
2019-2020 Application Form

Basic Information
Full name: ___________________________  R#: ____________________
Campus/local address: __________________________________________
Campus/local phone: ________________  Email: ____________________
Permanent address: __________________________________________
Parent/guardian name(s): ______________________________________

Academic Information
Academic major(s): ____________________________________________
Academic minor(s): ____________________________________________
Current Cumulative/Adjusted GPA: __________________  GPA Last Semester: __________________
Anticipated Graduation Date: __________________  Credit Hours Earned: ______

Letter of Application or Interview with Scholarship Committee
With your application please provide responses to the following prompts in the form of a typed letter addressed to the “scholarship selection committee”. If you choose to interview with the scholarship committee instead of an essay, please contact Blayne Alaniz in the Student Disability Services office.
• How would receiving this scholarship benefit your education at Texas Tech University?
• Describe a challenge you have faced during your academic pursuits and how the TECHniques Center helped or would help you overcome this challenge.
• Describe your major educational goals for the next three-year period, and your progress toward reaching your goals.
• What is the academic skill area in which you need the most improvement? How do you plan to utilize the TECHniques center to further your skills in this area?

Activities, Honors & Awards
Please include with your application a typed list (or your résumé) including the following:
• Any honors or awards you have received.
• High school/college activities.
• Leadership positions held.
• Community/volunteer activities.

Verification of Information/Academic Release
My signature below verifies that the information contained in this application is correct to the best of my knowledge. To be considered for the David R. & Brenda Hughes Nelson Scholarship, I authorize Texas Tech University to release my academic records to the members of the scholarship selection committee.

I verify this application has been completed solely by me, the student named above.

Signature: ___________________________  Date: ____________________
David R. & Brenda Hughes Nelson Scholarship  
2019-2020 Recommendation Form

Recommendation for: _______________________________  R#: ____________________

(Full Name)

The above-named student is applying for the David R. & Brenda Hughes Nelson Scholarship at Texas Tech University. Applicants for the David R. & Brenda Hughes Nelson Scholarship must be students accepted to and/or currently enrolled in the TECHniques Center program. Applicants must also be currently registered with Student Disability Services. Scholarship recipients will be selected on the basis of the applicant’s progress toward their educational goals and their score according to the scholarship grading rubric. Financial need will be taken into consideration.

How long have you known this student? ____________  In what capacity? ____________

Please evaluate the above-named student as compared to other students of similar age. (Please (X) one box in each row)

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<th>Excellent</th>
<th>Above average</th>
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Below, please provide your candid evaluation of this student’s progress toward their educational goals.

Print your name: _______________  Signature: _______________  Date: __________

Your current title: _______________  Your phone number: _______________

Your address: ________________________________  (Zip Code)

Please put this completed reference in a sealed envelope with the student’s name on the front and your signature across the seal. Return the sealed envelope to the student for submission with his/her application.

Thank you!