

MINUTES

The Executive Committee of the Faculty Council met Wednesday, March 9, 1977 in the Board Room with Chairman Collins presiding. Members present were: Burford, Stewart, C. Bell, Cummins, Davis, Keho, Kelly, Kimmel, McPherson, Manley, Nelson, Smith, Strauss, Tereshkovich, Terrell, Vines, Wade, and Wilson. Present as guests were: Dr. Cecil Mackey, President, Texas Tech University; Vice President for Academic Affairs, Charles Hardwick; Floyd Perry, Jr., Associate Vice President and Dean of Admissions and Records; Kim Cobb, of the University Daily; Max Lennon, Chairman of the Academic Status Committee; Richard Klocko, Director of Personnel Relations; and Pat Williams, a graduate student.

Ch. Collins called the meeting to order at 3:40 and welcomed the guests.

I. MINUTES OF THE FEBRUARY 9, 1977 MEETING

Smith requested that under Item I. B., on page 3, line 4, of the February 9, 1977 Minutes, the word "would" be changed to "could". McPherson moved that the minutes be accepted as amended. Strauss seconded the motion and it passed.

II. ANNOUNCEMENTS FROM THE CHAIR

(a) A letter was written by Ch. Collins to Mr. Peterson thanking him for sending computer printouts of final fall semester grades to the various instructional units, but expressing the need for a coversheet including distribution instructions and letter code explanations. Ch. Collins noted that such information had been added to the coversheet included with the mid-semester grade reports.

(b) A letter was written to Dr. Mackey requesting that a committee be appointed to look into ways of conserving energy. Dr. Mackey replied that an ad hoc group for energy conservation had been looking into this for quite some time, but apparently has not publicized sufficiently its efforts nor its desire to receive suggestions. Because of this existing group, Dr. Mackey is reluctant to appoint another.

(c) From the minutes of the Academic Council meeting of February 22, 1977, Ch. Collins read in part. "A discussion was held in regard to the appointment of Adjunct Professors. It was agreed that guidelines are needed. Academic Affairs Office will prepare guidelines." Ch. Collins requested that Dr. Hardwick send this committee a copy of guidelines when they are completed and that the committee be allowed to comment on them. Hardwick agreed and asked that the request be made in writing.

Vines inquired if there had been discussion in the Academic Council meeting of Student Grade Appeals. Hardwick replied that he has yet to receive a report from this ad hoc committee. Deans have been asked to establish and file in the office of the Vice President for Academic Affairs a procedure for grade appeals in each of their colleges. This will be subject to review after receiving the report and recommendations from the ad hoc committee. Vines expressed a strong feeling that instructors should be included in hearings which involved them. Hardwick agreed and reported that he was reasonably sure that all procedures on file in his office include both faculty members and students.

Smith questioned the establishment of an ad hoc committee rather than a standing

committee in the matter of grade appeals. Hardwick replied that the Academic Affairs Committee chose not to study the matter as a committee, but preferred the creation of an ad hoc committee, two members of which are members of the Academic Affairs Committee. The ad hoc committee will report back to the Academic Affairs Committee and through it to the Faculty Council Executive Committee.

Ch. Collins, again reading from the minutes of the Academic Council, related the Council's discussion of a number of contingency contracts to be offered to faculty for summer employment. The target date for the issuing of all summer contracts was March 1. C. Bell asked whether the March 1 target date had been met. Hardwick reported that it had.

III. SPECIAL REPORT - PRESIDENT MACKEY

At this point in the meeting Ch. Collins departed from the printed agenda to welcome President Mackey, and invited him to brief the Executive Committee on his recent appearances before legislative committees in Austin.

Dr. Mackey reported that Tech representatives have now appeared before the appropriate sub-committee of the House Committee on Higher Education and before the Senate Finance Committee and have yet to appear before the House Appropriations Committee. The new process is that the Committee on Higher Education makes recommendations to the Appropriations Committee and it then takes a two thirds vote of the Appropriations Committee to change those recommendations. This new procedure gives considerably more weight to the Committee on Higher Education than had previously been the case. He added that we don't know yet what the scope of the final hearing will be in the Appropriations Committee. We probably will get a full hearing and we may get to listen to and comment on the presentation by the Committee on Higher Education to the Appropriations Committee.

Dr. Mackey said he was pleased with the general reception Tech received and feels that Tech had prepared a little more thoroughly than did some of the institutions. He received a number of reactions, all favorable.

He noted that the two bills under consideration are quite similar but that the House bill is less desirable for Tech, primarily because of its cuts in the research area. The House bill would give Tech only half of this year's level in the category of organized research. The House still acts as though it is going to do something fairly dramatic in terms of workload. They will probably cut the faculty salary budget by some amount in each institution, based on their assessment of the way the workload was handled last year.

Dr. Mackey indicated that faculty salaries is one of Tech's most critical needs and that he emphasized this in his presentations.

He reported that: the insurance bill, which would improve the overall insurance benefits for faculty, is coming along nicely; it is still unclear whether or not the governor will classify the utilities problem as an emergency; and that we are in pretty fair shape in the appropriations bill in terms of special items.

Ch. Collins thanked President Mackey for coming and returned to the business in the printed agenda.

II. ANNOUNCEMENTS (Cont.)

(d) The Chairman noted that one agenda item had been received at this date for the Faculty Council meeting on April 5. This item is the Nelson Amendment, introduced at the Fall Meeting, which would change the designated chairpersons for Faculty Council meetings.

(e) Ch. Collins called attention to the April 13 meeting as being the time for the election of officers of the Executive Committee of the Faculty Council.

(f) Ch. Collins observed that copies of minutes of various committees come to the Faculty Council Office and that it is his business to read these and to bring to the attention of this committee such matters that he feels are of particular interest. With this in mind he read from the Tenure and Privilege Committee minutes dated February 21, 1977:

"After brief discussion, it was the sense of the elected members of the Committee that the 'committee' referred to in Part IV, Paragraph 8, of the published tenure policy (Faculty Handbook 1976-77, p. 47) is, in accordance with past practice, the Texas Tech University Tenure and Privilege Committee or a committee appointed by the Texas Tech University Tenure and Privilege Committee.

Responding to a request for interpretation of Item B-3 of the published Interpretations, Rulings, and Comments by the Committee on Tenure and Privilege (Faculty Handbook 1976-77, p. 49), it was the sense of the Committee that the phrase 'all years of full-time past service at Texas Tech University' refers only to past service in a tenure-acquiring position interrupted by periods of non-employment at Texas Tech University. Dr. Hardwick was recorded as not voting on the foregoing interpretation.

It was moved and seconded that the Committee make the following Ruling pertaining to the Texas Tech University Tenure Policy: 'Prior years of full-time service at Texas Tech University in a non-tenure-acquiring position will be applied toward the probationary period for admission to tenure only when the prior service is in the position of visiting assistant professor, visiting associate professor, or visiting professor, and when the visiting faculty member's responsibilities are similar to those of a regular faculty member of the same rank in the same Department, College or School.'"

Discussion followed. Strauss inquired if any other action was required to make such rulings final. Ch. Collins stated that, in his opinion, it is the Tenure and Privilege Committee's prerogative to interpret policy. Others, including Dr. Hardwick, were less positive. Ch. Collins asserted that someone had to interpret policy -- that this could not be a matter of uncertain negotiation-- and that this matter should be settled and known.

IV. ACADEMIC STATUS COMMITTEE RECOMMENDATION OF FEBRUARY 4, 1977 - Max Lennon

Ch. Collins read one paragraph of a letter from Dr. Max Lennon, Chairman of the Academic Status Committee...

"We of the Academic Status Committee believe that the securing of an able faculty is a major factor in the development and maintenance of a university. As the securing of such a faculty requires both thoughtful planning and efficient execution, the Academic Status Committee recommends that written policy be developed governing the hiring of faculty. To care for the diversity which exists within this university we propose that each college and school, and each department within each college or school which is so subdivided, write its own faculty hiring policy. Such policy should set forth both criteria and procedure. As the faculties in the various disciplines are uniquely placed to know and evaluate their fellow scholars, such policy should provide for maximum faculty participation."

Cummins asked for an explication of this recommendation. Lennon responded by saying that the committee feels that it would be impossible to have a uniform policy for the university; that this would be too restrictive. The committee recommends that each department within each college or school write its own hiring policy.

Klocko called attention to the fact that procedures in hiring should conform to Affirmative Action guidelines. Discussion arose as to how this should be handled.

It was moved by Cummins that with the addition of the words "the faculty of" at the end of line 7, this committee endorse this statement and send it to the Vice President for Academic Affairs for implementation. The motion passed.

V. REPORT OF AD HOC COMMITTEE ON FACULTY COUNCIL CHARTER REVISION - C. Bell

Bell reported that the work of this committee is moving very slowly at this time due to the difficulty of scheduling meetings with President Mackey and with Vice President Hardwick. Relatively little progress has been made in resolving some of the differences of opinion concerning the role of a Faculty Senate in a university. Bell is not optimistic concerning the timely movement of this procedure, but is still hopeful something will be worked out.

Burford asked what the problem areas seemed to be. Bell replied that he hesitated to speak for President Mackey and Vice President Hardwick, but he felt that the major problem is a question of emphasis on the Senate as an extension of the faculty or as a body which advises the President. Hardwick stated the issue is a question of jurisdiction.

VI. REPORT OF COMMITTEE ON COMMITTEES - Smith

Smith asked that Charles Wade be permitted to report first on the Budget Advisory Committee. Wade stated that this committee has met twice, once with President Mackey and once with Vice President for Administrative Affairs, Kenneth Thompson; and that apparently no substantive decisions were made.

Discussion followed on the possibility that officers of committees should meet with

liaison persons in order for all to be informed on the work of the committee. The idea that chairpersons of standing committees should be members of the Faculty Senate was mentioned again.

Smith handed out a revision of the draft recommendations which he distributed at the last Executive Committee meeting. He called attention to specific changes (green sheet) and he also passed out a sample of charges that have already been written (white sheet) and a list (blue sheet) of new committees. Smith said he would welcome reactions to these revisions and that he still has some editing to do on the committee charges. Ch. Collins foresees negotiations with the President's office and many details to be worked out before the Committee on Committees can finalize its work. He expressed hope this could be done before the April 13 meeting of the Executive Committee so that recommendations for committee appointments could be ready in May (since that is the last scheduled meeting of this committee).

Strauss suggested that this committee study these revisions within a given time and submit comments to Smith. He also suggested that one item be added to Section I., and that it read "No faculty or staff member of a committee shall derive any benefits due solely to membership on that committee." He feels it is his duty as a faculty member to serve on committees without receiving special favors.

(Copies of the revised draft are available in the Faculty Council Office or from members of the Executive Committee.)

C. Bell questioned the manner in which the Athletic Department fits within the University. Ch. Collins agreed to try to find the answer to this question before the next meeting of this committee.

VII. OTHER BUSINESS

Ch. Collins had one item to bring before the committee concerning the operation of the bookstore. He read from the minutes of the Academic Affairs Committee which refer to the bookstore: "It was recommended that a standing student/faculty committee of the Executive Committee of the Faculty Council be established as an advisory body in the policy and administration of the bookstore." Dr. Ewalt is anxious to have such a committee and both he and Dr. Valerie Chamberlain, Chairperson of the Academic Affairs Committee, think it would be appropriate for this committee to recommend to the President that there be such a committee; and that it be an interim committee, acting from now until September 1, at which time the Committee on Committees would be in a position to recommend that it be established on a permanent basis.

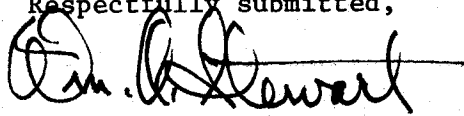
Nelson moved that this committee recommend the establishment of such a committee. McPherson seconded the motion and it passed.

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Strauss moved adjournment. McPherson seconded and the motion passed. The meeting adjourned at 5:43 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "W. A. Stewart", with a horizontal line extending from the end of the signature.

William A. Stewart, Secretary
Executive Committee
Faculty Council

3/16/77

/gf

Revised copy of draft recommendations,
sample of committee charges,
and list of new committees on file
in the Faculty Council Office

[illegible]

- [illegible]

- H. Vice-presidents of the University shall be elected by the Council.
- I. All committees and councils shall submit copies of the minutes of their meetings (if minutes are available) and annual reports (if made) each year to:
 - 1 copy to the office of the person who is charged with being responsible for the committee or council;
 - 1 copy to each of the members of the committee or council who is, or who is charged with the submission of the work of the committee or council;
 - 1 copy to the University Library Department; and
 - 2 copies to the Faculty Council Office.
- J. Student members of committees and councils shall be nominated by the Student Association and approved by the University President for one-year terms. Students may be reappointed to any committee or council once.
- K. The University President may provide for the nomination of any staff member to the membership of any committee or council. The appointments shall be made by the University President. Staff members shall serve one-year terms, with a possibility of reappointment.

L. No 200 200

II. The following recommendations are proposed for specific university and campus committees and councils:

- A. The following committees or councils should be abolished:
 - 1. The TU ACADEMIC COUNCIL;
 - 2. The TROLLING BOARD COMMITTEE;
 - 3. The CASALS COORDINATING COUNCIL.
- B. The following changes should be instituted in the existing committees-councils organizations:
 - 1. The Men's Athletic Council and the Women's Athletic Council should be replaced by a single Athletic Council, with reasonably equal representation of men and women.
 - 2. The Campus Emergency Committee and the Fire Prevention Committee should be combined into a single Campus Emergency and Security Committee. The newly formed committee should be given responsibility for all campus emergencies regarding political and protesting as well as the operation of the campus police, as well as maintaining the functions formerly found in the Emergency and Fire Prevention committees.
 - 3. The Campus Grounds Committee should become a Campus Facilities Planning and Maintenance, with broader responsibilities than the original committee had.
 - 4. The University Faculty Committee and the Faculty Faculty and Staff Committee should be combined into one University Faculty and Staff Committee.
 - As. Change the Nominations Committee to an Awards and Awards Committee, considering increased areas of concern, e.g., recommendations for awarding of honorary degrees, etc.

5. The Communications Committee and the Student Day Committee should be combined into a Communications Committee.
6. The ICASA Committee should be abolished, with its functions being transferred to the Academic Publications Policy Committee.
7. The Faculty of Education should become an Administration and Regulation Committee, charged with reviewing and recommending policies, procedures, regulations, and recommendations, registration, and other matters pertaining to education.
8. The Faculty of Education Committee should become a Student Communications Committee, with responsibilities for reviewing, recommending, and recommending policies, procedures, and regulations concerning all student-operated medium of communication, whether it be a newspaper, magazine, radio station, or television broadcasting station.
9. A new Campus Services Committee should be instituted, providing for representation in its membership for faculty, students, and administrators, all of whom have interests in a safe, effective and equitable use and future development of resources for a variety of legitimate university activities. The committee should be charged with reviewing and recommending policies and procedures of providing the campus services, and for aiding in the planning of new services.
10. Delete the University Research Advisory Cabinet from the Directory of University Committees, since this is a "Dean's Committee" and deans are not included.
11. Change names of specific existing committees and councils to conform with the accompanying list of university and complex committees.