

# Texas Tech University Faculty Senate

1999-2000:02

October 13, 1999 Minutes #200

## Election Procedures Recommendation

Ad hoc committee on Election procedures presented it's recommendation on their charge. After a brief outline by Senator Burkett, one of the committee members, the special rules of order listed were voted on and passed.

1. The Senate shall establish a Nominating Committee, which shall make every effort to nominate at least two people for each elected position (president, vice-president and secretary). If two nominations for each position are not found, the election of officers will proceed regardless. The committee is also responsible for ensuring that each person nominated for election is eligible and willing to serve.
2. The Nominating Committee shall present a list of candidates at the February meeting of the Faculty Senate. At that time, nominations from the floor of eligible and willing candidates will be placed on the ballot along with the other names. The Nominating Committee is responsible for determining that all candidates nominated from the floor are eligible to serve.
3. The Nominating Committee shall be responsible for printing the ballots, conducting the election, and identifying the winners.
4. Elections for new Faculty Senate officers shall take place at the March meeting of the Senate. At that time write-in candidates shall be accepted. Write-in candidates names must be written in the blank space provided on the ballot. The presiding officer shall ensure that the write-in candidates are eligible to serve.
5. In all cases, the name of a candidate must be marked (checked off) in the space provided. A vote for a write-in candidate is not valid unless there is a check mark next to the name. If a ballot has a write-in candidate identified, but there is no check mark next to the name, that ballot shall be considered as void.
6. At the time of the election the presiding officer is responsible for explaining the rules concerning the election of officers to the Faculty Senate prior to balloting.
7. After the February Faculty Senate meeting, the chair of the Nominating Committee shall prepare election ballots. Absentee ballots shall be provided for any senator who cannot attend the March meeting and who meets the requirements stated in Section 1 of the Faculty Senate By-laws. Absentee ballots shall be available in the office of the Faculty Senate during the balloting period as specified in Section 1 of the Faculty Senate By-laws.
8. If on any ballot, no candidate receives a majority vote, then there will be a runoff between those candidates receiving the two highest vote totals.
9. A person can only be nominated for one elected office at a time. A senator nominated for more than one position must determine which position he or she chooses to run for prior to any vote being taken.