

Meeting Minutes - FEBRUARY 7, 2001

The Staff Senate met on Wednesday, February 7, 2001 in the Senate Room of the University Center with Kerry Billingsley, President presiding. Senators present were: Barron, C de Baca, Cory, Fleming, Flores, Foy, Love, Pirkle, Sims, Wade, Boyer, Tillack, Cates, Whyburn, Benton, Ellis, Kinghorn, Williams, Crosby, Lira, Ramirez, Torres, Lowe. Senators Gaytan, Gonzalez, Saiz, Burt, Clawson, Segran, C. Vinson, Chavez, and Harris were excused; Senators Curlee, Robbins, Alcorta, Flores, N., Moreno, Perez, and Vinson, R., were absent.

President Billingsley called the meeting to order at 3:00 p.m. and welcomed Lynn Whitfield and Fran Anderson-Cox.

Approval of Minutes

It was moved by Sandy Ellis and seconded by Jan Kinghorn that minutes of the January 3, 2001 meeting be approved as written; the motion passed unanimously.

Treasurer's Report

Kay Whyburn presented December and January treasury reports. It was moved by Pat Cates and seconded by Paula Lowe that the reports be accepted; the motion passed unanimously.

Communication Committee

The Public Relations Communications Committee moved that the Appreciation/Inauguration scheduled July 4th be rescheduled for July 11th, since July 4th is an official University holiday. The motion was seconded by Gayle Stowe and passed unanimously. Planning for the event will get underway in March and all Senators are invited to become involved.

Sick Leave Committee

Approximately 240 surveys were distributed and 80-90 have been returned. The Committee will begin reviewing the surveys, and will make a report at the next Executive Board Meeting.

Election Committee

Only a few nominations have been received at this time. Nomination forms are available for Senators to distribute to employees within their classification. President Billingsley issued a challenge for Senators to recruit within their classification as well as from other classifications. Deadline for nominations is March 9th.

Child Care Committee

Kerry reported that Christy Meriwether has met with each of the Senates and they are being asked to pass a Resolution supporting the Childcare Center Report Each of the Presidents fully supports the Childcare Center.

President's Report

The Constitution has been approved, signed, and distributed to Senators.

Kerry made the following promises to Dr. Schmidly at the Inauguration.

The Senate will work to

- a) Focus on working with President Schmidly.
- b) Build a high trust relationship.
- c) Work for change.

The Senate was commended by President Schmidly and Gene Binder on the excellent job done on the SWOT.

Carol Pruitt will assist Kay with the budget for presentation to the Senate.

Questions or problems regarding training or professional development should be referred to the Training Department or Quality Services.

Records Retention

Lynn Whitfield, Archivist/Records Management discussed the University policy on records retention. Lynn is available to visit department to discuss records maintenance, shredding, and preservation.

Multicultural Faculty/Staff Association (MFSA)

Fran Cox-Anderson, from the Office of Cultural Diversity and President-Elect of MFSA, encouraged Senators interested in diversity issues to consider becoming a member of MFSA. MFSA meets the fourth Thursday of each Month and dues are \$20.00 a year. The Meeting adjourned at 4:45 p.m.

Next Meetings

Staff Senate Executive Board Meeting, Wednesday, February 28, 2001, University Center, Llano Estacado Room, 3 p.m.

Staff Senate Meeting, Wednesday, March 7, 2001, University Center, Senate Room, 3 p.m.

Staff members are invited to attend Staff Senate Meetings, if they so desire.