

Texas Tech University Staff Senate
Meeting Minutes
November 5, 2008

Call To Order: 2008-2009 Staff Senate President, Ron Nail
3:00 PM, Senate Room, Student Union Building,

Officers Present: Ron Nail, President
Chris Leisinger, President Elect
Tamara Ginter, Treasurer
Len Markham, Secretary

Pledge: Chris Leisinger led the senate in the pledge

Roll Call: Present 47 of 61 Senators.

Absent: Elizabeth Massengale, Kyle Clark, Kar Sata, Melanie Chaffin-Poeling, Sharon Yeates, Ashley Arenivas, Judy Easterwood, Janie Ramirez, Brad Jury, Linda Champion, Alicia Marez, and Frances Watson.

Guests: Nathanael Haddox, Staff Ombudsman
Drew Canham, Student Ombudsman

Quorum: **77% of the Senate Body is in attendance, a quorum was present.**

Treasurer's Report: **Revised September Treasurer's Report**

Beginning balance: \$28,700

Expended: \$205.05

Ending Balance: \$28,484.95

October Treasurer's Report

Beginning balance: \$28,484.95

Expended: \$2,353.56

Encumbrances: \$200.20

Ending Balance: \$25,941.19

Treasurer's reports for September (revised) and October were approved as read.

Guest Speakers: **Officers Brandon Gilster and Eric Williams, Texas Tech University Police Department**

Training for emergency procedures and how to deal with active shooters on campus. The officers began the presentation with a video on active shooters entitled *Shots Fired*. The video was created by the Center for Professional and Personal Safety to help employees know how to think, prepare and respond in critical incidents. Video summary:

- Develop survival mindset—“what would I do if...”
- Become stakeholders in our own workplace and safety
 - Survival mindset—how will I survive in my workplace?
 - Awareness—get information , be able to react quickly,
 - Preparation—know where emergency exits are, plan escape routes, where to hide, etc.
 - Rehearsal (practice)
- Plan strategy for action
 - What’s going on—use all senses
 - Trust your intuition
 - Get out fast and leave belongings behind
 - Do not go where shooter can see you
- Call out
 - Call 911 if possible, be persistent
 - Get out if possible, if not, hide in a safe place
 - Keep hidden, avoid places that may trap you
 - Locked room
 - Turn off all lights, radio or other noise, silence cell phones
- Help out
 - Assist others in escaping
 - Try to warn others
- Face to Face Confrontation
 - Have what it takes to survive
 - Get ready to react
 - Become aggressive—throw anything in reach, yell for as long as it takes, two or more should spread out
- When law officers arrive
 - Put hands in the air—they do not know who you are and assume everyone is a threat
 - Provide location, description if possible
 - DO NOT expect assistance from them as their FIRST priority if the shooter

Officer’s PowerPoint summary:

- Officer response time on campus is ONE minute
- Priority of Life Scale
 - Innocent civilians, hostage victims
 - Emergency services
 - Suspects/shooters
 - Property is not their concern

- Definition of “active shooter”—one or more subjects who participate in a random or systematic shooting spree
- Characteristics of active shooter—the desire to kill with no concern for personal safety
- Active shooter profile
 - Harassed or persecuted at work or school
 - Character or status attached
 - Problems not resolved by authorities in control
 - Some suffer in silence
 - Person develops persecutory ideation, blame projection, wants revenge for their fantasies
- Possible warning signs:
 - Changes in dress, speech, or expressions
 - Increased agitation
 - Anxiety, isolation, depression
 - Substance abuse
 - Preoccupation with death or violent acts
 - Violent video games
- Your response to active shooter in a building
 - Your response will influence response of others
 - Make sure your hands are visible when law officers arrive—remember they do not know who is who at that point
 - Get away from danger area
 - Call 9-911 for Tech Police or 911 for City Police
 - Move to interior core of the building into rooms with few or no windows, somewhere you can barricade and get others in room as well
 - Most TTU doors are solid core-minimal protection—get low or lay down on floor and stay away from door
 - Turn off lights, radios, cell phones, anything with noise, etc. and close blinds if there are any in room
 - If shooter gets in the room—do anything necessary to protect yourself and others around you such as stomp on body parts, kick in groin area, etc.
- If caught in open area
 - Find cover that will protect you
 - Cars—get by engine block or front tires (to stop bullets)
 - Warn others that may be entering the area you are fleeing
 - Call or contact the police—TTU – 9-911
 - Give specific location—building name, room number
 - Give the number of people that are with you and report any injuries

Give any information you may have about the shooter such as number of shooters, race, gender, clothing & color, physical features, types of weapons

The TTU police department will come to any department on campus and give this presentation—contact Lt. Mark Miller to schedule presentation.

Announcements:

- Staff Senate shirts are in, please see Ron Nail after meeting.
- Parking tickets—if a senator receives a parking ticket during the meeting, please bring the ticket to President Nail.
- Those senators that need notebooks and name tents should let Ron Nail know and he will get them to the new senators.
- Chris Leisinger announced that Campus for Student Life is promote a staff day for the U Can Food Drive. The choices of dates are November 18, 19, or 21. They would like to promote one date that staff would assist in manning the drop off center. Chris will send an e-mail, if interested, please respond when you might be able to work.
- Student Judicial Code is kicking off in December. They meet every two weeks for two hours and ends in early February. They need three people from the Staff Senate. Please email Ryan Van-Dusen if interested.
- Ron reminded everyone about the Employee Learning Initiative survey—the Staff Senate was asked to serve as pilot group.
- Kathy Kay has block of tickets for basketball games and parking passes. Choice of dates-Men’s team: November 14, 20, 25, December 23 or January 1
Choice of dates-Ladies’ team: November 4, 21, 23; December 18, 20; January 3, and February 2.

Committees:

By-Laws - No report

Communications & Public Relations

- Staff Senate Meet-n-Greet is Wednesday, December 3, 2008 from 3:00 – 5:00 pm in the Student Union Ballroom. Need volunteers to help at door distributing door prize tickets.
- Blake Reynolds and Michael Gellner volunteered to help with can food collected at the Meet-n-Greet
- Promoting the 10 year anniversary of the Staff Senate—the logo has been distributed for senators to add to their e-mail signatures
- Still requesting staff accomplishments and stories for the Staff Senate Insider—deadline is November 7, 2008.

Elections – No report – Still need chairman

Grievance- No report

Issues – No report

Nominations - No Report

Scholarship

– Received 32 applications; 29 were eligible and 20 \$300 scholarships were awarded for the 2008 fall semester.

Technology – No report**Child Care Committee**

– Presented two resolutions to the senate

- 1)Resolution to create a liaison position. Ron Nail read the resolution; motion was made to accept by Virginia Downs, seconded by Jerry Cowan. Discussion noted to correct the “and” in therefore; passed as corrected.
- 2)Creating child care facility on campus. Ron Nail read the resolution; motion was made to accept by Larry Burks, seconded by Gary Bryant. Discussion included question if we needed to be specific and specify Lubbock campus. Resolution passed as corrected.

Salary Advisory Committee – No report**University Parking**

- Car Clinic on November 12, 2008, 2 pm – 5 pm in C17 parking lot.
- UPS will be doing the Toys for Tots campaign in exchange for parking tickets during the holiday season.

Employee Recognition Committee – No report**Pictures:**

The photographer did not show up for the pictures. They will be taken after the January meeting.

Adjournment:

Adjourned at 4:48PM.