

**Texas Tech University Staff Senate  
Meeting Minutes  
November 4, 2009**

Call to Order: 2009-2010 Staff Senate President, Chris Leisinger  
3 p.m., Senate Room, Student Union Building

Officers Present: Chris Leisinger, President  
Beverly Pinson, President Elect  
Tamara Ginter, Treasurer  
Sandy Gellner, Secretary

Guests: Cindy McCullough

Welcome: Chris Leisinger

Roll Call: Sandy Gellner  
42 of 52 senators present (8 vacancies).  
Absent: Pam Tipton, Mac Cooper, Patricia McCaleb, Kar Sata, Kim Eggleston,  
Donna Burt, Becky Evan, Hope Calvillo, Blake Reynolds, Ashley McPherson.

Minutes: October minutes approved as read.

Treasurer's Report:	October beginning balance:	\$24,420.30
	Carry-forward fund balance:	204.00
	Expended:	(319.60)
	Encumbrances:	<u>157.07</u>
	Ending balance:	\$ 24,461.77

Treasurer's Report was approved as presented.

The Staff Senate FY10 Budget was presented and ratified.

Guest Speakers: 1. Dr. Martha Smithey, Chair, President's Council on Gender Equity.  
Council was established to advise the University President on matter related to gender issues at TTU and to make recommendations for changes to ensure an equitable and inclusive environment for all members of the University community. Virginia Downs volunteered to be the Staff Senate representative on this committee. Information regarding the Women's Resource Center can be found at [www.depts.ttu.edu/wrc](http://www.depts.ttu.edu/wrc).

2. Audrey Pekowski, Chair of the Communications and PR Committee, spoke about the Meet & Greet. The theme is "Spirit of the Season." We will participate in the "You Can Share" food drive. All staff senators should attend in their Staff Senate shirts and nametags. If you have any items for door prizes, please give them to Len Markham or Heather Medley.

President's Report: 1. Didn't meet with President Bailey this month; however, he is scheduled to speak at the Meet & Greet.

2. Audrey Pekowski received the High Five Award.

New Business:

1. Dr. Greg Elkins, Associate VP, Dean of Students, would like three Staff Senate representatives on the Bookstore Advisory Committee. Heather Medley, Randy Lacy, and Aleesa Ross volunteered.
2. Staff Senate Mixer: "Ask me about . . ."
3. Carol Espinosa – new senator for Clerical, taking Ashley Britton's vacancy.
4. Kathy Smith proposed a resolution to the Staff Senate Scholarship changing the period of eligibility from one scholarship per calendar year to one per academic year. The Scholarship Committee serves for the academic year and this way they will be able to better track eligibility. The resolution was passed.

Old Business: Staff Satisfaction Survey had a 38.99% completion rate as of 11/2/09. We should have the results in January.

Committee Reports:

1. Technology: FAQ suggestion form distributed.
2. By Laws: No report.
3. Communications and PR: Please provide staff accomplishments for the newsletter.
4. Elections: 400 ballots were distributed to Service and there were no nominations. There is usually a large Service population who attends the Meet & Greet (M&G). Len Markham will have a membership table with ballots at the M&G and would like each of us to approach at least one Service staffer about serving on Staff Senate. Len did receive nominations for Crafts & Trades.
5. Grievance: No report.
6. Issues: Four open issues – Employee's spouse tuition, Employee Tuition Assistance, staff representation at commencements, and campus dining plan.
7. Nominations: No report.
8. Scholarships: 20 scholarships awards for fall semester.
9. Parking: Car Clinic is scheduled November 11<sup>th</sup>.
10. Family Care: No report.
11. Green Task Force: No report.
12. Staff Recognition: No report.
13. Student Life: No report.
14. Strategic Planning: No report.

Announcements:

1. Next Executive Board meeting is December 2, 2009 at 3:30 p.m. in Admin 244.
2. Next Staff Senate meeting is the Meet & Greet on December 9, 2009, 3 p.m. at the Frazier Alumni Pavilion.