



TEXAS TECH UNIVERSITY

Staff Senate™

Meeting Minutes – October 3, 2012

- Call to Order: 2012-2013 Staff Senate President, Jeff Hays
4:02 p.m., Senate Room - SUB
- Officers Present: Jeff Hays, President
Christine Self, President Elect
Tamara Mancini, Secretary
Micheal Gunn, Parliamentarian
- Guest Speaker(s): Susan Coulter, from Talent Management was our guest, along with some other staff from that area. Susan explained that Talent Management was here to support all levels of employees throughout Texas Tech. She went on to explain that there are two areas: Talent Support and Talent Development. The Support side, led by Susan, would help employees with coaching, mediation, employee assistance (FMLA, ADA, etc.), performance management, and performance evaluation. The Development side, led by Karen Hopkins, would help employees with coaching, compliance training, team building/leadership training, campus initiatives, and rewards/recognition. Susan further explained that there are options if you are an employee with concerns. She noted that they were able to be confidential to an extent, but that they were agents of notice and must report or investigate if there is a law being broken.
- She also referred to the following Operating Policies for further information.
OP 70.28 – grievance procedure (handled through EEO, Charlotte Bingham)
OP 70.10 – complaint (handled through Talent Management)
OP 10.14 – reporting/voice concern anonymously (www.ethicspoint.com)
OP 70.33 – EAP (Employee Assistance Program – Dr. Alan Korinek)
- Talent Management website: www.depts.ttu.edu/hr/talentmanagement

Roll Call: 38 senators present; quorum (42)

Quorum is 2/3 of the filled positions. As of October 3rd, we have 62 total Senators.

Minutes: Minutes from August and September were tabled due to lack of quorum.

Treasurer's Report: Treasurer's Report was tabled due to lack of quorum.

Old Business:

President Hays thanked everyone for participating in the "Got Your 6" commercial.



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New Business:

Sharepoint Site -- Tim Gary explained Sharepoint was updated and should be used as a resource to manage documents. He encouraged Committee Chairs to log on (using eRaider) and set everything up for the committees, and then all Senators could access the site and go into the committee section that they are a part of to gather documents and further information.

Committee Reports:

Staff Senate Committees:

Constitution & By-laws – no report.

Elections/Nominations – no report.

Grievance – no report.

Issues – Senator Blanton explained the 3 issues the committee discussed (1 – lack of ombuds, 2 – SBS & fee waivers, 3 – amount of time to complete drug testing) and the resolutions they support.

Public Relations & Communication – no report.

Scholarship – Senator Gilchrest announced that there were approximately 27 scholarships received, and the committee will work to evaluate them in order to give away 10 scholarships.

Technology – see New Business.

Community Committees:

Campus Safety & Relationship Task Force – no report

Diversity & Equity Advisory Council – meetings are quarterly

Ethics Advisory Committee – President Hays explained that the committee is busy re-writing the Ethics OP and so they are working closely with HR and Talent Management.

Faculty Senate – President Elect Christine Self is liaison, and at their last meeting Interim President Schovanec spoke about advancing the 4 priorities (NRUF funds, increasing enrollment, research activities, and research dollars). There is also a push to add more faculty and staff members, research space, and married housing. Clarification was made that TTU received NRUF status (state recognition), but we are still striving for AAU-like status, which is a national recognition.

Strategic Planning Council – President Hays attends this meeting, and he noted that things were going smoothly; new campus strategic plan is complete and ready to share.

University Parking – no report

Announcements:

President Hays has been appointed to the Presidential search Advisory Council, which will review applications/vitae, and then forward them to the next level. This is a great opportunity for the Staff Senate to have a voice and be a part of the Presidential search.

Everyone was encouraged to donate to the scholarship fund for Angela Forney, who was a staff member in University Student Housing who passed away unexpectedly. If you would like further information, contact Senator Gilchrest.

The meeting was adjourned.