

# Staff Senate Meeting Minutes

September 2, 2015

Senate Room, SUB

Call to Order – 4:03 pm

## Guest Speaker

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- Jennifer Horn “Export Control Issues at the Beginning of the Semester”
  - VPR’s office initiative for responsible research. There are export control penalties for individuals and institutions. The travel office can screen for collaborations overseas. There are 70 lists to check for international agreements. You can checkout clean laptops for travel from Danny Mar. Contacts are: Jennifer Horn and Michael Johnson.
- Matt Saldana, Sustainability
  - Game day recycling. They will separate and sort your recycling for you. 3301 Physical Plant Drive, look for blue signs. All money made from recycling goes back to student scholarships. There is a recycle mania competition in March/April. You can ask for recycling bins, they will empty the full ones. They donate clothes and books if you recycle those as well. The bins are available 24/7.
- Ian Wilkinson, SharePoint
  - Sharepoint.ttu.edu/staffsenate; ask Ian for help and short courses are available.

## Administrative Business

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Roll Call      Quorum:   37        Present:   41  

### Past Minutes (June and August)

- Senator Floyd motioned to approve, senator Farrer seconded. All were in favor.

### Treasurer’s Report

- Senator Rodriguez presented the expenses for the month.

## New Business

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- Approval and voting on 2015-2016 Senator Rodriguez presented the budget for review. She will keep a line item for rental regalia for future presidents. There was a large carryforward amount. \$37,000 is unbudgeted for the scholarship pendowment to be setup. Can also be used for the presidential lecture series (t-shirts, full lunch) and athletic season tickets.
  - Senator Long motioned to approve, Senator Noret seconded. All were in favor to approve the budget as presented.
- What’s Happening in Your Neck of the Woods?
  - No news.

## Committee Reports

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### Staff Senate Committees:

**Constitution & By-laws:** Still need committee chair.

**Elections/Nominations:** Not present.

**Grievance:** Nothing new to report

**Issues:** Working on 2 issues. Parking issue for monitoring reserved spots. Holiday schedule issue, the holidays are established in the legislature. HR votes on the options. Working to see if maybe Staff Senate can have a vote on options as well.

**Public Relations & Communication:** Tech Advantage will be Mary 24<sup>th</sup> 3-5 PM. You can send vendor names, departments or businesses to committee. Discussion about the leadership series and offering shirts and a luncheon.

**Scholarship:** Fall scholarship applications will be due 9/8. Encourage people to apply.

**Technology:** They have 4 members and have a meeting scheduled.

**OP Review:** Nothing new to report.

**University Committees:**

**University Parking:** Nothing new to report.

**Faculty Senate:** Nothing new to report.

**Academic Council:** Nothing new to report.

**Provost Council:** Dr. Munoz has a new campaign for retention. Staff should have on their radar, might be asked to call students.

**President's Cabinet:** Discussion about new campus carry law.

**Ad Hoc Committees:**

**Ethic Center Advisory Committee:** Nothing new to report.

**Joint Childcare Facility:** Nothing new to report.

**Sexual Assault/Title IX Task Force:** Met on the Tuesday prior to the meeting. Reviewed a list of proposals. Is TTU compliant? Dialogue sessions and a climate study were discussed.

**Sharepoint Update:** Nothing new to report.

**Strategic Planning Council:** Nothing new to report.

**TTU Senates (FAC, Staff, SGA):** Nothing new to report.

**Bravo Board/HR:** HR will launch new campaign in January. They will meet again in October or November. There were 8-10 bravos this month!

Senator Baugh made a motion to adjourn the meeting, Senator Chadwell seconded the motion. All were in favor and the meeting was adjourned.