

## SEPT 2017 STAFF SENATE MEETING MINUTES

- Ashlee called the meeting to order @ 4:01 p.m.
- **Billy explained the ticket drawing as people were entering the room.**
- Administrative Business:
  - Roll Call
  - Quorum: 44+
- Sarah Hatley motion to approve minutes: Sarah, Denay second. All in favor: approved.
  - **Meeting minutes from 9-2017 approved**
- **Treasurer's Report** – 13,000 scholarships, 11,000+ on food/football tickets. Ask the committee chairs to submit budget before the next senate meeting, so we can be more proactive in our planning. Wish lists ... Tech Advantage, Speaker Series, etc. Stressed importance of planning now. October, full budget approval. \$200, Billy – motion, Levi second, approved.
- Standing Committee Report
  - **Constitution/Bylaws: Kacey Marshall**
    - Needs a vote. 2<sup>nd</sup> reading amend article 5, sec. E of bylaws. Simple majority. Kacey motions for amendments.
    - Steve Maines seconds.
    - **Approved.**
  - **Elections: Amanda Adamson**
    - Nothing to report
  - **Nominations:**
  - **Grievance/Issues:** Adrien unable to attend
  - **Diversity:** Kelsey Jackson
    - Symposium, free and open to the public (RAWLS diversity week), Students of Concern Folders and resources about it. Title XII 101, Sexual Ed/Misconduct, TLPDC website, Sexism in Cinema. Hurricane Harvey relief efforts. Relief form. Compiling diversity resources so she can put in the full document.
  - **PR/ADV: Alan Cushman**
    - NEO. Signups being passed around. Benefit staff across campus- please send to Alan for social media promotion.
    - Second Cup, 9:30-10:30 in the SUB 2<sup>nd</sup> Floor, Center for Campus Life
  - **Scholarships:** Christy Felton
    - Still getting access to links. Dates – will move quickly to get out information
  - **Technology:** Josh Pia/Levi Johnson
    - Nothing to report
  - **OP Review:** Stephanie Bohn
    - Not here.

- **Reports of special committees**
  - **University Parking** – **Billy**: Rule on appeals from students, faculty, staff. Meets 3X per semester. Staff, Faculty, and SGA. Uphold or dismiss. Interested? Ashlee asked someone to let her know if they are interested. Representatives at all of them. Impact on decisions made.
  - **Faculty Senate** – **Ashlee** -- not met. First meeting
  - **Academic Council** – **Maggie** – Graduation
    - **Savannah**—going to board of regents
    - Board of regents: October 18<sup>th</sup> (Employee tuition assistance)
  - **Provost Council** – **Ashlee**: E-learning showed some changes going on in that department. Encouraged by the assistance available. 24/7 blackboard assistance.
  - **President's Cabinet** – not met
- **Unfinished Business**
  - Employee Tuition Assistance Update October 18<sup>th</sup> @ Board of Regents meeting.
  - Re-Organizing Committees – Ashlee (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> class of committees, good response. 40-50 responses. Everyone who completed a form is on a committee – EEO classifications on each committee. Strategic placement. Voting/Budget/Strategic Planning.
    - Merge Grievance/Issues – Must have two readings, does not require Presidential approval. Tabled until we can have a reading.
    - Participation
    - Chairs
  - Pairing of 1<sup>st</sup>/3<sup>rd</sup> year senators
  - EEO Exec representation replacement – Update, Update: Ron Baker, Kelly Cooper, Daniel Ballard – stepping in as EEO reps, came to our exec meeting.
  - NEO sign-up – going around.
- **New Business – Ashlee:**
  - “Carbon Footprint Faculty Senate Resolution” – Jacek Jonca-Jasinski – partnership:
    - Jacek – joint resolution. Reduce carbon footprint. 2 prong: optimize resources we have and diversify resources. Good for economy and future! Drafting the resolution – editing.
  - “Diversity and Inclusion” & DACA – President Schovanec
  - Hurricane Harvey Relief Efforts – big on campus. Staff/Students/Faculty
  - Budgetary Plan of Action for committees (Oct. meeting)
  - Announcements/Additional Discussion
  - Committee Chair Nominations
  - Adjournment

**Kelsey Jackson** – official statements via social media. Awareness – website. Emails. Release a statement. Resolution brought to staff senate – staff senate will vote on it. Official statement – and draft a resolution. The University was doing some major relief efforts, donation – staff senate, sharing the information, get the word out about what’s already happening.

**Kacey** – resolutions/committee establishments require votes.

**Ashlee calls a motion to draft a resolution, Kacey motions, Katie seconds, all in favor: approved. Draft a resolution.**

**Jacek: motion to establish committee between faculty/staff senate, Kacey seconded. Approved.**

**Board/nominations** – add to form. Sign up for ad hoc? Email Jacek

**Ashlee** – OCT 20<sup>th</sup>, Top Techsan Luncheon, purchase a table? 6 or so people up for attending? 8, \$160 table of 8. Do you want to attend?

**Levi:** I move to spend 160, Denay, seconded. Approved.

**Denay** asked about representation on committees (EEO).

**Ashlee announces committee chairs:**

- Sean – Education
- OP Review – Stephanie
- Diversity – Kelsey
- Elections – Amanda
- Technology – Josh/Levi
- Kim & Raquel – PR
- Issues – Steve Maines
- Scholarship – Christy
- Nominations – Jill
- Bylaws –Kacey & Kelly

**Billy** – Drawing: pictures for facebook, etc., tax consequence. Names of winners. Arizona State & Oklahoma State – Jeff Valimont, Jill Coronado

**Levi** motioned for adjournment, second.

**Whole report** – from Kelsey in staff senate email.