

Staff Senate General Meeting Minutes

October 4, 2017

Meeting called to order at 4:02 by Ashlee Brown (President).

Steve Maines motioned to approve minutes. Alan 2nd

Billy – sent budget proposal – projected from last year. Changes are ok. Scholarships are largest part \$14,500. Tech Advantage - \$5000 / Speaker Series

Levi motioned to approve. Madison 2nd. Vote passed. Budget for FY 18 approved.

Standing committee reports:

Constitution – Savannah Chambers – committee met via email. Issues and Grievances should not be merged. They should have more to do but need to be updated on duties. Issues deals more with campus wide issues. Grievances are specific to staff senate.

Communications / PR – Raquel Miranda - hosts for 2nd cup of coffee / send Facebook updates to Kim / Oct 25th is 2nd cup

Scholarships – Christi Felton - application is posted until October 18th – Changes in amounts based on # of classes (\$250 per class – max of \$500) – budget numbers won't change.

Technology – Josh Pia – will work to update Bravo board. HR wants to help promote.

Diversity – Kelsey Jackson – next week is Pride week. Different events to attend – Title IX training on Tuesday – free lunch – register online. 25th – Green Zone training – online registration – Nov 4-11 – Veterans week - Civil counterpoints discussions – hosted last night – next is Nov 11th – DACA – 5:30 at Allen Theater – also aired on PBS.

Kristin Miller – **University Parking** – 15 appeals discussed last Monday.

Faculty Senate – Ashlee Brown - Resolutions to pass – several were tabled due to committee formation. We have a resolution for Carbon Footprint that needs to pass but hasn't done so yet.

Academic Council – Maggie Gilchrest - summer is a counting summer. Trying to figure out ways to offset cost. May bring freshmen in early – summer 2. Upper division courses offered at a discount. Formed a committee / task force for major change dates w/ Bobbie Brown. E-learning presentation by Justin Louder. No significant changes to evaluations. Oct 28th is heart walk.

Provost council / President's council – Ashlee Brown - no report

Ethics Committee – Maggie Gilchrest – Law school – 3 lessons – Oct 18th ----- Fragile trust game online --- Mentor tech is hosting writing tutorials

Unfinished business:

- Update on employee tuition assistance – will be approved by Board of Regents – but has been bumped from October agenda.
- All set on NEO

- Carbon Footprint --- faculty senate has not reached out to committee – per Ron Baker. Ashlee said faculty senate was excited and has name of 3 people who want to serve on joint committee. Will follow up w/ faculty senate president. Thinks movement will be quick.
- DACA resolution – working w/ Kelsey – still in progress.
- Budgetary plan of action for committees – if you have any expenses – please submit proposals for items that may benefit senate.
- Top Techsan luncheon – Friday Oct 20th – buying table – email Ashlee if you want to go. Will ensure equal representation among EEO classifications.
- Hurricane Harvey – Human Sciences is hosting event to raise funds for hurricane relief. Nov. 5th – obstacle course – Urbanowsky park. \$10 entry fee. All funds are being deposited into University level scholarship fund.

New Business:

Ongoing conversations w/in Exec:

- Ashlee invited Sean Childers to meet. Equal EEO representation is essential. We are lacking in certain classifications and that's our fault. We have to actively make changes to encourage representation. Internal as well as external discouragement is taking place. We have 9 total vacancies. Ashlee needs everyone in senate to make personal connections, to encourage participation, and it's essential to our university. We have brain stormed ways to include everyone.
- We Need:
 - Outreach opportunities
 - Solutions
- Shelly asked which EEO classes are being discussed & how to find people.
- Raquel suggested 2nd cup of coffee. Josh said most maintenance people don't have access to email. Perhaps use a bulletin board / non-electronic. Shelley suggested using TTU Mobile App. Steve Maines said we have to have buy in from management. Jill Coronado also suggested 2nd cup of coffee. Stable populations of employees in operations is difficult b/c they are divided up all over campus. Kim Bergan suggested taking coffee to employees during nominations season. Shelly suggested taking a laptop and helping them apply. Sarah Hatley suggested delivering donuts, etc. to their departments. Ashlee suggested putting certificates on wall. Clyde Pinkert said a BBQ is hosted by physical plant each year and booths are set up. We could have a booth. Published materials were discussed "who we are" – bilingual publications. Clyde said setting up a donut drop off w/ supervisors is best approach. Josh mentioned meetings are open & issues can be addressed. Said flyers can be printed and distributed. TV's across campus are used for announcements / bulletin boards.
- Don't wait until a resolution is made. If you recognize an opportunity for outreach – take it. Implement these things and start a culture change. Additional ideas can be sent to Ashlee. She will provide update after meeting w/ Dr. Childers.

Billy – tickets. Iowa State and KSU drawings. Also have two skyviews lunch certificates will be drawn. Everyone's name is put in drawing. Ashlee will draw & Billy will email winners.

Madison motioned to adjourn – Shelley seconded. Meeting adjourned at 4:57pm.